

LEGAL AND HUMAN RESOURCES COMMITTEE

APRIL 8, 2019

MINUTES

CALL TO ORDER

The meeting was called to order by Committee Chairman Stagno at 4:06 p.m.

ROLL CALL

Members present: Chairman Stagno, Trustee Kerman and Alvarado

Members absent:

Others present: President McCombie, Trustee Guranovich

Staff present: Chief Roman, Treasurer Bodie and Administrator Palmer

APPROVAL OF MINUTES

Motion was made by Trustee Alvarado to approve the Minutes of the March 21, 2019 Legal and Human Resource Committee Meeting. Seconded by Trustee Kerman. On a voice vote the motion passed.

PUBLIC COMMENT

No public comments were made.

AGENDA ITEMS

Resolution to Accept AJ Gallagher Proposal for Insurance for Fiscal Year 2019/2020

Bodie presented the higher deductible package proposed by AJ Gallagher for the Village's insurance coverage. The Committee briefly discussed the status of subrogation on auto claims. Motion was made by Kerman and seconded by Alvarado to forward the proposed Resolution to Accept AJ Gallagher Proposal for Insurance for Fiscal Year 2019/2020 to the full Village Board for consideration. On a voice vote the motion was approved.

EXECUTIVE SESSION

Motion was made by Kerman and seconded by Alvarado to go into Executive Session to consider the Appointment, Compensation, and Employment of Employees Pursuant to 5 ILCS 120/2(c) (1). On a voice vote the motion was approved and the Committee went into Executive Session at 4:14 PM.

At 4:46 PM the Committee reconvened.

Review Compensation Study update for January 2019

Resolution Amending Salary and Hourly Wage Ranges for Non-Union Employees Beginning Fiscal Year 2019/2020

Review Recommended Merit Bonus and Wage Increases for Non-Union Employees

The Committee briefly discussed the proposed salary ranges for the upcoming fiscal year. Motion was made by Kerman and seconded by Alvarado to forward the proposed Resolution Amending Salary and Hourly Wage Ranges for Non-Union Employees Beginning Fiscal Year 2019/2020 to the full Village Board for consideration. On a voice vote the motion was approved.

Resolution to Approve GovTemps USA, LLC Contract for Village Administrator

The Committee briefly reviewed and discussed the proposed resolution to approve a Contract with GovTemps USA, LLC for a leasing agreement for the position of Village Administrator for the upcoming fiscal year. Motion was made by Kerman and seconded by Alvarado to forward the proposed resolution to the full Village Board for consideration. On a voice vote the motion was approved.

Temporary Part-time Position (scanning building files)

The Committee briefly discussed the creation of a part-time temporary position for the purpose of scanning building files. Motion was made by Kerman and seconded by Alvarado to send a proposed resolution to the full Village Board to consider creating and filling a Temporary Part-Time Position to scan building files. On a voice vote the motion was approved.

OLD BUSINESS

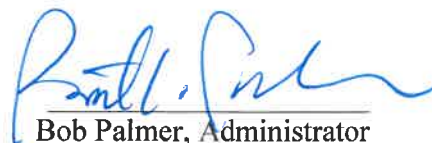
Bodie presented an overview of Insurance Requirements for Outside Contractors, noting higher requirements for companies such as Schaeffer and Roland and requirements for sole proprietor type contractors such as Willows Landscaping. Bodie also reviewed progress on updating the Village Personnel Policy, including identification of a number of questions related to the update. One item being considered was the establishment of a Sick Leave Bank. The Committee expressed being in favor of the proposed changes as presented.

NEW BUSINESS

No new business was presented.

ADJOURNMENT - A motion for adjournment was made by Trustee Kerman and seconded by Trustee Alvarado. By unanimous voice vote, the meeting adjourned at 5:24 PM.

Respectfully submitted by


Bob Palmer, Administrator

These minutes were approved this
6 Day of May, 2019