



## **VILLAGE OF SOUTH BARRINGTON**

30 South Barrington Road  
South Barrington, IL 60010

### **BUILDING AND ZONING COMMITTEE MINUTES**

**WEDNESDAY, OCTOBER 15, 2025**

**AT 3:30 p.m.**

#### **CALL TO ORDER**

Chairman Guranovich called the meeting to order at 3:40 p.m.

#### **ROLL CALL**

Present: Chairman Guranovich      Absent:  
Trustee Patel  
Trustee Stagno

Board Members Present: Mayor McCombie and Trustee Abbate

Staff present: Mike Dropka, Village Administrator, Ryan Murphy, Public Works / Code Compliance, and Damian Michalski, Building Officer

Others present: None

#### **MINUTES**

Motion was made by Trustee Stagno to approve the minutes from the March 19, 2025, meeting. Seconded by Chairman Guranovich. On a voice vote, the motion was approved.

#### **PUBLIC COMMENT**

None.

#### **AGENDA ITEMS**

1) Administrator Dropka led a discussion revisiting a topic from the previous committee meeting regarding the prior administration's policy on repairing partially damaged roofs. Discussion ensued about general uniformity and aesthetic concerns; as well as making sure repairs covered by insurance companies to protect the residents in a practical and financially

sensible manner. There was unanimous consent among the committee members to review a draft ordinance on the issue and further review at the next committee meeting.

2) Administrator Dropka led a discussion regarding a concern that was brought up at a recent Architectural Control Commission meeting. Discussion ensued about window replacement, specific materials allowed, as well as general building department involvement and review. There was unanimous consent among the committee members to review a draft ordinance on the issue and further review at the next committee meeting.

3) Mayor McCombie led a discussion regarding home occupations and car rental services in the Village of South Barrington. There was unanimous consent among the committee members to have staff conduct research on the issue and report back at the next committee meeting.

#### **MAYOR REPORT**

None.

#### **STAFF REPORTS**

Administrator Dropka provided a review of the status of the new software that village staff and elected officials have been discussing for many months. Administrator Dropka, Building Officer Michalski, and Finance Director Frerichs will be meeting with representatives from BS&A on October 16<sup>th</sup> to discuss implementation and project status. Staff will report back at a future committee meeting once the status of the project has been investigated. The plan is to also have a discussion in the future about business licensing and updating building permit fees once the new software system is up and running.

Building Officer Michalski reviewed the different kinds of building codes and provided a synopsis of how the standards are updated year after year. He reviewed which codes the Village of South Barrington has adopted, and noted which ones have and have not been approved over the years. Building Officer Michalski led a discussion regarding the research he has conducted and his recommendations going forward. He noted that there is a discrepancy regarding the codes that have been adopted by the village. A further discussion on updating the building codes will take place at a future committee meeting.

#### **OLD BUSINESS**

None.

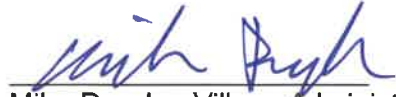
#### **NEW BUSINESS**

None.

## ADJOURNMENT

At 5:35 p.m., Chairman Guranovich called for a motion to adjourn the meeting. Motion was made by Trustee Patel, seconded by Trustee Stagno. On a voice vote, the motion was approved unanimously.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Mike Dropka", is written over a horizontal line.

Mike Dropka, Village Administrator

These minutes were approved this  
19<sup>th</sup> Day of November, 2025