

**VILLAGE OF SOUTH BARRINGTON**  
30 South Barrington Road  
South Barrington, IL 60010  
**SPECIAL EMERGENCY MANAGEMENT COMMITTEE MINUTES**  
**MONDAY, DECEMBER 5, 2022**  
**AT 5:00 p.m.**

**MINUTES**

**CALL TO ORDER**

Chairman Patel called the meeting to order at 5:08 p.m.

**ROLL CALL**

Committee Members present: Committee Chair Patel, Trustee Guranovich and Trustee Stagno

Committee Members absent: None

Staff present: Administrator Palmer and Chief Roman

Others Present: Mayor McCombie, Village Clerk Mariano, Trustee Alvarado, Trustee Abbate and John Heiderscheidt, Administrative Consulting Specialists.

**MINUTES**

Motion made by Stagno to approve the Committee Minutes of September 22, 2022. Second by Guranovich. On a voice vote, the motion passed.

**PUBLIC COMMENT** – Village Clerk Mariano commented on the level of Emergency Management and specific scenarios. Palmer replied that Village Clerk Mariano’s questions were well in advance of the current topics to be discussed.

**AGENDA ITEMS**

1. John Heiderscheidt, Administrative Consulting Specialists (ACS) – Discussion: Preparing Emergency Management Plan and Grant Application.

John Heiderscheidt was introduced and identified as the Village’s grant consultant. He was present to discuss Preparing an Emergency Management Plan for the Village and also pertinent grants the Village should consider.

Heiderscheidt gave a brief background on his career and experience, noting his expertise in working with School Districts on Emergency Management. He has worked with ACS since 2004 and 70-75% of his workload is grant writing. Grants the Village may want to consider include the BRIC grant program, through FEMA and also the variety of DCEO grants that are available.

On the topic of preparing an Emergency Management Plan, Heiderscheidt identified another colleague that specializes in preparing such plans. Stagno expressed the goal of having the plan content more specific in nature – identifying who specifically needs to be contacted in an emergency situation. Mayor McCombie commented on the levels of classes that are available through IEMA and the need to take more of the necessary classes to be well versed in Emergency Management procedures.

The Committee discussed in general the types of emergency scenarios that would be common to the Village (i.e. high winds with trees down; heavy snow storm). The Committee discussed conducting a 'table-top' session to go over and strategize an emergency situation. Heiderscheidt said he would propose 4-5 different scenarios for the Committee to consider. The Committee discussed having their next meeting be a 'table-top' exercise.

Heiderscheidt also discussed Police Department grant funding topics (i.e. body cameras; COPS program). Mayor McCombie mentioned a number of areas for grant possibilities. Items such as bike paths (Cook County), creek improvement (MWRD) and water supply (DCEO). Heiderscheidt reported that there had been a number of items identified in a Springfield bill, sponsored by local legislators that the Village should contact state legislators (Senator McConchie) to find out the status of.

### **MAYOR'S REPORT**

No report.

### **OLD BUSINESS**

No old business for discussion.

### **NEW BUSINESS**

No new business for discussion.

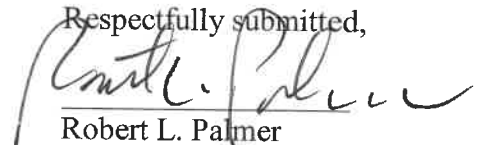
### **NEXT MEETING DATE AND TIME**

The next scheduled Emergency Management Committee meeting is January 9, 2023 at 5 p.m.

### **ADJOURNMENT**

At 6:29 p.m., Trustee Stagno made a motion to adjourn, seconded by Trustee Guranovich. On a voice vote, the motion passed.

Respectfully submitted,



Robert L. Palmer  
Administrator

These minutes were approved this  
9<sup>th</sup> Day of January, 2023