INTERIOR REMODEL, FINISHED BASEMENT,
ATTIC & BONUS ROOM PERMITS

REQUIRED APPLICATION MATERIALS:

- Permit Application Form (www.southbarrington.org, Government, under Building & Engineering)
- Two (2) sets of Architectural Drawings (stamped)
- Copy of contract or proposal including estimated cost of construction
- $150.00 Application Fee
- $500.00 Deposit toward Plan Review Fee

ARCHITECTURAL PLANS:

Architectural plans should fully indicate the nature, extent and scope of the proposed work including, but not limited to the following information:

a) All walls, doors, access panels, etc. must be shown and dimensioned.
b) All wood in contact with concrete must be pressure - treated.
c) Indicate the finished ceiling materials and heights.
   (If dry walled, all junction boxes, dampers, etc. must remain accessible.)
d) All electrical outlets, switches, and lights must be shown.
   (No point along a wall can be more than 6 feet from an outlet.)
e) Location of all proposed plumbing fixtures must be shown.

MISCELLANEOUS INFORMATION:

1. If any construction work is started on the framing or finishing of these spaces before a building permit has been issued, a permit fee surcharge of fifty percent (50%) shall be assessed.

2. The building permit fees and estimated value of construction are calculated by the Village and are based on the total square footage of the space being finished.

PERFORMANCE DEPOSIT:

A performance deposit (cash or check) is required from both the General Contractor and the property owner at the time the permit is issued. In the event that damage occurs to village streets, easements, etc. from any construction the deposit will be retained until the problem is resolved to the satisfaction of the Village Building Department. “Performance Deposit Request for Release” forms are available on line at www.southbarrington.org.