

**VILLAGE OF SOUTH BARRINGTON**  
30 South Barrington Road  
South Barrington, IL 60010  
**BUILDING AND ZONING COMMITTEE MINUTES**  
**WEDNESDAY, SEPTEMBER 11, 2024**  
**AT 3:30 p.m.**  
**MINUTES**

**CALL TO ORDER**

Chairman Guranovich called the meeting to order at 3:37 p.m.

**ROLL CALL**

Present: Committee Chair Guranovich and Trustee Stagno

Absent: Trustee Patel

Board Members Present: Mayor McCombie

Staff present: Damian Michalski, Building Officer and Robert Palmer, Village Administrator

Others present: Kirk Bishop, Duncan and Associates (Zoning Consultant)

**MINUTES**

Motion was made by Stagno to approve the minutes from the July 31, 2024, meeting.

Second by Guranovich. On a voice vote, the motion was approved unanimously.

**PUBLIC COMMENT**

None.

**AGENDA ITEMS**

**Presentation by Kirk Bishop, Duncan & Associates on Zoning Ordinance Revisions**

Kirk Bishop provided a section of the re-draft of the Zoning Ordinance for discussion (Signs - Chapter 10). The Committee first briefly discussed the process for approving monument signs in the Village. Michalski explained the process.

The Committee reviewed Chapter 10 on sign regulations covering prohibited signs, sign exceptions, signs in residential districts and signs in Office, Business and Industrial Zoning Districts.

Masonry mailboxes were briefly discussed, specifically the requirement for house numbers to be displayed. Michalski explained that having house numbers displayed is a requirement under the IRC for new construction. The requirement also appears in the zoning ordinance.

Bishop noted that there are only a few chapters left to review.

**MAYOR'S REPORT**

No report.

**BUILDING OFFICER REPORT**

Michalski introduced the subject of residential driveways and the maximum width under the current code. The Committee discussed the issues with driveway width, particularly in the Woods of South Barrington subdivision. Michalski recommended adopting different criteria for driveway width, particularly in the Woods of South Barrington subdivision. The proposed text amendment will be considered at the next Plan Commission Public Hearing.

#### **NEW BUSINESS**

Next meeting date was discussed and established for October 16, 2024, at 3:30 PM.

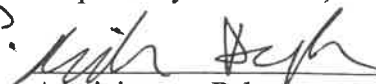
#### **OLD BUSINESS**

Village entry monument signs were briefly discussed. The subject of lighting the signs was reviewed and it was determined that due to permitting procedures that it would not be beneficial to add lighting to the proposal. Reflective paint was also discussed, however the addition of the type of paint would alter the coloring of the sign. The sign proposals remained in their current form and Olympik signs is pursuing the permits from IDOT.

#### **ADJOURNMENT**

At 5:59 p.m., Trustee Stagno made a motion to adjourn, seconded by Trustee Guranovich. On a voice vote, the motion was approved unanimously.

Respectfully submitted,

P.P.   
Administrator Palmer

These minutes were approved this  
16<sup>th</sup> Day of October, 2024