

Minutes of the South Barrington  
Public Safety Committee  
Wednesday, January 16, 2019

CALL TO ORDER

Chairman Abbate called the Public Safety Committee meeting to order at 3:33 pm.

ROLL CALL

Present: Chairman Abbate and Trustee Steve Guranovich. A quorum was present. Also present were Trustee Kerman and Chief Thomas Roman.

APPROVAL OF MINUTES

Chairman Abbate requested the approval of minutes be pushed to later in the meeting. There were no objections from the committee.

PUBLIC COMMENTS

None

OLD BUSINESS

Personnel Updates: Chief Roman reported that field training for Officers Brown and Duhamel is progressing well. It is anticipated that in or about the next month they should be ready to go out on their own; no hard date has been set but they are close.

With the shift change at the beginning of the year Officers Marc Reznick, Michael Lynch and Kevin Doyle, who are participating in the sergeant promotional process, are the primary Officer in Charge (OIC) on their respective shifts. The Chief spoke with each of them and discussed his idea to provide officers in the promotional process with this experience. Each agreed. Detective Puralewski is also participating in the sergeant promotional process. Because he is our detective, he is not able to perform as an OIC. The Chief asked Officer Ornelas if he was interested in being a primary OIC because he participated in the written exam for Sergeant before withdrawing. He agreed. The Chief and Sergeants will also be working with these OICs to give them experience dealing with staff work, reports and projects. Chief Roman said it makes sense to devote our time, resources, mentoring and training to the officers who are interested in becoming sergeants.

Trustee Guranovich asked for a status update on the Sergeant and Deputy Chief promotional processes. Chief Roman said Mayor McCombie is looking to schedule her interviews by the end of the month.

Star Com: Request for proposals for the implementation consultant has been drafted and reviewed by the attorney, committee members, as well as the Director at QuadCom. It will be discussed at

42 the Executive Committee and Chief's Committee monthly meeting. It should be on the next  
43 QuadCom Executive Board meeting agenda in February. Chairman Abbate asked if an  
44 implementation consultant was necessary. Chief Roman said that it was. There is no one on the  
45 board that has the expertise or the time to implement the StarCom radio system. QuadCom is  
46 looking to bring in someone with the time and experience that can shepherd us through the  
47 process and help us make good decisions and make sure that we are spending money wisely.

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49 Shelving: At the last meeting we were asked to look at Stax-on-Steel storage as a shelving option for  
50 the records storage room. The U-line shelving estimate we presented in December is \$2,060 while  
51 the Stax-on-Steel price, for the same 144 boxes is \$8,451.36. Even if we were to get a significant  
52 discount, the Stax-on-Steel price is still significantly higher than U-line. The breakdown costs for  
53 Uline would be \$1,564.00 plus \$496.00 shipping costs for a total of \$2,060. Chief Roman said that  
54 the shipping costs would be reviewed and negotiated.

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56 Trustee Guranovich motioned to send to the board. Chairman Abbate seconded. Motion passed  
57 by voice vote.

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#### 59 NEW BUSINESS

60 Impound Ordinance: Chief Roman reported that while in the process of reviewing forms for  
61 reordering purposes we found that the Notice of Seizure form did not accurately match the Village  
62 Impound Ordinance. We expect we will need to revise our Impound Ordinance to keep up with  
63 the times, specifically the expected decriminalization of marijuana being discussed now in  
64 Springfield. We don't want to order boxes of forms that may soon become obsolete with the  
65 changes in the law, i.e. Cannabis Control Act. Chief Roman said that a temporary copy of the  
66 Notice of Seizure form has been updated to reflect the Village Impound Ordinance. We will use  
67 this until a the expected legislation is passed and new forms are approved.

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69 Police Patrol Vehicles: Chief Roman updated the committee on the status of the two newly  
70 purchased 2019 Ford squad replacements. One is currently being configured with all the necessary  
71 equipment while we are still waiting on the second vehicle to be delivered.

72

73 The 2020 Ford Hybrid are substantially more expensive but are advertised to offer significant fuel  
74 savings, primarily from reduced engine idling. We expect the hybrid vehicle to cost about \$8,000  
75 more than the standard-engine 2019 vehicles we recently bought. Using the conservative estimate  
76 of \$3,500 annual fuel savings, Chief Roman expects that we would easily make up for the higher  
77 cost during the four-year life cycle. Trustee Guranovich said that we would still have to take into  
78 account the electric costs of charging a hybrid but he believes there is still a substantial saving.

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80 FY 2019-2020 Budget: Chief Roman said that the budget will be sent to the Budget Chair by  
81 February 1, 2019. Some of the budget items highlighted are:

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- Two hybrid replacement police squads at \$36,260 each

- 83 • StarCom radios; \$140,000
- 84 • Drone: Mayor McCombie is interested in the purchase of a police department drone. For  
85 a drone to be useful to us, it would require a strong battery to keep it in the air, with a high  
86 quality camera with infrared and video capabilities. We expect the cost for a drone with  
87 those capabilities to be approximately \$8,000.
- 88 • Bullet resistant vests: Chief Roman stated that it's been five years since we've replaced the  
89 bulk of our bullet resistance vests. The U.S. Department of Justice, National Institute of  
90 Justice (NIJ) standards recommend replacing them every five years. Vests normally cost  
91 about \$700. We participate in a federal grant that reimburses us for half of that cost.  
92 Trustee Kerman asked about quality and brands of vests. Chief Roman stated that we  
93 would use the NIJ standards when purchasing these replacement vests. The Chief also  
94 described efforts to spread these purchases out to avoid the budget spike every five years.
- 95 • Dash Cams (In-Car Video): The current dash-cams are about nine years old. Seven of the  
96 eight are standard definition. High-definition (HD) has become the norm. The chief is  
97 looking to make this part of our programmed equipment replacement schedule and make  
98 these changes as cars are replaced.
- 99 • NIPAS membership: Chief Roman said that becoming a member of NIPAS would give  
100 our department access to equipment, training and personnel for critical situations. We  
101 would need to identify one or more officers from which NIPAS would select one officer.  
102 That officer would go through an extensive selection, training and equipping process. We  
103 expect the first year costs to be about \$17,500 due to selection costs, and initial training and  
104 outfitting. Subsequent years would cost about \$9,000.

105  
106 Other Budget Items: Trustee Guranovich asked for an update regarding the cameras that were to  
107 be placed at all the entrances to the village. Chief Roman reported that this is still an on-going  
108 project; other options and companies are still being discussed. The representative from AT&T has  
109 already confirmed that they cannot execute such a project. Detective Puralewski is looking into  
110 other vendors for such a project and also the less expensive option of license plate readers with  
111 cellular data transfer at an estimated cost of \$1,200-\$1,500 apiece.

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113 2018- Year in Review: Chief Roman summarized 2018:

114 Invested a fair amount in several computer software programs:

- 115 • The LEA training software is up and running. The software helps to keep track of training  
116 and re-certification dates. Automation of this process will help keep us on schedule and  
117 eliminate paper.
- 118 • Schedule Anywhere is used for work schedule, vacation time, sick time and requests for  
119 time off.
- 120 • Guardian Tracking software allows supervisors and peers to enter information on other  
121 employees. We have had people compliment other employees for doing good jobs. Chief  
122 Roman set up the software to perform the supervisor's monthly in-car video reviews.

- 123 • Frontline software is being used for House watches, Over Night Parking, At-Risk  
124 Residents, Pet Management and Condition Reports. Condition reports are used for  
125 anything from street lights out, stop signs down, or potholes needing to be fixed, to our  
126 vehicle service issues.
- 127 • We joined the Northern Illinois Regional Crime Lab (NIRCL) with great success. Their  
128 turn-around time is very fast compared with the Illinois State Police crime lab. The yearly  
129 cost is \$9,000 but their service and quality of work is worth the extra cost.

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131 Crisis Intervention Training: Everyone has completed training with the exception of Officer Brown  
132 and Duhamel and Chief Roman. Officers Brown and Duhamel will have to wait until they have  
133 had at least two years of experience before they can be brought in for the training.

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135 Part-time Officer Position: Trustee Guranovich asked if the department was actively looking to  
136 replace Officer Scarpulla. Chief Roman said that there is one application on his desk from a  
137 retired Sergeant from Waukegan. The next step would be an interview with Mayor McCombie.

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139 Annual Alliance Homeless Health Survey: The Alliance to End Homelessness in suburban Cook  
140 County asks for yearly participation in this one day survey. They have asked that on January 30<sup>th</sup> we  
141 report a census of any homeless people that we come into contact in the course of that day.

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143 Ammunition Order: Chief Roman wanted to update the committee regarding the discussion of the  
144 use of lead-free ammunition. He has confirmed with the Schaumburg PD Chief that officers that  
145 train at their facility will not be required to use lead-free ammunition.

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147 APPROVAL OF MINUTES

148 Trustee Guranovich motioned to accept the minutes of the December 19, 2018 regular meeting as  
149 written. Seconded by Chairman Abbate. The motion was carried by voice vote.

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151 EXECUTIVE SESSION

152 None

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154 ADJOURNMENT

155 Trustee Guranovich motioned to adjourn the meeting. Seconded by Chairman Abbate. Motion  
156 passed by voice vote.

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