

**MINUTES OF THE MEETING OF THE PRESIDENT
AND BOARD OF TRUSTEES OF THE VILLAGE OF SOUTH BARRINGTON**

Thursday, December 14, 2023 7:00 p.m.

Rose Hall in the SB Village Hall 30 S. Barrington Road South Barrington, IL

CALL TO ORDER

President McCombie called the meeting to order at 7:07 p.m.

ROLL CALL

Administrator Palmer acting as Deputy Clerk called the roll, and a quorum was noted present:

Officials Present: President: Paula McCombie
 Trustees: Joseph Abbate, Edgar Alvarado, Steve Guranovich, Dr. Hina Patel and Dr. Anthony Stagno

Officials Absent: Trustees: Dr. Kanu Panchal and Village Clerk Daniel Zierk

Staff Present: Director of Finance Wayde Frerichs, Chief of Police Thomas Roman, Deputy Chief Michael Garrison, Building Officer Damian Michalski and Administrator Robert Palmer

Others Present: Village Attorney James Vasselli

PLEDGE OF ALLEGIANCE

Mayor McCombie led the Board and those in attendance in the Pledge of Allegiance.

APPROVAL OF MINUTES

Trustee Abbate made a motion to approve the minutes of the November 9, 2023 Regular Village Board Meeting.

Trustee Patel seconded the motion.

Roll Call: Trustee Abbate – Aye, Trustee Alvarado – Aye, Trustee Guranovich – Aye, Trustee Panchal – Absent, Trustee Patel – Aye and Trustee Stagno – Aye.

Ayes-5, Nays-0, Absent-1. **Motion carried.**

WARRANTS AND VILLAGE FINANCIAL STATEMENTS

Trustee Abbate made a motion to approve Warrant Run #1 in the amount of \$1,262,328.57. Trustee Stagno seconded the motion.

Roll Call: Trustee Abbate – Aye, Trustee Alvarado – Aye, Trustee Guranovich – Aye, Trustee Panchal – Absent, Trustee Patel – Aye and Trustee Stagno – Aye.

Ayes-5, Nays-0, Absent-1. **Motion carried.**

Trustee Guranovich made a motion to approve Warrant Run #2 in the amount of \$235,844.79. Trustee Patel seconded the motion.

Roll Call: Trustee Abbate – Aye, Trustee Alvarado – Aye, Trustee Guranovich – Aye, Trustee Panchal – Absent, Trustee Patel – Aye and Trustee Stagno – Aye.
Ayes-5, Nays-0, Absent-1. **Motion carried.**

Trustee Abbate made a motion to accept the Statement of Revenues and Expenditures vs. Annual Budget as of November 30, 2023. Trustee Patel seconded the motion.

Roll Call: Trustee Abbate – Aye, Trustee Alvarado – Aye, Trustee Guranovich – Aye, Trustee Panchal – Absent, Trustee Patel – Aye and Trustee Stagno – Aye.
Ayes-5, Nays-0, Absent-1. **Motion carried.**

Trustee Patel made a motion to accept the Detail Balance Sheet as of November 30, 2023. Trustee Stagno seconded the motion.

Roll Call: Trustee Abbate – Aye, Trustee Alvarado – Aye, Trustee Guranovich – Aye, Trustee Panchal – Absent, Trustee Patel – Aye and Trustee Stagno – Aye.
Ayes-5, Nays-0, Absent-1. **Motion carried.**

PUBLIC COMMENTS / QUESTIONS / PRESENTATIONS

A. Richard Garcia of Higgy's Bar and Grill addressed the Village Board in regard to his proposed establishment in the Arboretum. Mr. Garcia has over 40 years in the food and beverage business and he anticipates opening his new venture in spring or early summer. Mayor McCombie asked Mr. Garcia about the 'Piano Bar' part of the business. Garcia explained the success he had with a previous establishment that featured dueling pianos and that he wanted to bring the 'Piano Bar' experience to the Higgy's Bar and Grill concept. Mayor McCombie asked the petitioner if they were still planning to serve food and that Higgy's would have a food menu. Board briefly discussed the type of menu items to be offered. Mr. Garcia concluded his remarks noting that he has lived locally throughout his career and currently resides in Inverness. The Mayor and Board thanked Mr. Garcia for his comments and wished him well with the new venture.

B. Mayor's Monthly Report:

Mayor McCombie gave an update on the following items:

- PACE will be extending 'Dial-a-Ride' Service to Ascension St Alexian Hospital.
- Receipt of a Proposal and Presentation from R.W. Hendricksen Tree Care for EAB Treatment.
- Meeting with Consulting Engineers (Gewalt Hamilton and Robinson Engineering).
- Exploring Public Relations Firms as a way to address some of the villages need for additional work done. Met with Lee and Kelly Goebbert.in regard to Goebberts.t.
- 'Senior Scam' program was held at Village Hall through Commissioner Morrison's office.
- Met with and delivered a speech to a local women's group.
- Met with Illinois Aggregation representative and discussed current market conditions (5% green energy is all that is being offered at this time).

PUBLIC HEARING

A. Public Hearing for the Tax Levy for Fiscal Year 2023-2024

Motion was made by Trustee Abbate to open the Public Hearing for the Tax Levy for Fiscal Year 2023-2024. Second was made by Trustee Stagno.

Roll Call: Trustee Abbate – Aye, Trustee Alvarado – Aye, Trustee Guranovich – Aye, Trustee Panchal – Absent, Trustee Patel – Aye and Trustee Stagno – Aye.
Ayes-5, Nays-0, Absent-1. **Motion carried.**

Mayor McCombie invited any comments from the public regarding the proposed Tax Levy for Fiscal Year 2023-2024. Hearing none, Mayor McCombie invited a motion to close the Public Hearing.

Motion was made by Trustee Abbate to close the Public Hearing for the Tax Levy for Fiscal Year 2023-2024. Second was made by Trustee Stagno.

Roll Call: Trustee Abbate – Aye, Trustee Alvarado – Aye, Trustee Guranovich – Aye, Trustee Panchal – Absent, Trustee Patel – Aye and Trustee Stagno – Aye.
Ayes-5, Nays-0, Absent-1. **Motion carried.**

Mayor McCombie then invited a motion to Adopt an Ordinance Approving the proposed Tax Levy for Fiscal Year 2023-2024.

Motion was made by Trustee Guranovich to Adopt an Ordinance Approving the proposed Tax Levy for Fiscal Year 2023-2024. Second was made by Trustee Abbate.

Roll Call: Trustee Abbate – Aye, Trustee Alvarado – Aye, Trustee Guranovich – Aye, Trustee Panchal – Absent, Trustee Patel – Aye and Trustee Stagno – Aye.
Ayes-5, Nays-0, Absent-1. **Motion carried.**

MAYOR

A. Approval of Employee Holiday Bonus.

Mayor McCombie invited a motion to approve the annual Employee Holiday Bonuses. Motion was made by Trustee Patel to approve the proposed Holiday Bonuses. Second was made by Trustee Stagno.

Roll Call: Trustee Abbate – Aye, Trustee Alvarado – Aye, Trustee Guranovich – Aye, Trustee Panchal – Absent, Trustee Patel – Aye and Trustee Stagno – Aye.
Ayes-5, Nays-0, Absent-1. **Motion carried.**

BACOG MONTHLY REPORT

Mayor McCombie noted the report in the packet and visits to the local schools to address students regarding municipal government.

SWANCC REPORT

Trustee Abbate reported on improvements proposed for the transfer station. Mayor McCombie asked about Wayne Frerichs being appointed the new Quadcom Treasurer.

COMMITTEE REPORTS

Building & Zoning Committee – (Guranovich) No meeting had been held, no report to make. Upcoming meeting on December 19th had an item on the agenda ‘Sign Permits’ that was briefly discussed for clarification. General sign regulations for commercial buildings are not spelled out in the current Village code. Item for the agenda is intended to address for discussion.

Emergency Management Committee – (Patel) Committee met and continued to review the Emergency Operations Plan to update.

Finance Committee – (Stagno) Several items were discussed at the most recent meeting:

- Reduction of the Letter of Credit (LOC) for the Sundance Subdivision Project.
 - Infrastructure Drainage Repair Program with HOAs.
 - Employee Bonuses.
 - IPRF Workers Compensation Coverage Proposal.
 - Police Pension Fund (State contributions).
 - State ‘Paid Leave for All’ mandated program.
 - Road Program.
 - Phone system.
 - Alternate investment options (i.e. Illinois Funds).
1. Discussion and Possible Action Regarding a Letter of Credit (Sundance of South Barrington).

Mayor McCombie invited a motion to reduce the Letter of Credit (LOC) for Sundance of South Barrington from One Million Dollars (\$1,000,000) to Five Hundred Thousand Dollars (\$500,000). Motion was made by Trustee Patel to reduce the LOC for the Sundance Development from One Million Dollars (\$1,000,000) to Five Hundred Thousand Dollars (\$500,000). Second was made by Trustee Stagno.

Roll Call: Trustee Abbate – Aye, Trustee Alvarado – Aye, Trustee Guranovich – Aye, Trustee Panchal – Absent, Trustee Patel – Aye and Trustee Stagno – Aye.
Ayes-5, Nays-0, Absent-1. **Motion carried.**

2. Discussion and Possible Action Regarding the Stormwater Subsidy Program.

Mayor McCombie reviewed the number of projects proposed, the HOAs involved and the total being obligated by the Village in the cost-sharing program. After a short discussion, Mayor McCombie requested a motion to approve the amount obligated by the Village. Motion was made by Trustee Patel to approve the proposed funding amount and the proposed projects under the Village’s Infrastructure Improvement HOA Cost-Sharing Program. Second was made by Trustee Stagno.

Roll Call: Trustee Abbate – Aye, Trustee Alvarado – Aye, Trustee Guranovich – Aye, Trustee Panchal – Absent, Trustee Patel – Aye and Trustee Stagno – Aye.
Ayes-5, Nays-0, Absent-1. **Motion carried.**

(Following items were listed on the agenda under Legal & Human Resources Committee, however that committee did not meet. Following items were discussed at the Finance Committee.)

3. Approval of a Resolution Authorizing the Acceptance of the Proposal of Insurance from Assured Partners (IPRF Workers Compensation), effective January 1, 2024 – January 1, 2025.

Mayor McCombie invited a motion to Approve a Resolution Authorizing the Acceptance of the Proposal of Insurance from Assured Partners (IPRF Workers Compensation, effective January 1, 2024 – January 1, 2025. Motion was made by Trustee Abbate and seconded by Trustee Stagno.

Roll Call: Trustee Abbate – Aye, Trustee Alvarado – Aye, Trustee Guranovich – Aye, Trustee Panchal – Absent, Trustee Patel – Aye and Trustee Stagno – Aye.
Ayes-5, Nays-0, Absent-1. **Motion carried.**

4. Adoption of an Ordinance Regarding the Illinois Paid Leave for All Workers Act for the Village of South Barrington, Cook County, Illinois.

Mayor McCombie invited a motion to Adopt an Ordinance Regarding the Illinois Paid Leave for All Workers Act for the Village of South Barrington, Cook County, Illinois. Motion was made by Trustee Stagno and seconded by Trustee Alvarado. Village Attorney Vasselli gave a brief overview of the item, explaining the state requirements.

Roll Call: Trustee Abbate – Aye, Trustee Alvarado – Aye, Trustee Guranovich – Aye, Trustee Panchal – Absent, Trustee Patel – Aye and Trustee Stagno – Aye.
Ayes-5, Nays-0, Absent-1. **Motion carried.**

Public Safety Committee – (Abbate) No report.

Public Works Committee – (Abbate) Discussion regarding 2024 Road Program and proceeding with bidding process.

Mayor McCombie invited a motion to move forward with the proposal for the 2024 Road Program from Doland Engineering. Motion was made by Trustee Abbate and seconded by Trustee Stagno.

Roll Call: Trustee Abbate – Aye, Trustee Alvarado – Aye, Trustee Guranovich – Aye, Trustee Panchal – Absent, Trustee Patel – Aye and Trustee Stagno – Aye.
Ayes-5, Nays-0, Absent-1. **Motion carried.**

(Abbate) Approval of a Resolution to Approve a Proposal by Burns & McDonnell Engineering Company, Inc. regarding a Hydraulic Modeling Feasibility Study for the Village of South Barrington, Cook County, Illinois.

Mayor McCombie invited a motion for the Approval of a Resolution to Approve a Proposal by Burns & McDonnell Engineering Company, Inc. regarding a Hydraulic Modeling Feasibility Study for the Village of South Barrington, Cook County, Illinois. Motion was made by Trustee Abbate and seconded by Trustee Stagno.

Roll Call: Trustee Abbate – Aye, Trustee Alvarado – Aye, Trustee Guranovich – Aye, Trustee Panchal – Absent, Trustee Patel – Aye and Trustee Stagno – Aye.
Ayes-5, Nays-0, Absent-1. **Motion carried.**

COMMISSION REPORTS

Architectural Control Commission – Mayor McCombie referred to the following item:

1. Recommendation by the Architectural Control Commission for Approval of a Permanent Digital Sign for the Arboretum of South Barrington.

Mayor McCombie noted the consideration and recommendations that the Plan Commission had made regarding this item and invited a motion to accept and approve the recommendation of the Architectural Control Commission for a Permanent Digital Sign for the Arboretum of South Barrington. Motion was made by Trustee Abbate and seconded by Trustee Stagno. On a voice vote the motion was approved unanimously.

Plan Commission/Zoning Board of Appeals – Mayor McCombie referred to the following items:

1. Referral for Drive Through Businesses in the Village.

Mayor McCombie noted that Drive Through facilities have not been permitted except for banking facilities and pharmacies and that by referring this item to the Plan Commission, it can be further discussed. Mayor McCombie invited a motion to refer to the Plan Commission for further discussion the topic of Drive Through Businesses in the Village. Motion was made by Abbate and seconded by Stagno. On a voice vote the motion was approved unanimously.

2. Referral Regarding Code Requirements for Subdivision Roads.

Mayor McCombie noted the current Village Code requirement for final paving of subdivision roads takes place when 75% of the homes in the subdivision have been built. This requirement can cause some issues in subdivisions where the build-out is prolonged and especially those with curb and gutter. Referring this item to the Plan Commission will initiate a review of this requirement. Mayor McCombie invited a motion to refer to the Plan Commission for further discussion the topic of Code Requirements for Subdivision Roads. Motion was made by Abbate and seconded by Stagno. On a voice vote the motion was approved unanimously.

Police Commission – Mayor McCombie referred to the following item:

1. Approval of a Resolution Recommending Approval and Adoption of the Rules and Regulations of the Village of South Barrington Board of Police Commissioners, State of Illinois.

Mayor McCombie noted position eligibility requirements as a rule revision and invited a motion to approve a Resolution Recommending Approval and Adoption of the Rules and Regulations of the Village of South Barrington Board of Police Commissioners, State of Illinois. Motion was made by Abbate and seconded by Stagno.

Roll Call: Trustee Abbate – Aye, Trustee Alvarado – Aye, Trustee Guranovich – Aye, Trustee Panchal – Absent, Trustee Patel – Aye and Trustee Stagno – Aye.
Ayes-5, Nays-0, Absent-1. **Motion carried.**

STAFF REPORTS

Building Officer – (Michalski) Reported on the following:

- Occupancy for new store in the Arboretum – “Grant & Dunne”.
- 118 Inspections in 2023; 172 in 2022.
- 289 Permits in 2023; 277 in 2022.
- Instituted a new email address directly to the Building Department.

Chief of Police – (Roman) Reported on the following:

- Recruit, Nick Gryzowski, passed the ‘Power Test’, will start academy in January.
- Staffing: One Opening.
- Squad Cars: Approved cars in November are ordered.
- Evidence tracking.
- Body Worn Cameras.

Village Clerk – (Zierk) Absent. Mayor McCombie referred to the following item:

1. Approval of 2024 Village Meeting Calendar and Publication of the 2024 Regular Meeting Notice.

Mayor McCombie invited a motion to approve the 2024 Village Meeting Calendar and Publication of the 2024 Regular Meeting Notice. Motion was made by Patel and seconded by Abbate. Brief discussion followed regarding a change to the start time for the Finance Committee, making the start time 3:30 P.M. Motion by Patel was amended to note the change of time for the Finance Committee. On a voice vote the motion was approved unanimously.

Village Administrator – (Palmer) reported on the following:

- Plan Commission meeting regarding Forest View Estates (Mundhank and Freeman).
- Building and Zoning Committee Meeting with Kirk Bishop regarding Zoning Code Update.
- Plan Commission scheduled for January 3, 2024, Public Hearing 13 Beechnut.
- FEMA/BRIC Grant (Building Resilient Infrastructure and Communities) applied for.

EXECUTIVE SESSION

None.

OLD BUSINESS

None.

NEW BUSINESS

None.

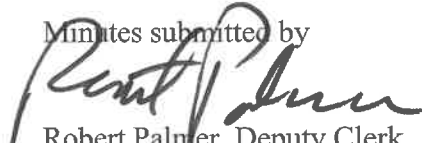
MAYOR AND BOARD OF TRUSTEES COMMENTS

Trustee Stagno commented on whether IT can test the back-up provisions they have put in place. Mayor McCombie stated she was unaware of how that could be accomplished, however IT can be consulted with that question.

ADJOURNMENT

There being no further business, Trustee Patel made a motion to adjourn the meeting at 8:40 p.m. Trustee Stagno seconded the motion. All in favor. **Motion carried.**

Minutes submitted by



Robert Palmer, Deputy Clerk

These minutes were approved this

11th Day of January, 2024