

**MINUTES OF THE MEETING OF THE PRESIDENT
AND BOARD OF TRUSTEES OF THE VILLAGE OF SOUTH BARRINGTON**

Wednesday, January 11, 2023 7:00 p.m.

Rose Hall in the SB Village Hall 30 S. Barrington Road South Barrington, IL

CALL TO ORDER

President McCombie called the meeting to order at 7:00 p.m.

ROLL CALL

Administrator Palmer acting as Deputy Clerk called the roll, and a quorum was noted present:

Officials Present: President: Paula McCombie

Trustees: Edgar Alvarado, Steve Guranovich, Dr. Kanu Panchal, Dr. Hina Patel and Dr. Anthony Stagno

Officials Absent: Trustees: Joseph Abbate

Staff Present: Director of Finance Michelle Bodie, Finance Director/Lauterbach & Amen Tanya Walker, Chief of Police Thomas Roman, Deputy Chief Michael Garrison, Building Officer Mike Moreland, Village Engineer Natalie Karney Executive Administrative Assistant Ashley Hrynko and Administrator Robert Palmer

Others Present: Village Attorney James Vasselli

PLEDGE OF ALLEGIANCE

Mayor McCombie led the Board and those in attendance in the Pledge of Allegiance.

APPROVAL OF MINUTES

Trustee Guranovich made a motion to approve the minutes of the following Village Board Meetings:

- A. Special Village Board Meeting on December 8, 2022
- B. Regular Village Board Meeting on December 8, 2022
- C. Executive Session on December 8, 2022
- D. Special Village Board Meeting on December 8, 2022

Trustee Stagno seconded the motion.

Roll Call: Trustee Abbate – Absent, Trustee Alvarado – Aye, Trustee Guranovich – Aye, Trustee Panchal – Aye, Trustee Patel – Aye, Trustee Stagno – Aye.

Ayes-5, Nays-0, Absent-1. **Motion carried.**

WARRANTS AND VILLAGE FINANCIAL STATEMENTS

Trustee Patel made a motion to approve Warrant Run #1 in the amount of \$52,283.32. Trustee Alvarado seconded the motion.

Roll Call: Trustee Abbate – Absent, Trustee Alvarado – Aye, Trustee Guranovich – Aye, Trustee Panchal – Aye, Trustee Patel – Aye, Trustee Stagno – Aye.

Ayes-5, Nays-0, Absent-1. **Motion carried.**

Trustee Alvarado made a motion to approve Warrant Run #2 in the amount of \$225,278.00. Trustee Stagno seconded the motion.

Roll Call: Trustee Abbate – Absent, Trustee Alvarado – Aye, Trustee Guranovich – Aye, Trustee Panchal – Aye, Trustee Patel – Aye, Trustee Stagno – Aye.

Ayes-5, Nays-0, Absent-1. **Motion carried.**

Trustee Patel made a motion to accept the Statement of Revenues and Expenditures vs. Annual Budget as of July 31, 2022. Trustee Alvarado seconded the motion.

Roll Call: Trustee Abbate – Absent, Trustee Alvarado – Aye, Trustee Guranovich – Aye, Trustee Panchal – Aye, Trustee Patel – Aye, Trustee Stagno – Aye.

Ayes-5, Nays-0, Absent-1. **Motion carried.**

Trustee Alvarado made a motion to accept the Detail Balance Sheet as of July 31, 2022. Trustee Stagno seconded the motion.

Roll Call: Trustee Abbate – Absent, Trustee Alvarado – Aye, Trustee Guranovich – Aye, Trustee Panchal – Aye, Trustee Patel – Aye, Trustee Stagno – Aye.

Ayes-5, Nays-0, Absent-1. **Motion carried.**

PUBLIC COMMENTS / QUESTIONS / PRESENTATIONS

No public comments were made.

A. Mayor's Monthly Report: Mayor McCombie reviewed the following items:

- Interview process for a part-time clerk in the Police Department.
- Process to name a Village Treasurer.
- Village Road Program for 2023.
- Union Negotiations.
- Welcome Signs.
- Comprehensive Plan draft progress (photos).
- Project to Digitize Village Documents.
- Attendance at Prairie Middle School to address students on local government.
- Janitorial Service Contract.
- Economic Development/Promotional Program with the Banner Company.

OATH OF OFFICE

A. Swearing in of Michael J. Lynch as Sergeant for the South Barrington Police Department.

Mayor McCombie swore in Michael J. Lynch as Sergeant for the South Barrington Police Department. Mayor McCombie then requested a short- recess from the meeting for a reception to congratulate Sgt. Lynch. Motion was made by Trustee Patel to recess the meeting at 7:10 PM. Second was made by Trustee Stagno. On a voice vote the Motion carried. Following the reception Mayor McCombie called for the meeting to reconvene. Motion was made by Trustee Panchal to reconvene the Village Board Meeting at 7:30 PM. Second was made by Trustee Stagno. On a voice vote the Motion carried and the meeting resumed.

MAYOR

- A. Adoption of an Ordinance Extending Temporary Executive Powers Pursuant to 65 ILCS 5/11-1-6: Trustee Panchal made a motion to Adopt an Ordinance Extending Temporary Executive Powers Pursuant to 65 ILCS 5/11-1-6. Trustee Stagno seconded the motion. Roll Call: Trustee Abbate – Absent, Trustee Alvarado – Aye, Trustee Guranovich – Aye, Trustee Panchal – Aye, Trustee Patel – Aye, Trustee Stagno – Aye. Ayes-5, Nays-0, Absent-1. **Motion carried.**
- B. Approval of a Resolution Approving the Appointment and Issuance of a Letter of Employment for Daniel Walenda as Temporary Records Clerk for the Village of South Barrington Police Department: Trustee Patel made a motion to approve a Resolution for the Appointment and Issuance of a Letter of Employment for Daniel Walenda as Temporary Records Clerk for the Village of South Barrington Police Department. Trustee Panchal seconded the motion. Roll Call: Trustee Abbate – Absent, Trustee Alvarado – Aye, Trustee Guranovich – Aye, Trustee Panchal – Aye, Trustee Patel – Aye, Trustee Stagno – Aye. Ayes-5, Nays-0, Absent-1. **Motion carried.**
- C. Approval of a Resolution Authorizing the Renewal of an Intergovernmental Agreement By and Between the Cook County Health Department and the Village of South Barrington for Environmental Health Inspectional Services in the Village Effective December 1, 2022 through November 30, 2023: Trustee Patel made a motion to approve a Resolution Authorizing the Renewal of an Intergovernmental Agreement by and between the Cook County Health Department and the Village of South Barrington for Environmental Health Inspectional Services in the Village Effective December 1, 2022 through November 30, 2023. Trustee Panchal seconded the motion. Roll Call: Trustee Abbate – Absent, Trustee Alvarado – Aye, Trustee Guranovich – Aye, Trustee Panchal – Aye, Trustee Patel – Aye, Trustee Stagno – Aye. Ayes-5, Nays-0, Absent-1. **Motion carried.**
- D. Approval of a Proclamation for School Choice Week in South Barrington on January 22 through January 28, 2023: Trustee Guranovich made a motion to approve a Proclamation for School Choice Week in South Barrington on January 22 through January 28, 2023. Trustee Stagno seconded the motion. Roll Call: Trustee Abbate – Absent, Trustee Alvarado – Aye, Trustee Guranovich – Aye, Trustee Panchal – Aye, Trustee Patel – Aye, Trustee Stagno – Aye. Ayes-5, Nays-0, Absent-1. **Motion carried.**

BACOG MONTHLY REPORT

Mayor McCombie noted that there was no BACOG report due to the Executive Director being on funeral leave.

SWANCC REPORT

Mayor McCombie noted that Trustee Abbate was absent due to the SWANCC meeting being held tonight. No report was provided.

COMMITTEE REPORTS

Building & Zoning Committee – Trustee Guranovich reported that no meeting was held.

Emergency Management Committee – Trustee Patel stated that a meeting was held on January 9, 2023 and an Emergency Table-top Exercise was conducted.

Finance Committee – Trustee Stagno commented on the recent meeting that was held and noted the presence of Tanya Walker with Lauterbach & Amen who is slated to serve as the Village's Finance Director as a contracted employee. Trustee Stagno reviewed the following agenda items:

Approval of a Resolution Designating the Authorized Agent for the Illinois Municipal Retirement Fund (IMRF): Trustee Alvarado made a motion to approve a Resolution Designating the Authorized Agent for the Illinois Municipal Retirement Fund (IMRF). Trustee Guranovich seconded the motion. Roll Call: Trustee Abbate – Absent, Trustee Alvarado – Aye, Trustee Guranovich – Aye, Trustee Panchal – Aye, Trustee Patel – Aye, Trustee Stagno – Aye. Ayes-5, Nays-0, Absent-1. **Motion carried.**

Approval of a Resolution Authorizing Depositories for Village Funds and Check Signing Authority: Trustee Patel made a motion to approve a Resolution Authorizing Depositories for Village Funds and Check Signing Authority. Trustee Panchal seconded the motion. Roll Call: Trustee Abbate – Absent, Trustee Alvarado – Aye, Trustee Guranovich – Aye, Trustee Panchal – Aye, Trustee Patel – Aye, Trustee Stagno – Aye. Ayes-5, Nays-0, Absent-1. **Motion carried.**

Motion to Place on File the South Barrington Police Pension Fund Actuarial Valuation Report as of May 1, 2022 Prepared by the Illinois Department of Insurance: Trustee Alvarado made a motion to place on file the South Barrington Police Pension Fund Actuarial Valuation Report as of May 1, 2022 Prepared by the Illinois Department of Insurance. Trustee Panchal seconded the motion. Roll Call: Trustee Abbate – Absent, Trustee Alvarado – Aye, Trustee Guranovich – Aye, Trustee Panchal – Aye, Trustee Patel – Aye, Trustee Stagno – Aye. Ayes-5, Nays-0, Absent-1. **Motion carried.**

Legal & Human Resources Committee – Trustee Stagno stated no meeting was held. There were no agenda items.

Public Safety Committee – Mayor McCombie noted that Trustee Abbate was absent from the meeting and that there was one agenda item to consider:

Approval of a Resolution Amending Resolution No. 2020-1958 Authorizing an Extension of an Intergovernmental Agreement by and between Arboretum Holdings, LLC and the Village of South Barrington to Regulate Traffic and Parking in the Arboretum of South Barrington: Trustee Patel made a motion to approve a Resolution Amending Resolution No. 2020-1958 Authorizing an Extension of an Intergovernmental Agreement by and between Arboretum Holdings, LLC and the Village of South Barrington to Regulate Traffic and Parking in the Arboretum of South Barrington. Trustee Alvarado seconded the motion. Roll Call: Trustee Abbate – Absent, Trustee Alvarado – Aye, Trustee Guranovich – Aye, Trustee Panchal – Aye, Trustee Patel – Aye, Trustee Stagno – Aye. Ayes-5, Nays-0, Absent-1. **Motion carried.**

Public Works Committee – There were no agenda items to consider. Mayor McCombie gave a brief update in regard to formulating the road program for 2023.

COMMISSION REPORTS

Architectural Control Commission – No items to consider on the agenda.

Plan Commission/Zoning Board of Appeals – The following was on the agenda for consideration.

Referral to the Plan Commission Zoning Board of Appeals to consider the consolidation of lots 1 & 3 on Lake Adalyn Drive. Trustee Patel made a motion to refer to the Plan Commission Zoning Board of Appeals a petition to consolidate lots 1&3 on Lake Adalyn Drive. Trustee Stagno seconded the motion.

Roll Call: Trustee Abbate – Absent, Trustee Alvarado – Aye, Trustee Guranovich – Aye, Trustee Panchal – Aye, Trustee Patel – Aye, Trustee Stagno – Aye.
Ayes-5, Nays-0, Absent-1. **Motion carried.**

Police Commission – Police Chief Roman reported that there were no items to consider.

STAFF REPORTS

Building Officer – Mike Moreland gave an update on active building permits. He also reported that Ryan Murphy was attending two days of training on Building Inspection Procedures. Moreland also reported on a meeting recently held with the Flint Creek/Spring Creek Executive Director to discuss a proposed project for South Barrington involving creek bank restoration. Moreland gave follow-up information on a project to have the Conservancy recognized as a Wildlife Habitat. Trustee Stagno asked about the program and how it would impact the village from the perspective of making habitat more attractive to species that also negatively impact the suburban landscape. Moreland encouraged participation as the program unfolds from members of the Village Board. There were no agenda items for the Village Board to consider.

Village Engineer – Natalie Karney reported on Poplar Creek and Upper Salt Creek clean-up activities and assistance from the MWRD. Karney also reported on an upcoming meeting with consultants to go over close-out items on the Woods of South Barrington project by Toll Brothers. Karney presented a resolution for the Village Board to consider:

Resolution Establishing Temporary Weight Limits for Trucks or Other Commercial Vehicles on All Highways and Roads in South Barrington. Trustee Patel made a motion to approve a Resolution Establishing Temporary Weight Limits for Trucks or Other Commercial Vehicles on All Highways and Roads in South Barrington. Trustee Stagno seconded the motion.

Roll Call: Trustee Abbate – Absent, Trustee Alvarado – Aye, Trustee Guranovich – Aye, Trustee Panchal – Aye, Trustee Patel – Aye, Trustee Stagno – Aye.
Ayes-5, Nays-0, Absent-1. **Motion carried.**

Chief of Police – Thomas Roman reported on progress on hiring a Police Officer candidate who is going through the process (background check). It is expected that the candidate would be available for service in late March. The new Temporary Clerk began work today and the Chief reported on a

burglary suspect that was picked up on an arrest warrant. Finally, the Chief reported on a pizza delivery car that drove onto the frozen lake near Dalton Court. Trustee Guranovich asked Chief Roman about the SAFE-T ACT and how it would impact operations. Chief Roman cited a recent ruling by the Illinois Supreme Court on ‘No Cash Bail’ and noted that requirements (and timetable) of the act for body cameras is still in effect.

Deputy Village Clerk/Village Administrator – Robert Palmer reported on the following:

- Snow Removal Activities to date: (2) mailbox knockdowns (since repaired); (6) snow events in December and (1) event in January; Village Hall plowing (3) times and salting (4) times; Water Plant plowing (1) time and (2) salting.
- Cork Recycling has been reinstated with a new recipient of collected cork identified.
- State approval has been granted for the 2022 Tree City Award and has now been forwarded to the Arbor Day Foundation for approval.

EXECUTIVE SESSION

None.

OLD BUSINESS

None.

NEW BUSINESS

None.

MAYOR AND BOARD OF TRUSTEES COMMENTS

Trustee Patel commented on the request from Willow Creek Church for donations of children’s clothing. Trustee Patel made close to a dozen calls and recruited donations for Willow Creek. Mayor McCombie commended Trustee Patel on her efforts noting that some of the donated clothing was newly purchased.

Mayor McCombie also noted that the next Public Works Committee Meeting would be held on January 17th.

ADJOURNMENT

There being no further business, Trustee Panchal made a motion to adjourn the meeting at 7: 59 p.m. Trustee Stagno seconded the motion. All in favor. **Motion carried.**

Minutes submitted by



Robert L. Palmer, Administrator

These minutes were approved this

9th Day of February, 2023