MINUTES OF THE REGULAR MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF SOUTH BARRINGTON

Thursday, May 9, 2019  7:30 p.m.
Rose Hall in the SB Village Hall  30 S. Barrington Road  South Barrington, IL

CALL TO ORDER
President McCombie called the Board meeting to order at 7:33 p.m. Clerk Wood took roll:
Present: President: Paula McCombie
Trustees: Joseph Abbate, Edgar Alvarado, Steve Guranovich,
        Bernard Kerman, Hina Patel, Anthony Stagno
A quorum was present. Also present were Village Administrator Bob Palmer, Village Engineer
Natalie Karney, Building Officer Mike Moreland, Finance Director Michelle Bodie, Executive
Assistant/Deputy Clerk Melissa Moeller, Police Chief Tom Roman, and Village Attorney
Donald Storino.
President McCombie led the room in the Pledge of Allegiance.
Throughout the meeting, President McCombie asked if there were any questions or comments
after the motion on each agenda item.

APPROVAL OF MINUTES

MOTION to APPROVE THE MINUTES OF THE MARCH 20, 2019 EXECUTIVE
SESSION, THE APRIL 11, 2019 REGULAR BOARD MEETING AND THE
APRIL 23, 2019 SPECIAL BOARD MEETING was made by Trustee Stagno.
SECONDED by Trustee Abbate.
There was no further discussion. By unanimous voice vote, the motion carried.

WARRANTS AND VILLAGE FINANCIAL STATEMENTS

MOTION to APPROVE WARRANT RUN #1 IN THE AMOUNT OF $ 41,946.28
was made by Trustee Guranovich.
SECONDED by Trustee Kerman.
There was no further discussion. Roll call was taken:
AYES: Abbate, Alvarado, Guranovich, Kerman, Patel, Stagno
NAYS: (None)
ABSTAIN: (None)
ABSENT: (None)
Motion carried.

MOTION to APPROVE WARRANT RUN #2 IN THE AMOUNT OF $ 41,961.95
was made by Trustee Patel.
SECONDED by Trustee Kerman.
There was no further discussion. Roll call was taken:
AYES: Abbate, Alvarado, Guranovich, Kerman, Patel, Stagno
NAYS: (None)
ABSTAIN: (None)
ABSENT: (None)
Motion carried.

MOTION to APPROVE WARRANT RUN #3 IN THE AMOUNT OF $ 450,448.96
was made by Trustee Abbate.
SECONDED by Trustee Stagno.
There was no further discussion. Roll call was taken:
AYES: Abbate, Alvarado, Guranovich, Kerman, Patel, Stagno
NAYS: (None)
ABSTAIN: (None)
ABSENT: (None)
Motion carried.

MOTION to ACCEPT THE STATEMENT OF REVENUES & EXPENDITURES
vs. ANNUAL BUDGET AS OF APRIL 30, 2019 was made by
Trustee Abbate.
SECONDED by Trustee Stagno.
There was no further discussion. By unanimous voice vote, the motion carried.

MOTION to ACCEPT THE DETAILED BALANCE SHEET AS OF
APRIL 30, 2019 was made by Trustee Patel.
SECONDED by Trustee Abbate.
There was no further discussion. By unanimous voice vote, the motion carried.

INSTALLATION OF OFFICERS
President McCombie presented the certified results from Cook County for the April 2, 2019
Consolidated Election, at which Trustees Guranovich, Patel, and Alvarado were re-elected.
RESOLUTION R-2019-1896 Resolution Accepting and Acknowledging the Results of the
April 2, 2019 Consolidated Election as Certified by the Cook County Clerk’s Office for the
Elected Offices of Village Trustees of the Village of South Barrington, Cook County,
Illinois

MOTION to ACCEPT AND ACKNOWLEDGE THE RESULTS OF THE
APRIL 2, 2019 CONSOLIDATED ELECTION FOR THE ELECTED
OFFICES OF THE VILLAGE TRUSTEES was made by Trustee Abbate.
SECONDED by Trustee Stagno.
There was no further discussion. Roll call was taken:
AYES: Abbate, Alvarado, Guranovich, Kerman, Patel, Stagno
NAYS: (None)
ABSTAIN: (None)
ABSENT: (None)
Motion carried.

President McCombie administered the Oath of Office individually to Hina Patel, Edgar
Alvarado, and Stephen Guranovich. The Board and audience applauded after each Trustee
swore to support the United States Constitution and the State of Illinois Constitution, and to
faithfully discharge the duties of South Barrington Trustee for another four years.

CITIZEN COMMENTS/PRESENTATIONS
President McCombie asked if anyone in the audience wanted to address the Board; there was no
one.

PRESIDENT’S REPORT
President McCombie updated the Board on her Mayoral activities for our Village. Within the
busy month, highlights included meeting with Cook County Commissioners concerning turn
lanes at Penny Road and Route 59, and the property at Penny and Bartlett Roads (possibly a gas
station and strip mall). Also an enjoyable day for a troop of Girl Scouts shadowing the Mayor,
having a mock Board meeting, and learning about our Police Department. President McCombie has also continued to work on relocation of the Veteran Columbarium, and spoke with representatives from the Daily Herald on the matter. The Mayor also met with Willow Creek Church, which will be hosting a carnival including food trucks, and spoke with the SB Park District about possibly having a Fall Festival during the Conservancy Scarecrow Event.

President McCombie read a proclamation naming May 11, 2019 as “Comcast Cares Day”, as Comcast volunteers will be partnering with the Willow Creek Care Center as part of the company’s outreach of service to local communities.

RESOLUTION R-2019-1897 Resolution Authorizing an Amendment to the Agreement with Cogent Strategies, LLC to Perform Professional Services for the Village of South Barrington

MOTION to AUTHORIZE AMENDMENT TO THE AGREEMENT WITH COGENT STRATEGIES, LLC TO PERFORM PROFESSIONAL SERVICES FOR THE VILLAGE was made by Trustee Abbate.

SECONDED by Trustee Kerman.

There was no further discussion. Roll call was taken:
AYES: Abbate, Alvarado, Gurmanovich, Kerman, Patel, Stagno
NAYS: (None)
ABSTAIN: (None)
ABSENT: (None)

Motion carried.

ORDINANCE O-2019-1202 Ordinance Amending Section 3-2-7 Entitled “Classification of Licenses:” and 3-2-8 Entitled “Number of Licenses; License Fees:” of Chapter 2 Entitled “Liquor Control” of Title 3 Entitled “Business Regulations” of the Village Code of Ordinances for the Village of South Barrington

MOTION to AMEND SECTION 3-2-7 ENTITLED “CLASSIFICATION OF LICENSES:” AND 3-2-8 ENTITLED “NUMBER OF LICENSES; LICENSE FEES:” OF CHAPTER 2 ENTITLED “LIQUOR CONTROL” OF TITLE 3 ENTITLED “BUSINESS REGULATIONS” OF THE VILLAGE CODE was made by Trustee Kerman.

SECONDED by Trustee Stagno.

There was no further discussion. Roll call was taken:
AYES: Abbate, Alvarado, Gurmanovich, Kerman, Patel, Stagno
NAYS: (None)
ABSTAIN: (None)
ABSENT: (None)

Motion carried.

ORDINANCE O-2019-1203 Ordinance to Waive Bid and Accept the Proposal by St. Aubin Nursery & Landscape for the Purchase and Planting of Trees on the Village of South Barrington Property

MOTION to WAIVE BID AND ACCEPT PROPOSAL BY ST. AUBIN NURSERY AND LANDSCAPE FOR THE PURCHASE AND PLANTING OF TREES ON VILLAGE PROPERTY was made by Trustee Kerman.

SECONDED by Trustee Gurmanovich.

DISCUSSION: Trustee Patel asked why there was no competitive bidding. President McCombie explained that the Village did not place an ad in the paper, thereby saving the
publishing expense, but did ask three companies for bids. The two other bids were approximately double St. Aubin’s, which has a good warranty and received good reviews from other towns that have used them.
Roll call was taken:
AYES: Abbate, Alvarado, Guranovich, Kerman, Patel, Stagno
NAYS: (None)
ABSTAIN: (None)
ABSENT: (None)
Motion carried.

BACOG
President McCombie noted that the last BACOG meeting was held at the Village Hall and referred to the submitted report; there were no questions or comments.

SWANCC
Representative Abbate noted that last night’s meeting was cancelled, but reported that SWANCC is preparing for electronic recycling and document destruction programs at various locations; places and dates can be found on their web page.

COMMITTEE REPORTS - BUILDING & ZONING
Chairman Guranovich noted that the Committee had met but have no items on tonight’s agenda.

COMMITTEE REPORTS - EMERGENCY MANAGEMENT
Chairwoman Patel recapped the last meeting, which included a presentation by Kimberly Nowicki from the Cook County Department of Homeland Security and Emergency. The Committee also discussed grant programs.

COMMITTEE REPORTS - FINANCE
Chairman Stagno introduced the items that the Committee is presenting tonight. He reported that the last meeting also including an updating on refinancing The Arboretum SSA bonds.

RESOLUTION R-2019-1898 Resolution Approving the Fiscal Year 2019/2020 Operating Budget

MOTION to APPROVE THE FISCAL YEAR 2019/2020 OPERATING BUDGET
was made by Trustee Abbate.
SECONDED by Trustee Alvarado.
There was no further discussion. Roll call was taken:
AYES: Abbate, Alvarado, Guranovich, Kerman, Patel, Stagno
NAYS: (None)
ABSTAIN: (None)
ABSENT: (None)
Motion carried.

The Annual Appropriation Ordinance for Fiscal Year 2019/2020 was presented and there will be a Public Hearing for it at the next regular Board meeting, June 13, 2019.

RESOLUTION R-2019-1899 Resolution Authorizing the Transfer of Cash Reserve Funds from the General Fund

MOTION to AUTHORIZE TRANSFER FOR CASH RESERVE FUNDS FROM THE GENERAL FUND was made by Trustee Kerman.
SECONDED by Trustee Abbate.
There was no further discussion. Roll call was taken:

**AYES:** Abbate, Alvarado, Guranovich, Kerman, Patel, Stagno
**NAYS:** (None)
**ABSTAIN:** (None)
**ABSENT:** (None)
Motion carried.

**RESOLUTION R-2019-1900 Resolution Authorizing and Directing the Transfer of Certain Contributions Made Pursuant to The Woods of South Barrington Annexation Agreement in the Capital Projects Fund of the Village of South Barrington**

**MOTION** to AUTHORIZE AND DIRECT TRANSFER OF CERTAIN CONTRIBUTIONS MADE PURSUANT TO THE WOODS OF SOUTH BARRINGTON ANNEXATION AGREEMENT IN THE CAPITAL PROJECTS FUND was made by Trustee Guranovich.

**SECONDED** by Trustee Stagno.

There was no further discussion. Roll call was taken:

**AYES:** Abbate, Alvarado, Guranovich, Kerman, Patel, Stagno
**NAYS:** (None)
**ABSTAIN:** (None)
**ABSENT:** (None)
Motion carried.

**COMMITTEE REPORTS - LEGAL & HUMAN RESOURCES**
Chairman Stagno summarized the last Legal & Human Resources Committee meeting, where the main discussion was on a Sick Leave Pool Policy. The conversation will be continued at the next Committee meeting, after talking to Police Officers and staff. Chairman Stagno also reported that the Harris Bank has put up an Amazon locker, which is allowed within their lease.

**COMMITTEE REPORTS - PUBLIC SAFETY**
Chairman Abbate reported that the Committee met and is finishing up their budget. He announced that the normally scheduled Committee meeting of May 15th has been moved to May 22nd, due to a conflict with training for the Pension Board.

**COMMITTEE REPORTS - PUBLIC WORKS**
Chairman Kerman presented highlights from the last Committee meeting, noting that both Water Well Solutions and Sheaffer & Roland recommend a full replacement for Well Pump No. 1. The next Committee meeting will be May 21st at 1:30 p.m.

**COMMISSION REPORTS – CONSERVANCY COMMISSION**
President McCombie thanked Conservancy Chairwoman Diane Bodkin for a wonderful Arbor Day program. Chairwoman Bodkin credited AmeriCorp Greenest Region Corp Representative Tom Cordell for creating a day filled with learning, and thanked Mr. Cordell, President McCombie and Village staff for making Arbor Day a very successful day at The Conservancy. President McCombie read a proclamation for Arbor Day, and they planted a Scarlet Oak tree.

Chairwoman Bodkin informed the Board of upcoming events at The Conservancy:
The South Barrington Garden Club has requested a space for a butterfly garden, which the Garden Club will plant and maintain.
The “Big Dig” for The Conservancy, when they will plant 400 wildflowers, has been set for June 8th. They are now planting shrubs to serve as anchors.
The Scarecrow Event will be October 12th and 13th, and The Conservancy is arranging
entertainment.
There are currently two Eagle Scouts interested in doing their Eagle project at The Conservancy, and another troop that is interested in working with The Conservancy has also contacted them. Chairwoman Bodkin discussed some possible projects and noted that the Committee will be brainstorming at their next meeting; she invited the Board to submit any ideas for projects.

COMMISSION REPORTS – ARCHITECTURAL CONTROL COMMISSION
(No report tonight.)

COMMISSION REPORTS – PLAN COMMISSION/ZONING BOARD OF APPEALS
(No report tonight.)

COMMISSION REPORTS – POLICE COMMISSION
(No report tonight.)

STAFF REPORTS – BUILDING OFFICER
Building Officer Moreland referred to his monthly report, noting that there are three houses in for review. He updated the Board that no one has yet applied for the demolition permit for the property on Mundhank Road; the Village will send a letter if the owner or contractor does not come in soon.

STAFF REPORTS – VILLAGE ENGINEER
Engineer Karney referred to her monthly report and announced a program on lake and pond management for homeowners to be held at Lake Barrington’s Village Hall. She noted that there have been five phone calls received about flooding with the recent rain, although none of the calls were about flooded homes.

STAFF REPORTS – CHIEF OF POLICE
Chief Roman referred to the monthly Police report and noted that there was a recent residential burglary when a garage of an unoccupied house was broken into and some construction equipment stolen. Chief Roman noted that the department has received two applications for the recently open position of Detective. He asked the Board for any questions. Trustee Patel referred to the drug possession case detailed in this month’s report and asked if there were any tests to detect drugs, as there is the breathalyzer for alcohol. Chief Roman said that there is a somewhat standard test for cannabis, but an Officer would need extensive training in Cook County. In general, drugs need to be tested for through a blood or urine test at a medical facility.

STAFF REPORTS – VILLAGE CLERK
Deputy Clerk/Executive Assistant Melissa Moeller presented a report of Clerk activities for the 2018/2019 fiscal year, which included 133 requests under the Freedom of Information Act, registration of two voters, and ten requests for notary public seals on documents. In addition, Deputy Clerk Moeller has also been working on the new web page and Village logo, and updating our records retention to the digital age.

STAFF REPORTS – VILLAGE ADMINISTRATOR
Administrator Palmer reported that ComEd will be trimming trees on Witt, Algonquin, and Barrington Roads, and that residents will be notified by mail. ComEd has also announce a 3% drop in residential rates. The Village will be planting trees in Village right-of-ways during June 3rd to 5th, and impacted residents have been contacted by mail.

President McCombie stated that there was no Executive Session tonight.
OLD BUSINESS
(None)

NEW BUSINESS
Clerk Wood referred to the new property tax assessment by Cook County and encouraged residents to challenge their assessments if they think they are unfair, as the County is very approachable. President McCombie noted that residents can call Finance Director Bodie to verify that the residents are receiving all eligible deductions. A resident asked about progress of the Rascal Flatts restaurant at The Arboretum; that project has been completely cancelled.

BOARD MEMBER COMMENTS AND ANNOUNCEMENTS
President McCombie referred to the list of upcoming meetings.

ADJOURNMENT
MOTION to ADJOURN was made by Trustee Abbate.
SECONDED by Trustee Stagno.
There was no further discussion. By unanimous voice vote, the motion carried, and the meeting adjourned at 8:29 p.m.

These minutes were approved this
13th Day of June, 2019

Donna Wood, Village Clerk