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**AUTHORIZATION FOR RELEASE OF BACKGROUND INFORMATION AND
PERSONNEL RECORDS**

In connection with my application for employment with the **Village of South Barrington, Illinois**, I, _____, understand that investigative inquiries may be obtained on me by the **Village of South Barrington**, Gold Shield Detective Agency, Inc., (“Gold Shield”) and their authorized agents, and that any such inquiries will be used solely for employment-related purposes. I request that the **Village of South Barrington** and/or Gold Shield be informed as to my ability, job performance, reasons for leaving employment, character, general reputation, personal characteristics, and work habits. I hereby authorize the **Village of South Barrington** and/or Gold Shield to investigate and to ascertain any and all information which may concern any or all of the foregoing, whether same is of record or not. I understand that the nature and scope of this investigation may include personnel records and/or other documents including but not limited to any personnel documents which are, have been or are intended to be used in determining my qualifications for employment, promotion, transfer, additional compensation, discharge or other disciplinary action including performance evaluations and training records to include educational or disciplinary records, including those protected under the Family Educational Rights and Privacy Act (FERPA).

I authorize without reservation any party or agency contacted by the **Village of South Barrington** and/or Gold Shield to furnish the above-mentioned records. I agree to take all steps necessary to obtain for the **Village of South Barrington** and/or Gold Shield any and all records deemed necessary and useful in the consideration of my application and will execute any authorizations and/or releases necessary for that purpose.

I hereby waive my right to receive written notice from any and all former employers that provide copies of my personnel records to the **Village of South Barrington** and/or Gold Shield pursuant to the Personnel Record Review Act. 820 ILCS 40/7(3)(a).

I hereby release the **Village of South Barrington** and/or Gold Shield, my former employers, and all other persons’ corporations, partnerships, and associations of any and all claims, demands or liabilities arising out of or in any way related to this investigation and disclosure of information.

A photocopy of this release form will be as valid as an original thereof, even though said photocopy does not bear an original writing of my signature.

Given under my hand, this _____ day of _____, 2025

Signature

Printed Name

Subscribed and Sworn:

Date

Notary Public