

**VILLAGE OF SOUTH BARRINGTON**  
**MINUTES OF THE FINANCE COMMITTEE MEETING**  
**July 11, 2022**  
**2:00 p.m.**

**CALL TO ORDER**

Committee Chairman Stagno called the meeting to order at 2:01 p.m.

**ROLL CALL**

Members Present: Chairman Stagno and Trustee Joe Abbate.

Members Absent: Trustee Bernard Kerman.

Others present: Mayor Paula McCombie, Trustee Steve Guranovich, Treasurer Michelle Bodie, Chief Tom Roman and Administrator Robert Palmer.

**PUBLIC COMMENT**

No public present for comment.

**APPROVAL OF MINUTES**

Trustee Abbate made a motion to approve the Finance Committee Minutes of May 9, 2022.

Chairman Stagno seconded the motion. By unanimous voice vote, the Motion passed.

**AGENDA ITEMS**

1. Discussion and Possible Recommendation for Heating System for the Police Department

Mayor McCombie explained the proposal for a supplemental heating system in the Police Department from EHMS Mechanical Services of Lake Zurich. Chief Roman provided details on the areas of the building that remain cold even in the warmer weather. Several options had been proposed to address the issue. In addition, the men's locker room area has a portable de-humidifier that is constantly running. Chairman Stagno questioned the provisions of the vendor's proposal under the "terms and conditions" and specifically the "Limits of Liability" noting that in reading this section the vendor appears not to be liable for any issues the way the agreement is written. Chairman Stagno stated that the vendor must be responsible if the system does not work. Trustee Abbate asked when the system could be installed. Chief Roman responded that an exact time frame is not known due to supply-chain issues.

Trustee Abbate made a motion to send the proposal from EHMS Mechanical Services of Lake Zurich to install remote sensors as part of the heating system in the Police Department in the amount of \$13,765 to the Village Board for consideration. Second was made by Chairman Stagno and a voice vote the motion was approved unanimously.

**MAYOR'S REPORT**

Mayor McCombie reported on the following:

- Fall Festival Planning with the Park District. Agreement in place to share expenses for advertising and share the parking lots. The Library and ComEd will also be participating.
- Cuba Township will be pouring concrete pads for a patio outside the Emergency Management entrance, they will also fill in a strip in the parking lot and pouring a new pad in front of the Police Department entrance.
- Solar Lights have been installed on the bridge over the creek behind the Police Department that leads to the back parking lot. The additional lighting will provide more visibility in the rear of the building.
- The Village Tree Inventory is continuing and will take 10-12 weeks total to complete.
- A meeting was held with a grant writing consultant to learn more about their services and contract costs. The company has ten employees and four part-time employees.

- Restrictions on RV Parking in the Village is being sent back to the Plan Commission for review.
- Contact with Hoffman Estates in regard to a border agreement is anticipated. Special Counsel has recommended that a proposed agreement be drafted and sent to Hoffman Estates for their consideration.
- The Toll Brothers close-out process is continuing and the respective attorneys are meeting to discuss.
- Recent meeting with School District Superintendent Robert Hunt took place at the Village Hall to discuss development concepts.
- Hillwood finalized their withdrawal of their project proposal at Bartlett and Higgins.
- A proposal is expected from Blue Stem Environmental Services for work on the creek area behind Village Hall.
- The Comprehensive Plan Draft has been received and review is continuing.
- Mike Garrison is the selected candidate to fill the Deputy Chief position.

### **STAFF REPORTS**

1. Village Administrator Palmer reported on the following:
  - Proposed residential development for 10 S. Freeman. Owners have been in contact and information sent to them in regard to PUD requirements.
  - Nathan’s Glen Subdivision Letter of Credit renewal is pending.
  - BMO Harris Bank Property Lease extension proposal is pending.
2. Finance Director Bodie: Reported on the following:
  - Union contract negotiations.
  - Finalizing the audit report process.
  - Status of SSA3 (Arboretum).

### **OLD BUSINESS**

Chairman Stagno reported that the beaver dam appears to be back in the Sunset Ridge Farm area. Related to that occurrence, the downstream properties along the creek are not being taken care of by the parties responsible.

### **NEW BUSINESS**

Trustee Guranovich brought up ‘Building Maintenance Contracts’ and particularly one through Nicor that he has experience with. For a monthly fee, the contract covers all mechanical household items and could be an option to consider for the Village. The name of the contract provider is ‘Pivotel Home Solutions’ (855) 890-8792.

### **ADJOURNMENT**

Motion was made by Abbate and seconded by Stagno to adjourn the meeting at 3:31 PM. On a voice vote, the motion was approved unanimously and the committee stood adjourned.

Respectfully submitted by,

Robert Palmer  
Village Administrator

These Minutes were approved this

\_\_\_ day of \_\_\_\_\_, 2022