

VILLAGE OF SOUTH BARRINGTON

30 South Barrington Road
South Barrington, IL 60010

PUBLIC WORKS COMMITTEE MINUTES

TUESDAY, NOVEMBER 20, 2018

AT 1:00 P.M.

CALL TO ORDER

Chairman Kerman called the meeting to order at 1:02 p.m.

ROLL CALL

Members Present: Chairman Bernie Kerman, Trustee Joseph Abbate, Trustee Hina Patel

Staff Present: Village Administrator Robert Palmer, Village Engineer Natalie Karney, Building Officer Mike Moreland, Executive Assistant/Deputy Clerk Melissa Moeller

Officials Present: Mayor Paula McCombie, Trustee Anthony Stagno

APPROVAL OF MINUTES

Trustee Abbate moved to approved the minutes of the Special Public Works Committee for October 23, 2018. Seconded by Trustee Patel. **Motion passed by unanimous voice vote.**

PUBLIC COMMENT

Chairman Kerman invited members of the public to address the committee. Hearing none, the meeting proceeded with the published agenda items.

CONSULTANT REPORTS

Jason Fowler with Sheaffer & Roland noted as absent and submitted a report to the committee for review. Chairman Kerman asked the committee if there were comments or questions regarding the submitted report. Ms. Moeller informed the committee that the report submitted was an older report from October 23, 2018 and a more recent report was not received.

Trustee Abbate inquired to the repairs done on the grease trap at Lucky Monk. Engineer Karney stated she is collecting reports on the cleaning of the grease traps from Lucky Monk and the required smoke testing and televising is being performed currently and includes the AMC Theater and Lucky Monk area, the pump stations, and a portion of Higgins Road. The issue seen at Lucky Monks is related to a buildup in the grease trap resulting in a clog that had to be removed in order to continue the televising of the pipes. Engineer Karney reported stated that the plan is to hold off on heavy cleanup until after the televising has been completed. She has contacted several companies to perform cleanup of the lines and is waiting on cost estimates. Chair Kerman inquired to the maintenance of the pipes at the Arboretum. Engineer Karney stated that she works with the Arboretum on their schedule and receives reports monthly. Trustee Patel inquired to the process of the cleaning up the grease debris in the pipes. Engineer Karney gave a brief explanation on the process informing the committee that blades are used to break up the debris within the pipes.

Administrator Palmer informed the committee that the repair to the pump at the Poplar Creek Pump Lift Station has been completed and cost less than expected. Additionally, Administrator Palmer reported on a gas leak at The Wood Oaks Pump Station and repairs costing around \$600 dollars. Preventative maintenance is due on all lift stations in December. Administrator Palmer reported the backup generator in Village Hall having trouble starting over the summer starting and is longer having the issue however

he is watching it for further issues. Chairman Kerman reported that The Wood Oaks hydrogen flushing was completed with no issues reported.

MAYOR'S REPORT

Discussion Regarding Residential Mailbox Numbers: The Mayor referred this topic to Building Officer Moreland and Executive Assistant Moeller for discussion. Building Officer Moreland informed the committee that he has spoken to the three fire districts that service South Barrington and all three require numbers to be posted on the residential mailboxes. Their requirements include 4" high letter 1/2" inch thick in contrasting color with reflective material and to be displayed on both sides of the mailbox. Chairman Kerman referred to The Regency which has consistent numbering on both house and mailbox. Trustee Stagno inquired to issues arising for homes located on opposite sides of their mailbox and Building Officer Moreland stated that the Village would need to anticipate for that situation within the Village Code. Chairman Kerman asked Building Officer Moreland if this ordinance would include verbiage for boutique mailboxes. Officer Moreland stated that the committee would need to decide if the Village would make the requirement for consistent and uniformed lettering by possibly supplying a peel and stick numbering for residential use which would satisfy the fire district requirements. Building Officer Moreland also suggested the committee decide if the Village would charge residents for the numbering or give to residents free of charge. The committee agreed that no numbering is making it difficult for emergency responders and the Village to locate homes and provide services. Outside of The Woods and Regency, which require uniformed numbering, residential homes do not have an ordinance requiring numbering to be displayed. The Mayor advised creating an ordinance because the issue is creating public safety concerns. Officer Moreland asked if the Village has authorization to go out and place numbering on the mailbox for residents that do not comply. Also, if non-compliant residents would have a fee assessed for non-compliance. Further discussion included placing numbers on the curbs of the driveway, placement of the numbers, and charging back the residents. The committee agreed that they would not want to enforce a fee assessment for non-compliance immediately and would look at the ordinance for possible ways to enforce compliance. The committee agreed to make a recommendation to the board and review an ordinance regarding residential numbering of mailboxes.

STAFF REPORT

Staff Engineer

Proposal for Trenton Court Repairs: Village Engineer Karney stated that Doland Engineering was unable to give a quote for repairs due to scheduling conflicts, however a quote was received from Gabriel Landscaping and they provided a cost estimate for the required services, including possible restoration. Cuba Township also provided a quote but it did not include restoration services. Engineer Karney made a recommendation to the committee to accept the proposal from Gabriel Landscaping and allow for the repair to be completed within the next few weeks, before weather gets bad, and to be ratified at the next Village Board Meeting. Chairman Kerman asked if Engineer Karney had any prior experience with Gabriel Landscaping she responded that she did not but they came highly recommended by Jason Doland. Engineer Karney further explained the work to be performed and the minimization of the erosion of Trenton Court. Trustee Stagno discussed the additional sediment collecting in the pond and Engineer Karney stated the pond is privately owned and comes under the control of the homeowner's association and the residents surrounding the pond are responsible for the care and maintenance of the pond. Trustee Patel made a suggestion to send the homeowners around the pond advice on ways to care for the pond.

Engineer Karney stated she would look at the situation involving the runoff into the pond after the holidays. Chairman Karney asked what “rip-rap material” is and Engineer Karney said it is rock that is different in size and shape and could include concrete or processed rocks. Trustee Patel moved to recommend to the Village Board Gabriel’s Landscaping proposal for the repairs of the Trenton Court drainage swale. Trustee Abbate seconded. **Motion passed by unanimous voice vote**

Discussion 2019 Road Maintenance Program: Village Engineer Karney passed out Doland Engineering’s proposal for the 2019 road maintenance. The committee reviewed two main proposals and a third optional proposal which included the streets scheduled for road maintenance. The committee discussed options for preserving the roads listed and eliminating several streets because they had crack sealing performed and could be included in the forthcoming years’ maintenance. The Mayor explained that additional funds are being used for several programs and that she has concerns on expanding the current road program at this time. Engineer Karney reminded the committee that last year’s bill was \$60-\$70 thousand less than estimated and that Doland Engineering would have a better idea of the conditions of the road after the winter season. Some roads may need to only be patched and sealed. Engineer Karney will continue to review the suggested road program and costs which will include engineering services and give a further update to the committee once that has been done.

Discussion and Scheduled of 2019 Street Sweeping Program: Engineer Karney asked the committee to consider spring and fall street sweeping. Engineer Karney recommended doing a fall street sweeping instead of a spring sweeping, if they could not do both a fall and spring, as this seems to be more beneficial for the Village residents. The Mayor suggested that Engineer Karney get a bid for spring and fall but possibly just performing a fall street sweeping, as recommended. The committee discussed reminding residents to clean up their yards and remove leaf debris from their drainage swales and culverts as the street sweeping is done along curbs and does not clean up debris in the right-of-ways.

Building Officer

No Report.

Administrator

Update on IDOT Barrington Road Phase 1: Administrator Palmer stated the Village had 90 days to respond to a recent request from the Illinois Department of Transportation (IDOT) in regards to work to be performed along Barrington Road in front of the Village building and at Tennis Club Lane. IDOT is requesting the Village respond regarding possibly designing a median which would be the responsibility of the Village. Additionally, the letter includes a request for response in the participation of light maintenance, landscaping, utilities, and traffic light modernization. Discussion continued regarding the turn light at Tennis Club Lane and cars blocking the entrance and exiting of the Village Hall parking lot. The committee reviewed the submitted paperwork from IDOT and possible reoccurring participation costs associated with the installation of a pedestrian walkway. The Mayor requested that the Master Agreement be reviewed for potential costs to the Village. Administrator Palmer stated he had concerns about the grant and was looking at the possibility of the grant not being available in the next 2 years. The Mayor asked the committee to consider the details of installing a median design and reminded the committee that whatever is selected would be seen and maintained by the Village forever. Administrator Palmer and Village Engineer Karney will follow-up with IDOT and gather costs for landscaping of a median design and report back to the committee for further discussion.

OLD BUSINESS

Mayor McCombie stated she met with Anthony Iatarola and gave the wish list from residents in The Regency and Woods and will have another meeting with him next week to discuss the list. Additionally, Brian Battle with School District 220, will reach out to Anthony Iatarola to begin a conversation.

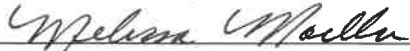
NEW BUSINESS

Mayor McCombie reported on a privately held meeting between the residents of South Barrington Homestead and The Preserves regarding the Veteran’s Administration (VA) proposed columbarium in South Barrington. Mayor McCombie was invited to the private meeting being held at the Village Hall with the residents. Mayor McCombie also reported on submitting alternative sites such as the All State and Plum Farms sites to the VA with comments due back on the draft environmental assessment (EA). Mayor McCombie has reached out to several referred lobbyists that may be able to assist with furthering discussion with the VA. Mayor McCombie has also reached out to Senator Durbin, Representative Krishnamoorthi, and Congresswoman Duckworth offices to discuss the VA’s proposal. Mayor McCombie is sending information to a lobbyist who has contacted her and has experience working with the VA. The lobbyist has stated that Mayor McCombie should appear in Washington D.C. to have a discussion with leaders in the Administration regarding issues arising from how the VA has proceeded with their draft EA without the Village’s knowledge and the effects of their handling of the situation. The Mayor expressed the desire to work with the VA and does not oppose the columbarium, however she feels there are more appropriate sites to look at for such a memorial.

ADJOURNMENT

There being no further business, Trustee Patel moved to adjourn the meeting at 3:15 p.m. Trustee Abbate seconded. Motion passed by unanimous voice vote.

Respectfully submitted by:



Melissa Moeller, Executive Assistant
/Deputy Clerk

These minutes were approved this
22nd Day of January, 2019