



VILLAGE OF SOUTH BARRINGTON
30 South Barrington Road
South Barrington, IL 60010

LEGAL / HR COMMITTEE MINUTES

TUESDAY, FEBRUARY 3, 2026

AT 2:00 p.m.

CALL TO ORDER

Chairman Stagno called the joint committee meeting to order at 2:07 p.m.

ROLL CALL

Present: Chairman Stagno
Trustee Abbate
Trustee Zierk

Absent:

Board Members Present: Mayor McCombie

Staff present: Village Administrator Dropka, Makayla Terfehn, Executive Assistant, Police Chief Michael Garrison, Finance Director Wayde Frerichs, and Senior Finance Assistant Sarah D'Amico,

Others present: None

MINUTES

Motion was made by Chairman Stagno to approve the Legal / HR Committee Minutes from the November 7, 2022, meeting. Seconded by Trustee Zierk. On a voice vote, the motion was approved.

Motion was made by Trustee Zierk to approve the Legal / HR Committee Minutes from the April 18, 2023, meeting. Seconded by Trustee Abbate. On a voice vote, the motion was approved.

Motion was made by Trustee Zierk to approve the Legal / HR Committee Minutes from the July 22, 2024, meeting. Seconded by Trustee Abbate. On a voice vote, the motion was approved.

Motion was made by Trustee Zierk to approve the joint Finance and Legal / HR Committee Minutes from the November 10, 2025, meeting. Seconded by Trustee Abbate. On a voice vote, the motion was approved.

PUBLIC COMMENT

None.

AGENDA ITEMS

1) Executive Assistant Makayla Terfehn introduced the Village Personnel Policies and Administrative Procedures, last amended and readopted June 11, 2020. Chairman Stagno led a high-level review regarding the document, resulting in unanimous consent among the committee to direct staff to make generally minor edits throughout. Detailed discussion ensued, and staff answered questions that were posed.

Chairman Stagno called for a motion to send the Village Personnel Policies and Administrative Procedures as revised to the Village Board with recommended acceptance. Motion was made by Trustee Zierk, seconded by Trustee Abbate. On a voice vote, the motion was approved unanimously.

OLD BUSINESS

None.

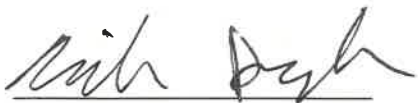
NEW BUSINESS

None.

ADJOURNMENT

At 3:18 p.m., Chairman Stagno called for a motion to adjourn the meeting. Motion was made by Trustee Zierk, seconded by Trustee Abbate. On a voice vote, the motion was approved unanimously.

Respectfully submitted,



Mike Dropka, Village Administrator

These minutes were approved this

29th Day of September, 2026