

VILLAGE OF SOUTH BARRINGTON
30 South Barrington Road
South Barrington, IL 60010
SPECIAL EMERGENCY MANAGEMENT COMMITTEE MINUTES
MONDAY, JANUARY 9, 2023
AT 5:00 p.m.

MINUTES

CALL TO ORDER

Chairman Patel called the meeting to order at 5:02 p.m.

ROLL CALL

Committee Members present: Committee Chair Patel, Trustee Guranovich and Trustee Stagno

Committee Members absent: None

Staff present: Administrator Palmer, Deputy Chief Garrison and Chief Roman

Others Present: Mayor McCombie, Trustee Alvarado and John Heiderscheidt, Administrative Consulting Specialists.

MINUTES

Motion made by Guranovich to approve the Committee Minutes of December 5, 2022. Second by Stagno. On a voice vote, the motion passed.

PUBLIC COMMENT – No Public Comments were made.

AGENDA ITEMS

1. John Heiderscheidt, Administrative Consulting Specialists (ACS) – Table Top Exercise.

John Heiderscheidt introduced and led a table top emergency exercise that those present participated in. One topic that was discussed was vaccine distribution and overall the necessity for keep emergency plans confidential. Heiderscheidt commented on the Emergency Plan that has been prepared, and the Functional Annexes that are a part of the plan. Heiderscheidt suggested that plans should be kept in a place that the Committee can readily access. Heiderscheidt noted that in the existing plan, there was no reference to ‘weather’ and ‘severe weather’ which would be a very common condition for a plan to address. Heiderscheidt went over a number of items including: lines of succession, the role of Cook County and assigning duties. Heiderscheidt also made suggestions to improve the plan document such as dating the pages to exhibit when updates have occurred. For the next meeting, Heiderscheidt requested that all members bring a copy of the plan with them.

MAYOR’S REPORT

Mayor McCombie did not have any items to report.

OLD BUSINESS

No old business for discussion.

NEW BUSINESS

No new business for discussion.

NEXT MEETING DATE AND TIME

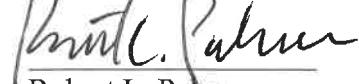
The next scheduled Emergency Management Committee meeting is February 6, 2023 at 5 p.m.

ADJOURNMENT

At 6:57 p.m., Trustee Guranovich made a motion to adjourn, seconded by Trustee Stagno.

On a voice vote, the motion passed.

Respectfully submitted,



Robert L. Palmer
Administrator

These minutes were approved this
2/1/23 Day of March, 2023