MINUTES OF THE REGULAR MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF SOUTH BARRINGTON
Wednesday, March 11, 2020 7:30 p.m.
Rose Hall in the SB Village Hall 30 S. Barrington Road South Barrington, IL

CALL TO ORDER
President McCombie called the Board meeting to order at 7:32 p.m. Clerk Wood took roll:
Present: President: Paula McCombie
Trustees: Joseph Abbate, Edgar Alvarado, Steve Guranovich,
Bernard Kerman, Hina Patel, Anthony Stango

A quorum was present.
Also present were Village Administrator Bob Palmer, Village Engineer Natalie Karney, Building
Officer Mike Moreland, Finance Director Michelle Bodie, Executive Assistant/Deputy Clerk
Melissa Moeller, Police Chief Tom Roman, and Village Attorney Melissa Wolf.
President McCombie led the room in the Pledge of Allegiance.

Throughout the meeting, President McCombie asked if there were any questions or comments
after the motion on each agenda item.

APPROVAL OF MINUTES
MOTION to APPROVE THE FEBRUARY 13, 2020 REGULAR BOARD
MEETING AND EXECUTIVE SESSION MINUTES was made by
Trustee Guranovich.
SECONDED by Trustee Kerman.
There was no further discussion. By unanimous voice vote, the motion carried.

WARRANTS AND VILLAGE FINANCIAL STATEMENTS
MOTION to APPROVE WARRANT RUN #1 IN THE AMOUNT OF $38,872.90
was made by Trustee Kerman.
SECONDED by Trustee Patel.
There was no further discussion. Roll call was taken:
AYES: Abbate, Alvarado, Guranovich, Kerman, Patel, Stango
NAYS: (None)
ABSTAIN: (None)
ABSENT: (None)
Motion carried.

MOTION to APPROVE WARRANT RUN #2 IN THE AMOUNT OF $206,102.16
was made by Trustee Patel.
SECONDED by Trustee Kerman.
There was no further discussion. Roll call was taken:
AYES: Abbate, Alvarado, Guranovich, Kerman, Patel, Stango
NAYS: (None)
ABSTAIN: (None)
ABSENT: (None)
Motion carried.

MOTION to ACCEPT THE STATEMENT OF REVENUES & EXPENDITURES
vs. ANNUAL BUDGET AS OF FEBRUARY 29, 2020 was made by
Trustee Abbate.

SECONDED by Trustee Alvarado.
There was no further discussion. By unanimous voice vote, the motion carried.

MOTION to ACCEPT THE DETAILED BALANCE SHEET AS OF FEBRUARY 29, 2020 was made by Trustee Abbate.

SECONDED by Trustee Stagno.
There was no further discussion. By unanimous voice vote, the motion carried.

CITIZEN COMMENTS/PRESENTATIONS
President McCombie asked if anyone in the audience wanted to address the Board.
Joe Roth, of the Illinois Association of Realtors, introduced himself and stated that the rental licensing of single family homes directly effects the community. He offered to be available for reference to the Village. President McCombie stated that the Village has had a minimum rental of four months, and that tonight’s agenda item would update points of contact for a rented home. Trustee Abbate asked Mr. Roth what the Association of Realtors recommends, and Mr. Roth mentioned an exemption of leasing back as one of the many nuances to longer term rentals.

President McCombie asked if anyone else in the audience wanted to address the Board. A resident asked about a builder interested in the proposed columbarium property. President McCombie said that there was no update on the builder, and added that the Village’s consultants had, in their opinion, a good meeting with the VA recently, where the consultants reiterated South Barrington would be honored to host the VA Columbarium but at a better location. The audience asked if there was something more that residents could currently do; President McCombie said they could still be writing their senators and representatives. President McCombie asked the Board if they had any ideas for other actions on the matter. Brief discussion ensued on religious freedom and Hindu residents. Trustee Patel suggested there might be more impact to have the religious priests write the letters to Congress.

President McCombie asked if anyone else in the audience wanted to address the Board; there was no one.

PRESIDENT’S REPORT
President McCombie recapped her recent activities for the Village, which included investigating scanning documents into digital form and meeting with IT and phone providers. She reported that South Barrington Life would like submitted stories from residents. She attended a meeting on economic development and with Mayor Lightfoot at the Mayors Caucus in Chicago, following up with conference calls on emergency management and public health. President McCombie is also the BACOG Chair for Long-term Planning, and announced that Janet Agnoletti would be retiring soon. President McCombie also met with The Arboretum about their sales tax rebate and with Toll Brothers, Inc.

President McCombie asked the Board if they had any questions or input about COVID-19 that they would like her to submit to Mayor Lightfoot. She noted that she has also been following Lake County’s information on the Corona Virus. The Village is putting an emergency plan together, and has put information on the virus onto the webpage.

COMMITTEE REPORTS – EMERGENCY MANAGEMENT
Chairwoman Patel reported that the Committee discussed the Corona Virus situation. They are putting together a list of healthcare workers from the Village.
Executive Assistant/Deputy Clerk Moeller contacted the SB Park District about NIMS (National Incident Management System) training, and the Park is interested in participating.

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Brief discussion ensued on the COVID-19 and public health. Trustee Stagno noted that in his recent travels to Asia, all the countries were doing some preliminary testing for fever, but that O’Hare had not implemented even a minimal check.

PRESIDENT’S REPORT (continued)
RESOLUTION R-2020-1958 Resolution Amending Resolution No. 2020-1952, Authorizing an Extension of an Intergovernmental Agreement by and between Starwood Retail Property Management, LLC and The Village of South Barrington to Regulate Traffic and Parking in The Arboretum of South Barrington

MOTION to AMEND RESOLUTION NO. 2020-1952, AUTHORIZING AN EXTENSION OF AN INTERGOVERNMENTAL AGREEMENT BY AND BETWEEN STARWOOD RETAIL PROPERTY MANAGEMENT, LLC AND THE VILLAGE OF SOUTH BARRINGTON TO REGULATE TRAFFIC AND PARKING IN THE ARBORETUM OF SOUTH BARRINGTON was made by Trustee Abbate.

SECONDED by Trustee Kerman.
There was no further discussion. Roll call was taken:
AYES: Abbate, Alvarado, Guranovich, Kerman, Patel, Stagno
NAYS: (None)
ABSTAIN: (None)
ABSENT: (None)
Motion carried.


MOTION to AMEND CHAPTER 6 ENTITLED “SMALL WIRELESS FACILITY CONSTRUCTION IN RIGHTS-OF-WAYS” OF TITLE 7 ENTITLED “PUBLIC WAYS AND PROPERTY” OF THE VILLAGE CODE OF ORDINANCES FOR THE VILLAGE OF SOUTH BARRINGTON was made by Trustee Abbate.

SECONDED by Trustee Guranovich.
DISCUSSION: Trustee Abbate noted that this was a very lengthy ordinance. President McCombie agreed, but added that the existing ordinance did not provide the Village with as much protection.
Roll call was taken:
AYES: Abbate, Alvarado, Guranovich, Kerman, Patel, Stagno
NAYS: (None)
ABSTAIN: (None)
ABSENT: (None)
Motion carried.

ORDINANCE O-2020-1227 Ordinance Amending Title 3 Entitled “Business Regulations” and Add Chapter 19 Entitled “Licensing of Single Family Rental Properties” to the Village Code of Ordinances for the Village of South Barrington

MOTION to AMEND TITLE 3 ENTITLED “BUSINESS REGULATIONS” AND ADD CHAPTER 19 ENTITLED “LICENSING OF SINGLE FAMILY RENTAL PROPERTIES” TO THE VILLAGE CODE OF ORDINANCES FOR THE VILLAGE OF SOUTH BARRINGTON was made by
Trustee Kerman.

SECONDED by Trustee Abbate.

DISCUSSION: President McCombie noted that Building Officer Moreland had made some changes and distributed a handout to explain those. Building Officer Moreland suggested adding “or any part thereof” when talking about a single family dwelling, and also defined the term “boarding rooms”. He also suggested that enforcement of the proposed Ordinance be under the Building Officer duties rather than the Village Administrator.

Brief discussion ensued on the issues of short-term rentals, in general and South Barrington specifically. Joe Roth, of the Illinois Association of Realtors, commented on some issues and offered to review the ordinance. President McCombie asked the Board about changes to the proposed ordinance; Board consensus was to include the Building Officer’s suggestions and approval of Ordinance pending Attorney review.

AMENDED MOTION TO INCLUDE BUILDING OFFICER MORELAND’S COMMENTS AND AMEND TITLE 3 ENTITLED “BUSINESS REGULATIONS” AND ADD CHAPTER 19 ENTITLED “LICENSING OF SINGLE FAMILY RENTAL PROPERTIES” TO THE VILLAGE CODE OF ORDINANCES FOR THE VILLAGE OF SOUTH BARRINGTON PENDING ATTORNEY REVIEW was made by Trustee Kerman.

AMENDED MOTION SECONDED by Trustee Abbate.

There was no further discussion. Roll call was taken:

AYES: Abbate, Alvarado, Guranovich, Kerman, Patel, Stagno

NAYS: (None)

ABSTAIN: (None)

ABSENT: (None)

Motion carried.


President McCombie stated that Conservancy Chairwoman Diane Bodkin recommended Dylan Guo, whom Chairwoman Bodkin had worked with before, for this position.

MOTION to CONCUR IN THE APPOINTMENT AND ISSUANCE OF A LETTER OF EMPLOYMENT TO DYLAN GUO FOR A TEMPORARY PART-TIME POSITION FOR THE VILLAGE OF SOUTH BARRINGTON was made by Trustee Patel.

SECONDED by Trustee Kerman.

DISCUSSION: Trustee Abbate stated that Dylan Guo is a very nice young man. Roll call was taken:

AYES: Abbate, Alvarado, Guranovich, Kerman, Patel, Stagno

NAYS: (None)

ABSTAIN: (None)

ABSENT: (None)

Motion carried.

BACOG

President McCombie referred to the submitted report. Trustee Abbate referred to the report that BACOG maintains tracking bills that have been filed in the Illinois House and Senate, and noted that it is packed with information.

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SWANCC
Representative Abbate reported that SWANCC continues to host document shredding programs. Trustee Patel asked about the Styrofoam recycling program; Administrator Palmer stated that there will be totes for both Styrofoam and cork by the generator in back of the Village Hall.

COMMITTEE REPORTS - BUILDING & ZONING
Chairman Guranovich reported that there was no meeting this month.

COMMITTEE REPORTS - FINANCE
Chairman Stago recapped the last Committee meeting, which included discussion of the budget, IMRF accounts, The Arboretum, and Village monument signs.

RESOLUTION R-2020-1960 Resolution Authorizing and Accepting a Proposal by and between Lauterbach & Amen, LLP and The Village of South Barrington for Auditing Services to the Village of South Barrington

MOTION to AUTHORIZE AND ACCEPT A PROPOSAL BY AND BETWEEN LAUTERBACH & AMEN, LLP AND THE VILLAGE OF SOUTH BARRINGTON FOR AUDITING SERVICES FOR THE VILLAGE OF SOUTH BARRINGTON was made by Trustee Abbate.

SECONDED by Trustee Patel.
There was no further discussion. Roll call was taken:
AYES: Abbate, Alvarado, Guranovich, Kerman, Patel, Stago
NAYS: (None)
ABSTAIN: (None)
ABSENT: (None)
Motion carried.

COMMITTEE REPORTS - LEGAL & HUMAN RESOURCES
Chairman Stago reported that the Committee reviewed the Personnel Policy manual.

COMMITTEE REPORTS - PUBLIC SAFETY
Chairman Abbate introduced tonight’s agenda items, noting that the Committee is grateful the employees want to keep working with the Village.

ORDINANCE O-2020-1228 Ordinance Amending Section 5-1-7 Entitled “Mandatory Retirement Age”, of Chapter 1 Entitled “Police Department”, of Title 5 Entitled “Police Regulations” of the Village Code of Ordinances for the Village of South Barrington

MOTION to AMEND SECTION 5-1-7 ENTITLED “MANDATORY RETIREMENT AGE”, CHAPTER 1 ENTITLED “POLICE DEPARTMENT” OF TITLE 5 ENTITLED “POLICE REGULATIONS” OF THE VILLAGE CODE OF ORDINANCES FOR THE VILLAGE OF SOUTH BARRINGTON was made by Trustee Abbate.

SECONDED by Trustee Alvarado.
DISCUSSION: Trustee Patel identified a scrivener’s error of descriptive words vs. written number; Executive Assistant/Deputy Clerk Moeller will correct the type.
Roll call was taken:
AYES: Abbate, Alvarado, Guranovich, Kerman, Patel, Stago
NAYS: (None)
ABSTAIN: (None)
ABSENT: (None)
Motion carried.

MOTION to AMEND CHAPTER 5 ENTITLED “TOBACCO AND ALTERNATIVE NICOTINE PRODUCTS”, OF TITLE 3 ENTITLED “BUSINESS REGULATIONS” OF THE VILLAGE CODE OF ORDINANCES FOR THE VILLAGE OF SOUTH BARRINGTON was made by Trustee Abbate.

SECONDED by Trustee Kerman.

There was no further discussion. Roll call was taken:

AYES: Abbate, Alvarado, Guranovich, Kerman, Patel, Stagno
NAYS:  (None)
ABSTAIN: (None)
ABSENT:  (None)

Motion carried.

COMMITTEE REPORTS - PUBLIC WORKS

Chairman Kerman recapped the last Committee meeting and announced that the next Public Works meeting will be on at 2:00 p.m. on March 24th.

ORDINANCE O-2020-1230  Ordinance Rejecting All Bids for the 2020 Road Maintenance Program for the Village of South Barrington, Illinois and Awarding the Project to Schroeder Asphalt Services, Inc.

MOTION to REJECT ALL BIDS FOR THE 2020 ROAD MAINTENANCE PROGRAM FOR THE VILLAGE OF SOUTH BARRINGTON AND AWARD A CONTRACT TO SCHROEDER ASPHALT SERVICES, INC. was made by Trustee Kerman.

SECONDED by Trustee Patel.

There was no further discussion. Roll call was taken:

AYES: Abbate, Alvarado, Guranovich, Kerman, Patel, Stagno
NAYS:  (None)
ABSTAIN: (None)
ABSENT:  (None)

Motion carried.

RESOLUTION R-2020-1961  Resolution Authorizing and Accepting a Proposal by and between Dejana Industries, LLC and The Village of South Barrington to Perform Street Sweeping Services for the Village of South Barrington

MOTION to AUTHORIZE AND ACCEPT A PROPOSAL BY AND BETWEEN DEJANA INDUSTRIES, LLC AND THE VILLAGE OF SOUTH BARRINGTON TO PERFORM STREET SWEEPING SERVICES FOR THE VILLAGE OF SOUTH BARRINGTON was made by Trustee Abbate.

SECONDED by Trustee Kerman.

There was no further discussion. Roll call was taken:

AYES: Abbate, Alvarado, Guranovich, Kerman, Patel, Stagno
NAYS:  (None)
ABSTAIN: (None)
ABSENT:  (None)

Motion carried.
ORDINANCE O-2020-1231  Ordinance to Approve and Authorize the Execution of an Intergovernmental Agreement Between The Village of South Barrington and The Metropolitan Water Reclamation District of Greater Chicago for the Usage of a Global Positioning System (GPS) Unit

MOTION to APPROVE AND AUTHORIZE THE EXECUTION OF AN INTERGOVERNMENTAL AGREEMENT BY AND BETWEEN THE METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO AND THE VILLAGE OF SOUTH BARRINGTON FOR THE USAGE OF A GLOBAL POSITIONING SYSTEM (GPS) was made by Trustee Kerman.

SECONDED by Trustee Abbate.

There was no further discussion. Roll call was taken:
AYES: Abbate, Alvarado, Guranovich, Kerman, Patel, Stagno
NAYS: (None)
ABSTAIN: (None)
ABSENT: (None)

Motion carried.

COMMISSION REPORTS – CONSERVANCY COMMISSION
President McCombie referred to the submitted report. Trustee Kerman gave highlights of the meeting, which included a discussion on the Butterfly Garden, moving tree identification badges to the ground or outer perimeter of trees so that they are easier to read when the trees are in full bloom, and the possibility of an asphalt path or trail from the parking lot to the pond to allow wheelchair access.

COMMISSION REPORTS – ARCHITECTURAL CONTROL COMMISSION
President McCombie noted that the next ACC meeting would be interesting as the agenda includes discussing sign changes at The Arboretum.

COMMISSION REPORTS – PLAN COMMISSION/ZONING BOARD OF APPEALS
(No report tonight.)

COMMISSION REPORTS – POLICE COMMISSION
President McCombie reported that the Village had a Police Officer, Erica Brown, resign for a new career.

STAFF REPORTS – BUILDING OFFICER
Building Officer Moreland referred to the monthly report and reported that because of light snowplowing this winter, the Village had resources remaining from Cuba Township and used their crews for tree trimming and storm sewer work. Building Officer Moreland also reported that the Village had cited two violations for property management and short-term rental policy, both of which carry substantial fines.

STAFF REPORTS – VILLAGE ENGINEER
Engineer Karney referred to her monthly report and added that there were permits for two new homes this month. She reported that a lot in Hidden Lakes may not be buildable after a septic test showed bad soil. If the weather stays warm, the weight limit on roads may soon be released.

STAFF REPORTS – CHIEF OF POLICE
Chief Roman referred to his submitted report and reported that the MCAT (Major Crime Assistance Team) task force is very busy.
Brief discussion ensued on the recent tragedy in Barrington Hills, where a rented home was subject to a huge party which resulted in one death and two hospitalizations.

**STAFF REPORTS – VILLAGE CLERK**
Clerk Wood reminded the Board of the School District and Park District referendums on the ballot in the upcoming primary election; she also announced times and sites for early voting.

**STAFF REPORTS – VILLAGE ADMINISTRATOR**
Administrator Palmer reported that the SB Cricket Club is ready to begin matches again this season. President McCombie asked the Board if there were any objections; there were none. Administrator Palmer introduced tonight’s agenda items, noting that the lawn maintenance contractor gave a better price than last year. The surplus property is two fire hydrants, valves and pipes that are nearly a ton of metal, which no one wanted to buy but the Village found someone to remove the property without charge.

**RESOLUTION R-2020-1962 Resolution Authorizing the Acceptance of a Proposal and Execution of an Agreement by and between Willows Landscaping and The Village of South Barrington for Landscaping and Lawn Maintenance Services for Village Property**

**MOTION to AUTHORIZE THE ACCEPTANCE OF A PROPOSAL AND EXECUTION OF AN AGREEMENT BY AND BETWEEN WILLOWS LANDSCAPING AND THE VILLAGE OF SOUTH BARRINGTON FOR LANDSCAPING AND LAWN MAINTENANCE SERVICES FOR VILLAGE PROPERTY**

was made by Trustee Gurranovich.

**SECONDED** by Trustee Kerman.

There was no further discussion. Roll call was taken:

**AYES:** Abbate, Alvarado, Gurranovich, Kerman, Patel, Stagno

**NAYS:** (None)

**ABSTAIN:** (None)

**ABSENT:** (None)

Motion carried.

**ORDINANCE O-2020-1232 Ordinance Approving and Declaring Surplus Property and the Disposal of Surplus Property for the Village of South Barrington**

**MOTION to DECLARE SURPLUS PROPERTY AND APPROVAL OF THE DISPOSAL OF SURPLUS PROPERTY FOR THE VILLAGE OF SOUTH BARRINGTON**

was made by Trustee Kerman.

**SECONDED** by Trustee Stagno.

**DISCUSSION:** Finance Director Bodie noted that the title of the ordinance was corrected from a scrivener’s error on the packet’s version.

Roll call was taken:

**AYES:** Abbate, Alvarado, Gurranovich, Kerman, Patel, Stagno

**NAYS:** (None)

**ABSTAIN:** (None)

**ABSENT:** (None)

Motion carried.

President McCombie announced that there would be no Executive Session tonight.

**OLD BUSINESS**

(None)
NEW BUSINESS
(None)

BOARD MEMBER COMMENTS AND ANNOUNCEMENTS
President McCombie referred to the list of upcoming meetings.

ADJOURNMENT
MOTION to ADJOURN was made by Trustee Kerman.
SECONDED by Trustee Stagno.
There was no further discussion. By unanimous voice vote, the motion carried, and the meeting adjourned at 8:55 p.m.

These minutes were approved this 9th Day of APRIL, 2020

3-11-2020rm