

**VILLAGE OF SOUTH BARRINGTON
MINUTES OF THE FINANCE COMMITTEE MEETING
FEBRUARY 6, 2023
2:00 PM**

CALL TO ORDER

The meeting was called to order at 2:10 pm by Committee Chairman Stagno.

ROLL CALL

Members Present: Committee Chairman Stagno and Trustee Joseph Abbate.

Members Absent: None.

Others present: Mayor Paula McCombie, Treasurer Michelle Bodie and Administrator Robert Palmer.

PUBLIC COMMENT

None.

APPROVAL OF MINUTES

Trustee Abbate made a Motion to approve the Minutes of the Finance Committee Meeting held January 9, 2023. Trustee Stagno seconded the motion. By unanimous voice vote, the Motion passed.

AGENDA ITEMS

1. Discuss Water Well Solutions Illinois, LLC proposal for Impeller Replacement

Palmer introduced the issue of an impeller replacement that was recommended by Jason Fowler with Sheaffer & Roland. Fowler was contacted by telephone to provide additional background on the need for the Impeller Replacement. The Committee discussed the material of the impeller and which would be both cost-effective and could be delivered in a timely manner. The option of the purchase of an impeller along with a back-up impeller was discussed, as had been recommended by Fowler.

Motion by Abbate to recommend to the full Village Board, the purchase of a replacement impeller for high service pump number two, and a back-up impeller through Water Well Solutions. Second was made by Stagno. On a voice vote the motion was approved.

2. Discuss McNelly proposal for lower level HVAC

Mayor McCombie introduced the HVAC proposal for the lower level of the Village Hall (Police Station). Chairman Stagno asked about the previous proposal that had been considered. Mayor McCombie explained that the proposal had not gone forward, the current proposal from McNelly includes a number of additional dampers.

Motion by Abbate to recommend to the full Village Board the acceptance of the proposal from McNelly to furnish and install a four zone IO HVAC zone control system for the total price of \$15,372.00. Second was made by Stagno. On a voice vote the motion was approved.

3. Discuss Tree Ordinance and Program Budget

Palmer explained that the Draft of the Tree Ordinance is not complete as yet, and is required as part of the grant reimbursement for the tree inventory project. The ordinance will be completed and re-submitted to the Committee at a later date.

4. Discuss Developer Agreements

Palmer presented two items involving the dollar amounts to require for escrow/deposits. The first project is the extension of the Village Enclave Development on to the adjoining parcel of property that is proposed for four additional lots. The second project is the proposed church and school to be built on property currently owned by the Park District known as area "N" on the north end of the Woods development, north of Penny Road. Palmer recommended that the escrow/deposit for the Village Enclave II project be set at \$10,000, based in part that the original Village Enclave I had assigned to it an amount of \$20,000. On the second project, the church project, the Committee discussed the proposal and due to the fact that an auction must take place prior to the church owning the property, the Committee expressed that the proposed escrow/deposit was an unnecessary step to take at this time. The Committee expressed consensus on the Village Enclave II recommended amount of escrow/deposit of \$10,000 and did not see a need to set an amount for the church project at this time.

5. Discuss Contracts & Fees

A. B & F Inspection Services – The Committee reviewed and discussed a proposal from B&F Inspection Services to continue that service for the Village. The proposal increases the charge for an inspection by \$5 and for solar panel reviews \$25.

Motion by Abbate to recommend to the full Village Board the acceptance of the proposal from B&F Construction Code Services, Inc. to provide inspection services to the Village. Second was made by Stagno. On a voice vote the motion was approved.

B. Willow Landscaping Services – Palmer presented the proposal from Willows Landscaping for grass cutting noting that there was no price increase from the previous year.

Motion by Abbate to recommend to the full Village Board the acceptance of the proposal from Willows Landscaping to provide lawn mowing services to the Village. Second was made by Stagno. On a voice vote the motion was approved.

C. IT Services – Mayor McCombie explained that Chief Roman had identified an IT consultant from his contacts that would be another resource for the Village to consider along with a previously identified consultant. Both companies are being sought to review the condition of the IT network in the Village following a system issue late last year. Mayor McCombie concluded

the discussion by noting that both companies are being asked to put proposals together to be reviewed and presented at a later date.

D. Road Program Engineer – Jason Doland made a presentation regarding the development of this year’s road program. He noted the recently conducted IMS study that projected approximately \$600,000 of work to be accomplished. His goal is to be out to bid on the project by March 1st. Doland discussed the pros and cons of doing partial work on roads, such as “edge grinding” noting that where IMS recommended edge grinding his recommendation would be for full resurfacing to maintain roadway continuity. Discussion continued regarding repair of drain structures, which are rectangular, and the installation over round storm sewers. Success in this area is dependent on the contractor’s quality of work. Bodie reminded the Committee that the specs for the work needed to include a 2” overlay in order to use “Rebuild Funds” from the state. The amount of Rebuild Funds is \$350,000. Following a brief discussion regarding the streets to be resurfaced, the Committee discussed the cost for engineering fees. It was agreed that engineering fees would be 10% of the successful bid amount for the work up to a total of \$700,000. Beyond the \$700,000 threshold, the percentage would be 9% for engineering fees. Doland agreed to make the recommended changes to his proposal.

Motion by Abbate to recommend to the full Village Board, a Resolution to accept the proposal from Doland Engineering for professional design and construction observation services for the 2023 Road Maintenance Program. Second was made by Stagno. On a voice vote the motion was approved.

6. Resolution to accept Treasurer resignation and appoint Lauterbach & Amen Treasurer

Bodie presented the item noting that it would be required to transfer the Treasurer duties.

Motion by Abbate to recommend to the full Village Board the Resolution to accept Treasurer resignation and appointment of Lauterbach & Amen as Treasurer for the Village. Second was made by Stagno. On a voice vote the motion was approved.

MAYOR’S REPORT

Mayor McCombie reported on receiving a letter from Sharon Durling, Electric Aggregation Consultant, and expressed interest in pursuing information in regard to Durling’s proposal. Mayor McCombie updated the Committee on the progress regarding union negotiations, noting the next meeting is scheduled for February 13th. Mayor McCombie mentioned the open Village Clerk position and noted that once that position is filled, Ashley Hrynko can be appointed as a Deputy Clerk. Mayor McCombie also stated that she would be appointing Trustees to the various Committees to fill vacancies.

STAFF REPORTS

Village Administrator

Palmer reported that digitizing the Building Department Files project is moving along with a vendor selected, new stores in the Arboretum are getting ready to open, a new Clerk Candidate Barb Haupers met with the Mayor and from BACOG, they are continuing the classroom

speaking opportunities at local elementary schools for those Trustees that are interested in participating.

Finance Officer

Bodie had nothing further to report.

OLD BUSINESS

No old business to discuss.

NEW BUSINESS

No new business to discuss

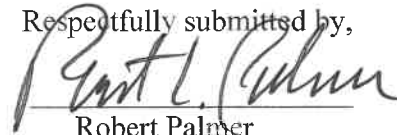
CLOSED SESSION

No closed session was held.

ADJOURNMENT

Having no further business, Chairman Stagno asked for a Motion from the Committee to adjourn the meeting. Trustee Abbate made a Motion and Trustee Stagno seconded. By unanimous voice vote, the motion passed, and the meeting was adjourned at 5:10 p.m.

Respectfully submitted by,



Robert Palmer

Village Administrator

These Minutes were approved this

6th day of March, 2023