



VILLAGE OF SOUTH BARRINGTON
30 S. Barrington Road
South Barrington, IL 60010
Phone (847) 381-7510 | southbarrington.org

ACCESSORY STRUCTURE PERMITS **CABANA, DECK, PATIO, PAVILION, PERGOLA, GAZEBO, SEATWALL, OUTDOOR KITCHEN / FIREPLACE, SPORT COURTS, ETC.**

REQUIRED APPLICATION MATERIALS:

- ❑ Complete unrestricted PDF file permit submittal of all documents to permits@southbarrington.org
- ❑ Hard copy permit submittal of all documents to include:
 - ❑ Permit Application Form at (www.southbarrington.org, Government, Building & Engineering)
 - ❑ Two (2) sets of drawings or plans
 - ❑ Two (2) copies of Scaled Engineered Site Plan with dimensions
(Note: If grade changes, the Site Plan must also include topography and proposed grade changes.)
 - ❑ As-Built Septic System Plan
 - ❑ Copy of contract or proposal with estimated cost of construction
 - ❑ Subdivision HOA Architectural Approval Letter
 - ❑ \$_____ Application Fee (no credit cards)
 - ❑ \$_____ Deposit toward Plan Review Fee (no credit cards)

Note: Additional Site Engineering Review Fee May Apply at Permit Issuance

LOCATION CRITERIA:

1. No portion of permitted project may extend into the required front, rear or side setbacks of the property. (Certain exceptions for The Woods Subdivision.)
2. The permitted project must be located so that all required minimum distances to septic system components and access to the well are maintained (if applicable). The as-built septic system components shall be indicated on the site plan whenever the permitted project is located on the septic side of the house. The following are the minimum distances required:

Building to septic tanks	10 feet
Building to drop boxes	20 feet
Building to septic trenches	20 feet

If septic system revisions are necessary to maintain these minimum distances, all septic revision work must be completed **before** the building permit can be issued. The septic work is completed under a separate permit with the Village and requires a Septic Engineer to prepare a septic design drawing indicating all work required.

MISCELLANEOUS INFORMATION:

At all times during construction the existing septic field shall be protected by a 4-foot-tall protective fence to prevent traffic from entering the septic area. **Absolutely no traffic is allowed on the septic field.**

Certain projects may require a new Plat of Survey prepared by a Registered Illinois Land Surveyor at the completion of the addition. The survey must show the exact house and permitted project locations with dimensions to all critical points including adjacent property line.

PERFORMANCE BOND DEPOSIT:

Performance bond deposits (cash or check) are required from the general contractor and property owner at the time the permit is issued. Should damage occur to village streets, easements, etc. from any construction or landscaping work, or if the spotted survey indicates that the project encroaches into a required setback, the deposits will be retained until the problem is resolved to the satisfaction of the Building Department. "Request for Release of Performance Bond Deposit" forms are on the Village website.