



## **WINDOW / DOOR REPLACEMENT PERMIT** **(Like for Like - No Alteration in Openings\*)**

### **REQUIRED APPLICATION MATERIALS:**

- Permit Application Form ([southbarrington.org](http://southbarrington.org), Government, Building & Engineering)
- Copy of the manufacturer equipment specifications & installation instructions
- \*If windows / doors **change in size** (taller or wider than existing) stamped plans are required from an Illinois Licensed Design Professional and an exterior alteration permit is required.
- Copy of contract proposal with estimated cost of construction
- Location of windows / doors to be replaced
- Homeowner's Association (HOA) Architectural approval for aesthetic purposes
- \$150.00 Application fee (cash or check only)
- \$150.00 Permit fee (cash or check only)
- \$500.00 Contractor Refundable Performance Bond Deposit (cash or check only)

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### **SEPTIC AREA PROTECTION:**

Absolutely no construction traffic, stockpiling of materials, etc. shall occur over any portion of the septic field areas.

### **MUNICIPAL CODE (8-1-9): ADDITIONAL BUILDING REGULATIONS:**

A. Windows; Floor Grade: Each room, other than a utility room, storage room, or basement room, shall have exterior wall windows on at least one wall. PVC (polyvinyl chloride) and vinyl framed windows shall not be permitted. The floor level of each such room shall be not lower than the finished grade at any such exterior wall.

### **PERFORMANCE BOND DEPOSIT:**

The Contractor shall make a cash or check deposit in the amount of \$500.00 with the Village to ensure completion (final inspection) of work and to provide for the cost of repairing any damage to village property for which such permit was issued. (Municipal Code 8-1-6-2) The deposit return will be initiated after the final inspection is complete and approved. "Request for Release of Performance Bond Deposit" forms are available online at [southbarrington.org](http://southbarrington.org).

### **INSPECTIONS:**

Like for Like Permits require Final Inspection - Window / Door Installer must be present.