



The Village of South Barrington
30 S. Barrington Road, South Barrington, IL 60010
(Village Hall) 847-381-7510 (Bldg. Department) 847-381-7513 (Fax) 847-381-0024

VILLAGE OF SOUTH BARRINGTON, ILLINOIS REGISTRATION RULES FOR THE TAX INCREMENT FINANCING (TIF) “INTERESTED PARTIES” REGISTRY

As required by the Tax Increment Allocation Redevelopment Act (65 ILCS 5/11-74.4-1, *et seq.*) (the “**TIF Act**”), as amended from time to time, the Village of South Barrington, Illinois (the “**Village**”) creates an “interested parties” registry for each tax increment financing (TIF) district/redevelopment project area in the Village. In accordance with these registration rules for the tax increment financing (TIF) “interested parties” registry (these “**Rules**”), interested parties may register with the Village to receive specific information about activities relating to the tax increment financing (TIF) district(s)/redevelopment project area(s) for which they register.

A. Definitions. As used in these Rules, the capitalized terms shall have the definitions set forth above or below.

“**Interested Party**” or “**Interested Parties**” means any individual, organization, or entity who has registered in a Registry and whose registration has not been terminated in accordance with these Rules.

“**Redevelopment Project Area**” or “**TIF District**” means a redevelopment project area to be located in the Village that: (a) is intended to qualify (or previously or subsequently qualified) as a “redevelopment project area” under the TIF Act; and (b) is subject to the “interested parties” registry requirements of the TIF Act.

“**Registration Form**” means the form appended to these Rules or such revised form as may be approved by the Village consistent with the requirements of the TIF Act.

“**Registry**” or “**Registries**” means the “interested parties” registry, and all such Registries collectively, for the applicable Redevelopment Project Area established by the Village pursuant to Section 11-74.4-4.2 of the TIF Act.

B. Establishment of Registry. The Village shall create a separate Registry for each Redevelopment Project Area, whether it exists as of the date of the adoption of these Rules or is hereafter established. The Village will establish a new Registry whenever it has identified an area for study and possible designation as a Redevelopment Project Area. Establishing a new Registry must be completed prior to the deadlines for sending any of the notices required by the TIF Act with respect to the proposed Redevelopment Project Area.

C. Maintenance of Registry. The Registry will be maintained by the Village Administrator, who has a principal business office located at: **South Barrington Village Hall, 30 S. Barrington Road, South Barrington, Illinois 60010**. The Village may transfer the responsibility for maintaining the Registries to such other Village staff as is deemed appropriate, provided that the Village: (i) gives prior written notice to all Interested Parties not less than thirty (30) days prior to such transfer; and (ii) publishes notice of such transfer in a newspaper of general circulation in the Village.

D. Registration by Individuals. A person seeking to register as a resident Interested Party with respect to a Redevelopment Project Area must complete and submit a Registration Form to the Village Administrator.

E. Registration by Organizations. An organization seeking to register as an Interested Party with respect to a Redevelopment Project Area must complete and submit a Registration Form to the Village Administrator and must also submit a statement describing the organization’s current operations in the Village.



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F. Determination of Eligibility. All individuals and organizations whose Registration Form and supporting documentation comply with these Rules will be registered in the applicable Registry within ten (10) business days after the Village Administrator's receipt of all required documents. The Village Administrator will provide written notice to the registrant confirming registration. Upon registration, Interested Parties will be entitled to receive all notices and documents required to be delivered under these Rules or as otherwise required under the TIF Act with respect to the applicable Redevelopment Project Area. If the Village Administrator determines that a registrant's Registration Form and/or supporting documentation is incomplete or does not comply with these Rules, the Village Administrator shall give written notice to the registrant specifying the defect(s). The registrant will be entitled to correct any defects and resubmit a new Registration Form and supporting documentation.

G. Renewal and Termination. An Interested Party's registration will remain effective for a period of three years from the date of registration (or the most recent renewal). Upon expiration of the three-year period, the registration will automatically terminate unless the Interested Party has submitted a timely renewal. Not less than sixty (60) days prior to the expiration of the three-year period, the Village Administrator shall provide written notice, by regular mail, to the Interested Party stating that the registration will terminate at the end of the three-year period unless the Interested Party renews the registration by submitting a completed Registration Form and supporting documentation then required of initial registrants prior to the expiration date. The registration of all individuals and organizations whose Registration Form and supporting documentation is submitted in a timely manner and that complies with these Rules will be renewed for an additional three-year period. If the Village Administrator determines that a registrant's renewal Registration Form and/or supporting documentation is incomplete or does not comply with these Rules, the Village Administrator shall give written notice to the registrant at the address specified in the renewal Registration Form submitted by the registrant, specifying the defect(s). The registrant will be entitled to correct any defects and resubmit a new Registration Form and supporting documentation within thirty (30) days after the Village Administrator mails notice. If all defects are not corrected within the thirty (30) day period, the Interested Party's registration will be terminated. Any Interested Party whose registration is terminated will be entitled to register again as if a first-time registrant.

H. Amendment to Registration. An Interested Party may amend its registration by giving written notice to the Village Administrator by certified mail of any of the following: (i) a change in address for notice purposes; (ii) in the case of organizations, a change in the name of the contact person; and (iii) a termination of registration. Upon receipt of the notice, the Village Administrator will revise the applicable Registry accordingly. In the absence of notice of an amendment to a registrant's information, the Village Administrator will be entitled to rely on the information on file with respect to any registrant and has no duty to seek corrected information in the event that the registrant provided erroneous information or if the information of the registrant becomes inaccurate in any way or for any reason.

I. Registries Available for Public Inspection. Each Registry will be available for public inspection during the Village's normal business hours. The Registry will include the name, address, telephone number, and email address of each Interested Party and for organizations, the name phone number and email address of a designated contact person.

J. Notices to be Sent to Interested Parties. Interested Parties will be sent the following notices and any other notices required under the TIF Act with respect to the applicable Redevelopment Project Area:

(i) Pursuant to Section 11-74.4-5(a) of the TIF Act, notice of the availability of a proposed redevelopment plan and eligibility report, including how to obtain this information, which notice will be sent by mail within a reasonable period of time after the adoption of the ordinance fixing the public hearing for the proposed redevelopment plan;



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(ii) Pursuant to Section 11-74.4-5(a) of the TIF Act, notice of changes to proposed redevelopment plans that do not: (1) add additional parcels of property to the proposed Redevelopment Project Area; (2) substantially affect the general land uses proposed in the redevelopment plan; (3) substantially change the nature of or extend the life of the redevelopment project; or (4) increase the number of inhabited residential units to be displaced from the Redevelopment Project Area, as measured from the time of creation of the Redevelopment Project Area, to a total of more than ten (10), which notice will be sent by mail not later than ten (10) days following the Village's adoption by ordinance of such changes;

(iii) Pursuant to Section 11-74.4-5(c) of the TIF Act, notice of amendments to previously approved redevelopment plans or Redevelopment Project Areas that do not: (1) add additional parcels of property to the proposed Redevelopment Project Area; (2) substantially affect the general land uses proposed in the redevelopment plan; (3) substantially change the nature of the redevelopment project; (4) increase the total estimated redevelopment project costs set out in the redevelopment plan by more than five percent (5%) after adjustment for inflation from the date the plan was adopted; (5) add additional redevelopment project costs to the itemized list of redevelopment project costs set out in the redevelopment plan; or (6) increase the number of inhabited residential units to be displaced from the Redevelopment Project Area, as measured from the time of creation of the Redevelopment Project Area, to a total of more than ten (10), which notice will be sent by mail not later than ten (10) days following the Village's adoption by ordinance of any such changes;

(iv) Pursuant to Section 11-74.4-5(d)(9) of the TIF Act, for redevelopment plans or projects that would result in the displacement of residents from ten (10) or more inhabited residential units or that contain seventy-five (75) or more inhabited residential units, notice of the availability of the annual audit report described by Section 5(d) of the TIF Act, including how to obtain the annual audit report, which notice will be sent by mail within a reasonable period of time after completion of the certified audit report; and

(v) Pursuant to Section 11-74.4-6(e) of the TIF Act, notice of the preliminary public meeting required under the TIF Act for a proposed redevelopment plan for a Redevelopment Project Area that would result in the displacement of residents from ten (10) or more inhabited residential units or for a Redevelopment Project Area that contains seventy-five (75) or more inhabited residential units; the notice will be sent by certified mail not less than fifteen (15) days before the date of the preliminary public meeting.

K. Non-Interference. These Rules shall not be used to prohibit or otherwise interfere with the ability of eligible organizations and individuals to register for receipt of information to which they are entitled under the TIF Act.

L. Amendment of Rules. These Rules may be amended by the Village subject to and consistent with the requirements of the TIF Act.

If you have questions or need additional information, please contact the Village Administrator at 847-381-7510.