



VILLAGE OF SOUTH BARRINGTON

**30 South Barrington Road
South Barrington, IL 60010**

FINANCE AND LEGAL / HR JOINT COMMITTEE MINUTES

MONDAY, NOVEMBER 10, 2025

AT 2:30 p.m.

CALL TO ORDER

Chairman Stagno called the joint committee meeting to order at 2:31 p.m.

ROLL CALL

Finance Committee:

Present: Chairman Stagno
Trustee Abbate
Trustee Kazi

Absent:

Legal / HR Committee:

Present: Chairman Stagno
Trustee Abbate

Absent: Trustee Zierk

Board Members Present: Mayor McCombie and Trustee Guranovich

Staff present: Village Administrator Dropka, Makayla Terfehn, Executive Assistant, Finance Director Wayde Frerichs, Senior Finance Assistant Sarah D'Amico, and James Vasselli, Village Attorney, Vasselli Law

Others present: Courtney Mohr, Principal Lauterbach & Amen LLP

MINUTES

Motion was made by Trustee Abbate to approve the Finance Committee Minutes from the October 8, 2025, meeting. Seconded by Chairman Stagno. On a voice vote, the motion was approved.

PUBLIC COMMENT

None.

AGENDA ITEMS

- 1) Chairman Stagno led a high-level review regarding thoughts on using conversational English on Village Resolutions and Ordinances. Discussion ensued.
- 2) Courtney Mohr, Principal from Lauterbach & Amen LLP introduced the audited financial report for the Fiscal Year ended April 30, 2025, and detailed certain parts of the annual audit for the committee's review. Discussion ensued, and Courtney Mohr answered questions that were posed.
Chairman Stagno called for a motion to send the annual audit to the Village Board with recommended acceptance. Motion was made by Trustee Abbate, seconded by Trustee Kazi. On a voice vote, the motion was approved unanimously.
- 3) Finance Director Frerichs provided a report on the employee group insurance renewals. Aspects of the employee benefit plans for health, dental, vision, and life insurance were presented. Discussion ensued, and Director Frerichs answered questions that were posed.
Chairman Stagno called for a motion to send the recommendations for employee benefit plans to the Village Board with recommended approval. Motion was made by Trustee Abbate, seconded by Chairman Stagno. On a voice vote, the motion was approved unanimously.
- 4) Finance Director Frerichs provided a report on the police pension fund documents. Aspects of the fund were presented. Discussion ensued, and Director Frerichs answered questions that were posed.
Chairman Stagno called for a motion to send the police pension fund documents to the Village Board to be placed on file. Motion was made by Trustee Abbate, seconded by Trustee Kazi. On a voice vote, the motion was approved unanimously.
- 5) Finance Director Frerichs presented different hypotheticals for the 2025 Tax Levy (to be paid in 2026) with a proposed recommendation for the committee to review. Discussion ensued, and Director Frerichs answered questions that were posed.
Chairman Stagno called for a motion to send the proposed recommendation to the Village Board with recommended approval. Motion was made by Trustee Kazi, seconded by Trustee Abbate. On a voice vote, the motion was approved unanimously.
- 6) Administrator Dropka presented a contract agreement with BS&A Software LLC for the committee's review to implement new software that village staff and elected officials have been discussing for many months. Discussion ensued and Administrator Dropka answered questions that were posed.
Chairman Stagno called for a motion to send the agreement to the Village Board with recommended approval. Motion was made by Trustee Kazi, seconded by Trustee Abbate. On a voice vote, the motion was approved unanimously.
- 7) Finance Director Frerichs reported on the status of several outstanding issues that need to be turned over to the Illinois State Treasurer's Office's Unclaimed Property Division. Discussion ensued, and Director Frerichs answered questions that were posed.
- 8) Finance Director Frerichs discussed an Intergovernmental Agreement with the State of Illinois Debt Recovery Program, how the program works, and why an agreement would prove beneficial to the village. Discussion ensued, and Director Frerichs answered questions that were posed.

9) Administrator Dropka presented proposals that were received for the furnishing of professional design engineering and construction observation services for the 2026 Road Maintenance Program. Discussion ensued and Administrator Dropka answered questions that were posed.

Chairman Stagno called for a motion to send the proposed recommendation to the Village Board with recommended approval. Motion was made by Trustee Abbate, seconded by Trustee Kazi. On a voice vote, the motion was approved unanimously.

10) Administrator Dropka presented an update on the status of the subdivision bond for the Woods of South Barrington Phase 1 (Phase 3, Regency) (RLI Insurance Company Bond #CMS259847). Discussion ensued and Administrator Dropka answered questions that were posed.

Chairman Stagno called for a motion to send authorizing the release of the subdivision bond to the Village Board with recommended approval. Motion was made by Trustee Kazi, seconded by Trustee Abbate. On a voice vote, the motion was approved unanimously.

11) Administrator Dropka presented an update on the status of the pavement close out inspection reports for the Woods of South Barrington. Discussion ensued and Administrator Dropka answered questions that were posed.

12) Administrator Dropka introduced a water routing study proposal from Burns & McDonnell. He detailed the reasoning behind the village benefitting from engaging in the study. Discussion ensued, and Administrator Dropka answered questions that were posed. The rate study proposal was not available at the time of the meeting but depending on the cost and the scope, may come before the full village board to review later in the week.

Chairman Stagno called for a motion to send the proposal to the Village Board with recommended approval. Motion was made by Trustee Abbate, seconded by Trustee Kazi. On a voice vote, the motion was approved unanimously.

13) Administrator Dropka presented an update on the imminent issuance of a Letter of Credit to Jade Estates. The history and procedure of letters of credit through the village were reviewed with the committee. Discussion ensued and Administrator Dropka answered questions that were posed.

OLD BUSINESS

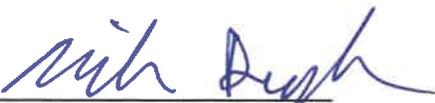
NEW BUSINESS

Mayor McCombie provided a synopsis of the Northern Illinois Police Alarm System (NIPAS), a mutual aid organization of nearly 100 police agencies in northeastern Illinois. She informed the committees that the village will be adding one more individual from the Police Department to the task force.

ADJOURNMENT

At 5:05 p.m., Chairman Stagno called for a motion to adjourn the joint committee meeting. Motion was made by Trustee Kazi, seconded by Trustee Abbate. On a voice vote, the motion was approved unanimously.

Respectfully submitted,


Mike Dropka, Village Administrator

These minutes were approved this
3rd Day of February, 2026