



VILLAGE OF SOUTH BARRINGTON
30 S. Barrington Road
South Barrington, IL 60010
Phone (847) 381-7510 | southbarrington.org

RE-ROOF OR ROOF REPLACEMENT PERMIT (Residential and Commercial)

REQUIRED APPLICATION MATERIALS:

- Permit Application Form (www.southbarrington.org, Government, Building & Engineering)
- Copy of General Contractor and, if applicable, roof installers valid State of Illinois Roofing License
- Copy of Certificate of Insurance to include:
 1. Roof Installer as Insured
 2. Village of South Barrington as Certificate Holder
 3. Property Owner's name and property address shall be listed as an additional insured (Example: John Doe, 123 Doe Street, South Barrington, IL)
 4. Coverage Requirements:
 - Workers Compensation at \$500,000.00 and
 - General Liability at \$500,000.00
- **Subdivision Architectural Approval** required when new roof will differ from the existing roof in either material or color. Written approval shall indicate approval of roofing type & color.
- Copy of contract signed by property owner to include: roof material being removed, roof material being installed, installation of 6 feet ice and water shield at all bottom eave lines and cost of project.
- Required Fees:
 1. Residential Application fee - \$150.00
 2. Residential Building fee - \$150.00or
 3. Commercial Application fee - \$500.00
 4. Commercial Building fee – 1% of first \$200,000.00 of estimated construction costs and 0.5% of estimated construction costs over the first \$200,000.00
- \$1,000.00 Performance Deposit (Return initiated after final inspection completed and approved.)

PERFORMANCE BOND DEPOSIT OF \$1,000.00 REQUIRED:

A Performance Bond Deposit (cash or check) is required from the General Contractor or owner at the time the permit is issued and is held until the job is complete and the final inspection is approved. If damages occur to village streets, easement, etc. from any on-site construction the deposit will be retained until the problem is resolved to the satisfaction of the Building Department.

REQUIRED INSPECTIONS:

- Mid Installation on first day
- Ice and Water Shield: Two rows (six feet) of ice & water shield protection applied at bottom eave line of all roof surfaces and one row (three feet) applied in all valleys. Skylight and chimney penetrations require one row (three feet) of ice & water shield protection applied around the opening. Applications must be placed directly upon the roof sheathing before any other roofing materials are applied. Lead flashing to be used for all pipe and vent penetrations and each roof section to be properly vented. Venting can be achieved with continuous roof venting and/or a combination with mushroom type vents cut into the roof slopes near the ridge.
- Final: Dumpster removed off site. Any remaining materials removed off site or stored inside.

SURCHARGE FOR CONSTRUCTION WITHOUT A PERMIT:

In addition to all permit fees, a fee surcharge of fifty percent (50%) - not less than one hundred dollars (\$100.00) nor more than five thousand (\$5,000.00) - shall be assessed if construction is started before the necessary permit is obtained.