MINUTES OF THE REGULAR MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF SOUTH BARRINGTON
Thursday, September 12, 2019 7:30 p.m.
Rose Hall in the SB Village Hall  30 S. Barrington Road  South Barrington, IL

CALL TO ORDER
President McCombie called the Board meeting to order at 7:30 p.m. Clerk Wood took roll:
Present: President: Paula McCombie
           Trustees: Joseph Abbate, Edgar Alvarado, Steve Guranovich,
                       Bernard Kerman, Hina Patel
Absent: Trustee: Anthony Stagno
A quorum was present. Also present were Village Administrator Bob Palmer, Village Engineer
Natalie Karney, Finance Director Michelle Bodie, Executive Assistant/Deputy Clerk Melissa
Moeller, Police Chief Tom Roman and Village Attorney Brian Baugh.
President McCombie led the room in the Pledge of Allegiance.

Throughout the meeting, President McCombie asked if there were any questions or comments
after the motion on each agenda item.

APPROVAL OF MINUTES
MOTION to APPROVE THE MINUTES OF THE AUGUST 8, 2019 REGULAR
BOARD MEETING AND THE AUGUST 8, 2019 EXECUTIVE SESSION
was made by Trustee Abbate.
SECONDED by Trustee Kerman.
There was no further discussion. By unanimous voice vote, the motion carried.

WARRANTS AND VILLAGE FINANCIAL STATEMENTS
Finance Officer Bodie explained that a check to ComEd was voided due to changes in method of
payment, so the warrant runs totals are slightly different than what was listed on the agenda.
MOTION to APPROVE WARRANT RUN #1 IN THE AMOUNT OF $ 54,119.13
was made by Trustee Kerman.
SECONDED by Trustee Abbate.
There was no further discussion. Roll call was taken:
AYES: Abbate, Alvarado, Guranovich, Kerman, Patel
NAYS: (None)
ABSTAIN: (None)
ABSENT: Stagno
Motion carried.

MOTION to APPROVE WARRANT RUN #2 IN THE AMOUNT OF $ 187,871.78
was made by Trustee Kerman.
SECONDED by Trustee Guranovich.
There was no further discussion. Roll call was taken:
AYES: Abbate, Alvarado, Guranovich, Kerman, Patel
NAYS: (None)
ABSTAIN: (None)
ABSENT: Stagno
Motion carried.
MOTION to ACCEPT THE STATEMENT OF REVENUES & EXPENDITURES vs ANNUAL BUDGET AS OF AUGUST 31, 2019 was made by Trustee Patel.
SECONDED by Trustee Kerman.
There was no further discussion. By unanimous voice vote, the motion carried.

MOTION to ACCEPT THE DETAILED BALANCE SHEET AS OF AUGUST 31, 2019 was made by Trustee Abbate.
SECONDED by Trustee Alvarado.
There was no further discussion. By unanimous voice vote, the motion carried.

CITIZEN COMMENTS/PRESENTATIONS/QUESTIONS
President McCombie introduced Tim Gavin, Audit Manager for Lauterbach & Amen, LLP, to present the Audited Annual Financial Report and Management Letter for the Year Ended April 30, 2019. Mr. Gavin stated that the audit went very well and the Village received the highest rating available. He highlighted key parts of the audit and asked for questions. He stated that the Village’s contribution history for pension funding was very good, and clarified that it does not mean we are risk of overfunding it.

MOTION to ACCEPT AND PLACE ON FILE WITH THE VILLAGE CLERK THE ANNUAL FINANCIAL REPORT AND MANAGEMENT LETTER FOR FISCAL YEAR ENDED APRIL 30, 2019 was made by Trustee Patel.
SECONDED by Trustee Abbate.
There was no further discussion. Roll call was taken:
AYES: Abbate, Alvarado, Guranovich, Kerman, Patel
NAYS: (None)
ABSTAIN: (None)
ABSENT: Stagno
Motion carried.

President McCombie asked if anyone wanted to address the Board; there was no one.

MAYOR’S REPORT
President McCombie updated the Board on her activities for our Village outside of regular Committee meetings. Some things over the past month included:
More work on the proposed VA Columbarium, attending a Workman’s Comp seminar with Deputy Police Chief Sam Parma, meeting with BACOG concerning the water-monitoring well, meeting with The Lucky Monk restaurant about having a food truck, attending the O’Hare Noise Commission (she encouraged all residents to call the commission if they are bothered by noise from the test flight patterns, so that the Village complaints are registered), discussion on whether to renew the contract with Black Board Connect or to use another system, meeting with Toll Brothers concerning new models for north of Penny Road, working on storm sewer management, meeting with the Northwest Water Planning Alliance, and designing a survey for the Homeowner Association boards to be used for an upcoming Town Hall meeting. President McCombie even attended a workshop on short-term rentals with the Lake Tahoe Plan Commission when she was on vacation.

RESOLUTION R-2019-1914 Resolution Designating Executive Assistant/Deputy Clerk Melissa Moeller as an Open Meetings Act and Freedom of Information Officer for the Village of South Barrington

MOTION to DESIGNATING EXECUTIVE ASSISTANT/DEPUTY CLERK MELISSA MOELLER AS AN OPEN MEETINGS ACT AND FREEDOM
OF INFORMATION OFFICER FOR THE VILLAGE was made by 
Trustee Guranovich.
SECONDED by Trustee Kerman.
There was no further discussion. Roll call was taken:
AYES: Abbate, Alvarado, Guranovich, Kerman, Patel
NAYS: (None)
ABSTAIN: (None)
ABSENT: Stagno
Motion carried.

BACOG
President McCombie referred to the submitted report; there were no questions or comments.

SWANCC
Representative Abbate announced SWANCC’s document destruction day at our Village Hall on September 21, 2019 from 9 a.m. until noon. He asked for volunteers to help that day as he showed photos from previous document destruction days.

COMMITTEE REPORTS - BUILDING & ZONING
Chairman Guranovich reported that the Committee did meet in August, but were not bringing any items to tonight’s agenda. He noted that recent discussion included a swimming pool, spa and hot tub ordinance, and masonry mailboxes and driveway monuments.
The Committee is also considering seven or eight South Barrington monument signs at main entrances to the Village. They are looking at monuments that are stone on the bottom with faux stone on the top section, which would break away if hit. He invited anyone interested to attend the Building and Zoning meeting next Wednesday.

COMMITTEE REPORTS - FINANCE
President McCombie introduced Financial Advisor Mark Jeretina of Speer Financial and Bond Underwriter Robert Vail of Bernardi Securities to answer questions on the Bond Ordinance for Special Service Area 3, which refinances the bonds originally issued in 2007 for The Arboretum. Mr. Vail spoke briefly about the underwriting process and the plan to sell the bonds next week. President McCombie asked the Board and Attorney Baugh if there were any questions; there were none. President McCombie explained to the audience that these bonds are for The Arboretum, which will be making the payments, and that the Village has no liability at all.

ORDINANCE  O-2019-1213 Ordinance Providing for the Issue of Not to Exceed $6,500,000 Special Service Area Number 3 Refunding Bonds, Series 2019, of the Village of South Barrington, Cook County, Illinois, for the Purpose of Refunding Certain Outstanding Special Service Area Bonds of Said Village, Providing for the Levy of a Direct Annual Tax Against All of the Taxable Property in that Part of The Village of South Barrington Known As Special Service Area 3 to Pay the Principal and Interest on Said Bonds, Authorizing the Sale of Said Bonds to Bernardi Securities, Inc., and Authorizing the Execution of an Escrow Letter Agreement in Connection with the Issuance of Said Bonds

MOTION to ADOPT AN ORDINANCE PROVIDING FOR THE ISSUE OF NOT TO EXCEED $6,500,000 SPECIAL SERVICE AREA NUMBER 3 REFINDBING BONDS FOR THE PURPOSE OF REFINDBING CERTAIN OUTSTANDING SPECIAL SERVICE AREA BONDS OF THE VILLAGE OF SOUTH BARRINGTON, PROVIDING FOR THE LEVY OF A DIRECT ANNUAL TAX AGAINST ALL OF THE TAXABLE PROPERTY
IN THAT PART OF THE VILLAGE OF SOUTH BARRINGTON KNOWN
AS SPECIAL SERVICE AREA 3 TO PAY THE PRINCIPAL AND
INTEREST ON THE BONDS, AUTHORIZING THE SALE OF THE
BONDS TO BERNARDI SECURITIES, INC., AND AUTHORIZING THE
EXECUTION OF AN ESCROW LETTER AGREEMENT IN
CONNECTION WITH THE ISSUANCE OF THE BONDS was made by
Trustee Abbate.

SECONDED by Trustee Alvarado.
There was no further discussion. Roll call was taken:
AYES: Abbate, Alvarado, Guranovich, Kerman, Patel
NAYS: (None)
ABSTAIN: (None)
ABSENT: Stagno

Motion carried.
The Board thanked Mr. Jeretina and Mr. Vail for their work on this matter.

COMMITTEE REPORTS – EMERGENCY MANAGEMENT
Chairwoman Patel reported that the Committee met twice since the last Board meeting, and
continues to work on the Emergency Management plan review, among other discussion topics.
The Committee also discussed a case study at the last meeting.

COMMITTEE REPORTS - LEGAL & HUMAN RESOURCES
President McCombie noted that there was no meeting last month.

COMMITTEE REPORTS - PUBLIC SAFETY
Chairman Abbate introduced tonight’s agenda items.

RESOLUTION R-2019-1915 Resolution Declaring Surplus Property and the Disposal of
Surplus Property for the Village of South Barrington Police Department (One (1) Police
Department Patrol Vehicle)

MOTION to APPROVE RESOLUTION DECLARING SURPLUS PROPERTY
AND DISPOSAL OF SURPLUS PROPERTY FOR THE VILLAGE OF
SOUTH BARRINGTON POLICE DEPARTMENT (PATROL VEHICLE)
was made by Trustee Guranovich.

SECONDED by Trustee Patel.
There was no further discussion. Roll call was taken:
AYES: Abbate, Alvarado, Guranovich, Kerman, Patel
NAYS: (None)
ABSTAIN: (None)
ABSENT: Stagno

Motion carried.

RESOLUTION R-2019-1916 Resolution Concurring in the Appointment of and the
Issuance of a Conditional Letter of Employment for Part-Time Police Officer Eric Decker

MOTION to CONCUR IN APPOINTMENT OF AND ISSUANCE OF A
CONDITIONAL LETTER OF EMPLOYMENT FOR PART-TIME
POLICE OFFICER ERIC DECKER was made by Trustee Patel.

SECONDED by Trustee Alvarado.
There was no further discussion. Roll call was taken:
AYES: Abbate, Alvarado, Guranovich, Kerman, Patel
NAYS: (None)
ABSTAIN: (None)
ABSENT: Stagno
Motion carried.

COMMITTEE REPORTS - PUBLIC WORKS
Chairman Kerman recapped the August 20th Committee meeting, at which ILM gave a presentation on grants for stream restoration. He reported that the Illinois EPA inspected the Village water supply system and found no deficiencies. The Committee also discussed the Crack Sealing Project.
Engineer Karney gave an update to the “New Business” discussion of Algonquin Road’s intersections at Penny and at Crabtree – she recently spoke with an IDOT representative who basically said ‘that’s the way it is’. And there will be no deceleration lane at Eastings Mere due to the low number of homes there.
The next Public Works meeting will be September 18th.
Trustee Abbate reported that there was recently a leak in the force main. Fortunately, it was discovered by Andy Salerno, whose quick actions prevented a much worse problem.

RESOLUTION R-2019-1917 Resolution Ratifying the Authorization and Acceptance of an Agreement between Suez Water Well Solutions, LLC and The Village of South Barrington to Remove and Replace Motor and Perform Maintenance on High Service Pump No. 2 Located at the South Barrington Water Treatment Plant

MOTION to RATIFY THE AUTHORIZATION AND ACCEPTANCE OF AN AGREEMENT BETWEEN SUEZ WATER WELL SOLUTIONS, LLC AND THE VILLAGE OF SOUTH BARRINGTON TO REMOVE AND REPLACE THE MOTOR, AND PERFORM MAINTENANCE ON THE HIGH SERVICE PUMP NO. 2 LOCATED AT THE SOUTH BARRINGTON WATER TREATMENT PLANT was made by Trustee Kerman.
SECONDED by Trustee Abbate.
There was no further discussion. Roll call was taken:
AYES: Abbate, Alvarado, Guranovich, Kerman, Patel
NAYS: (None)
ABSTAIN: (None)
ABSENT: Stagno
Motion carried.

RESOLUTION R-2019-1918 Resolution Ratifying the Authorization and Acceptance of an Agreement between Fence Connection, Inc. and The Village of South Barrington for Replacement, Repairs and Maintenance of Fencing Located at the South Barrington Water Treatment Plant

MOTION to RATIFY THE AUTHORIZATION AND ACCEPTANCE OF AN AGREEMENT BETWEEN FENCE CONNECTION, INC. AND THE VILLAGE OF SOUTH BARRINGTON FOR REPLACEMENT, REPAIRS AND MAINTENANCE OF FENCING LOCATED AT THE SOUTH BARRINGTON WATER TREATMENT PLANT was made by Trustee Patel.
SECONDED by Trustee Kerman.
There was no further discussion. Roll call was taken:
AYES: Abbate, Alvarado, Guranovich, Kerman, Patel
NAYS: (None)
ABSTAIN: (None)
ABSENT: Stagno
Motion carried.

RESOLUTION R-2019-1919 Resolution Ratifying the Authorization and Acceptance of an Agreement between Central Tree, LLC and The Village of South Barrington for the 2019 Parkway Tree Removal Project

MOTION to RATIFY THE AUTHORIZATION AND ACCEPTANCE OF AN AGREEMENT BETWEEN CENTRAL TREE, LLC AND THE VILLAGE OF SOUTH BARRINGTON FOR THE 2019 PARKWAY TREE REMOVAL PROJECT was made by Trustee Guranovich.

SECONDED by Trustee Kerman.

DISCUSSION: President McCombie clarified that work would begin September 19th.

Roll call was taken:
AYES: Abbate, Alvarado, Guranovich, Kerman, Patel
NAYS: (None)
ABSTAIN: (None)
ABSENT: Stagno
Motion carried.

RESOLUTION R-2019-1920 Resolution Ratifying the Authorization and Acceptance of G. Snow & Sons to Perform Emergency Repairs Due to a Force Main Break on Bartlett Road in the Village of South Barrington

MOTION to RATIFY THE AUTHORIZATION AND ACCEPTANCE OF G. SNOW & SONS TO PERFORM EMERGENCY REPAIRS DUE TO A FORCE MAIN BREAK ON BARTLETT ROAD IN THE VILLAGE OF SOUTH BARRINGTON was made by Trustee Abbate.

SECONDED by Trustee Kerman. There was no further discussion. Roll call was taken:
AYES: Abbate, Alvarado, Guranovich, Kerman, Patel
NAYS: (None)
ABSTAIN: (None)
ABSENT: Stagno
Motion carried.

COMMISSION REPORTS - CONSERVANCY COMMISSION

President McCombie announced the Scarecrow Trail Walk will be October 12 & 13.

COMMISSION REPORTS - ARCHITECTURAL CONTROL COMMISSION

President McCombie announced that new signage was approved for Sephora and Evereve in The Arboretum, and also that The Hampton Social is installing a nice graphic for the north wall.

COMMISSION REPORTS - PLAN COMMISSION/ZONING BOARD OF APPEALS

RESOLUTION R-2019-1921 Resolution Regarding the Mode of Mail Delivery Service within The Woods of South Barrington Subdivision North of Penny Road, in South Barrington, Illinois

MOTION to APPROVE RESOLUTION REGARDING THE MODE OF MAIL

9-12-2019rm
DELIVERY SERVICE WITHIN THE WOODS OF SOUTH BARRINGTON SUBDIVISION NORTH OF PENNY ROAD IN SOUTH BARRINGTON was made by Trustee Patel.

SECONDED by Trustee Alvarado.

DISCUSSION: Trustee Guranovich asked what the final resolution of the problem was. President McCombie said that they are back to using gang mailboxes. This resolution will support having three locations rather than just one, which will be much safer than just one box on Penny Road. Trustee Patel asked why the Post Office was refusing individual delivery; evidently no one at Toll Brothers could find the original contract which provided for individual delivery.

Roll call was taken:

AYES: Abbate, Alvarado, Guranovich, Kerman, Patel

NAYS: (None)

ABSTAIN: (None)

ABSENT: Stagno

Motion carried.

ORDINANCE O-2019-1214 Ordinance Amending Section 2-9 Entitled “Swimming Pools” of Chapter 2 Entitled “General Zoning Provisions” of Title 10 Entitled “Zoning Regulations” of the Zoning Ordinance of the Village of South Barrington Regarding the Regulation of At-Grade Spas and Hot Tubs

MOTION to AMEND SECTION 2-9 ENTITLED “SWIMMING POOLS” OF CHAPTER 2 ENTITLED “GENERAL ZONING PROVISIONS” OF TITLE 10 ENTITLED “ZONING REGULATIONS” OF THE ZONING ORDINANCE OF THE VILLAGE OF SOUTH BARRINGTON REGARDING THE REGULATION OF AT-GRADE SPAS AND HOT TUBS was made by Trustee Kerman.

SECONDED by Trustee Guranovich. 

There was no further discussion. Roll call was taken:

AYES: Abbate, Alvarado, Guranovich, Kerman, Patel

NAYS: (None)

ABSTAIN: (None)

ABSENT: Stagno

Motion carried.

COMMISSION REPORTS – POLICE COMMISSION

Police Chief Roman reported that the Police Commission is accepting applications for full-time officers through next Wednesday. Five applications have been received so far.

STAFF REPORTS – BUILDING OFFICER

President McCombie referred to Building Officer Moreland’s monthly report; there were no questions from the Board.

STAFF REPORTS – VILLAGE ENGINEER

Engineer Karney referred to her monthly report and noted that she had recently attended an academy on drinking water, where the main focus was on water conservation.

STAFF REPORTS – CHIEF OF POLICE

Chief Roman referred to the monthly Police report and noted that an earlier cold case that was re-investigated several years ago resulting in charging a resident has finally had a conviction of
two counts of first degree murder.
Trustee Kerman said that news stations have reported that communities are having problems recruiting police officers, and asked if that applies to our Village as well. Chief Roman said it may seem like that with only five applications so far, but because the economy is doing well, more people look to the private sector, and that there does seem to be the culture where Police are not seen as the good guys. President McCombie added that the Village is accepting applications for the officer list, but has no immediate positions available which may be keeping people from applying.
Trustee Guranovich asked about the increase in residential burglaries over the last year. Chief Roman said that the increase was not in break-ins or in high value theft; there were instances of workers taking a few things.
Trustee Alvarado asked about the high number of false security alarms reported. Chief Roman said that it can be a challenge to have the officers approach each instance seriously when they know that 90% are false alarms; repeat instances can be charged at $50 to encourage residents to learn how to use their security systems.

STAFF REPORTS – VILLAGE CLERK
Deputy Clerk Moeller announced the First Annual Family Fall Fest, to be held alongside The Conservancy’s Scarecrow Trail Walk, on October 12 & 13, from 1 p.m. to 6 p.m. While participants are still being finalized, the list for Saturday includes Kite Making and Flying, a 25’ Climbing Wall, Glowbie the Bubbler, Face Painting, Kids Games with Prizes, HOA Volleyball Tournament, and a 4 p.m. “South Barrington’s Got Talent” show. Sunday’s lineup includes Glowbie the Bubbler, Soul Harbour Animal Therapy Horses, Face Painting, Kids Games with Prizes, and 4 p.m live music by Pat McKillen. The Scarecrow Walk is available both days and the family fun is all free.

STAFF REPORTS – VILLAGE ADMINISTRATOR
Administrator Palmer announced that tree trimming will be done on Witt and Overbrook roads, and that the Village is reviewing snow removal contractors. He also noted that the 2020 census is gearing up. Administrator Palmer also announced that Tom Cordell has finished his AmeriCorps position with the Village and that Tom said it was a very positive experience for him.

President McCombie announced that there will be an Executive Session tonight, and that we will continue with the remaining items on the agenda first.

OLD BUSINESS
(Nothing)

NEW BUSINESS
(Nothing)

BOARD MEMBER COMMENTS AND ANNOUNCEMENTS
Trustee Patel asked if the Plan Commission could re-evaluate the within 12’ distance requirement from the house foundation to the edge of the water of an at-grade spa or hot tub, as some people thought that may be too tight with larger homes.
President McCombie referred to the upcoming meetings listed on the agenda.

President McCombie announced a 5-minute recess to clear the room for Executive Session.
EXECUTIVE SESSION
MOTION to ENTER INTO CLOSED SESSION TO CONSIDER PENDING OR IMMINENT LITIGATION PURSUANT TO 5 ILCS 120/2 (c)(11) AND TO INVITE POLICE CHIEF ROMAN AND VILLAGE ADMINISTRATOR PALMER TO JOIN CLOSED SESSION was made by Trustee Abbate.
SECONDED by Trustee Kerman.
There was no further discussion. Roll call was taken:
AYES: Abbate, Alvarado, Guranovich, Kerman, Patel
NAYS: (None)
ABSTAIN: (None)
ABSENT: Stagno
Motion carried and at 9:08 p.m. the Board moved into Closed Session.

RECONVENE
President McCombie called the regular Board meeting back to order at 9:25 p.m. Clerk Wood took roll:
Present: President: Paula McCombie
                      Trustees: Joseph Abbate, Edgar Alvarado, Steve Guranovich,
                                        Bernard Kerman, Hina Patel
Absent: Trustee: Anthony Stagno
A quorum was present. Also present were Police Chief Thomas Roman, Village Administrator Bob Palmer, and Village Attorney Brian Baugh.
There was no further business for the Board.

ADJOURNMENT
MOTION to ADJOURN was made by Trustee Alvarado.
SECONDED by Trustee Kerman.
There was no further discussion. By unanimous voice vote, the motion carried, and the meeting adjourned at 9:26 p.m.

These minutes were approved this  
10th Day of October, 2019

Donna Wood, Village Clerk

9-12-2019rm