

MINUTES OF THE REGULAR MEETING  
OF THE PRESIDENT AND BOARD OF TRUSTEES  
OF THE VILLAGE OF SOUTH BARRINGTON

Thursday, October 11, 2018 7:30 p.m.

Rose Hall in the SB Village Hall 30 S. Barrington Road South Barrington, IL

**CALL TO ORDER**

President McCombie called the Board meeting to order at 7:32 p.m. Clerk Wood took roll:

Present: President: Paula McCombie

Trustees: Joseph Abbate, Steve Guranovich, Bernard Kerman, Hina Patel  
Edgar Alvarado, who was sworn in as Trustee during the meeting

Absent: Trustee: Anthony Stagno

A quorum was present. Also present were Village Administrator Bob Palmer, Village Engineer Natalie Karney, Building Officer Mike Moreland, Finance Director Michelle Bodie, Executive Assistant/Deputy Clerk Melissa Moeller, Police Chief Tom Roman, and Village Attorney Don Storino.

President McCombie led the room in the Pledge of Allegiance.

Throughout the meeting, President McCombie asked if there were any questions or comments after the motion on each agenda item.

**APPROVAL OF MINUTES**

**MOTION to APPROVE THE MINUTES OF THE SEPTEMBER 13, 2018  
REGULAR BOARD MEETING** was made by Trustee Abbate.

**SECONDED** by Trustee Kerman.

There was no further discussion. By unanimous voice vote, the motion carried.

**WARRANTS AND VILLAGE FINANCIAL STATEMENTS**

**MOTION to APPROVE WARRANT RUN #1 IN THE AMOUNT OF  
\$ 47,291.86** was made by Trustee Guranovich.

**SECONDED** by Trustee Patel.

There was no further discussion. Roll call was taken:

**AYES:** Abbate, Guranovich, Kerman, Patel

**NAYS:** (None)

**ABSTAIN:** (None)

**ABSENT:** Stagno

Motion carried.

**MOTION to APPROVE WARRANT RUN #2 IN THE AMOUNT OF  
\$ 359,139.84** was made by Trustee Kerman.

**SECONDED** by Trustee Patel.

There was no further discussion. Roll call was taken:

**AYES:** Abbate, Guranovich, Kerman, Patel

**NAYS:** (None)

**ABSTAIN:** (None)

**ABSENT:** Stagno

Motion carried.

**MOTION to ACCEPT THE STATEMENT OF REVENUES & EXPENDITURES  
vs. ANNUAL BUDGET AS OF SEPT 30, 2018** was made by Trustee Abbate.

**SECONDED** by Trustee Patel.

There was no further discussion. By unanimous voice vote, the motion carried.

**MOTION to ACCEPT THE DETAILED BALANCE SHEET AS OF  
SEPTEMBER 30, 2018** was made by Trustee Patel.

**SECONDED** by Trustee Kerman.

There was no further discussion. By unanimous voice vote, the motion carried.

**CITIZEN COMMENTS/PRESENTATIONS**

President McCombie announced the resignation of Trustee Therese DeSerto-Cohen, and displayed a plaque to be given Therese in recognition of her years of dedicated service benefiting the Village residents and community, and the South Barrington Police Department. President McCombie highlighted Trustee DeSerto-Cohen's work for the community, and the Board concurred in thanking Therese and wishing her the best.

President McCombie asked the audience if there were any questions or comments for the Board; there were none.

**PRESIDENT'S REPORT**

**RESOLUTION R-2018-1833 Resolution Concurring in the Appointing of a Village  
Trustee for the Village of South Barrington (Edgar Alvarado)**

**MOTION to CONCUR IN THE APPOINTMENT OF EDGAR ALVARADO AS  
VILLAGE TRUSTEE** was made by Trustee Kerman.

**SECONDED** by Trustee Abbate.

There was no further discussion. Roll call was taken:

**AYES:** Abbate, Guranovich, Kerman, Patel

**NAYS:** (None)

**ABSTAIN:** (None)

**ABSENT:** Stagno

Motion carried.

President McCombie invited Edgar Alvarado to come forward to be sworn in. After Trustee Alvarado took the Oath of Office, the Board and audience stood and applauded the new Trustee and his family. Trustee Alvarado joined the Board at the dais.

**RESOLUTION R-2018-1834 Resolution Concurring in the Appointment of Carole Miller  
to the Ethics Commission of South Barrington**

**MOTION to CONCUR IN THE APPOINTMENT OF CAROLE MILLER TO  
THE SOUTH BARRINGTON ETHICS COMMISSION FOR TERM  
BEGINNING NOVEMBER 1, 2018 AND ENDING OCTOBER 31, 2020** was  
made by Trustee Kerman.

**SECONDED** by Trustee Patel.

**DISCUSSION:** President McCombie noted that there was still one opening on the Commission.

Roll call was taken:

**AYES:** Abbate, Alvarado, Guranovich, Kerman, Patel

**NAYS:** (None)

**ABSTAIN:** (None)

**ABSENT:** Stagno

Motion carried.

**BACOG**

President McCombie referred to the submitted BACOG report; there were no comments.

**SWANCC**

Representative Abbate reported on the success of the recent document shredding event held at the Village Hall, which had 149 cars come through, 99 of which were from South Barrington. Volunteers helping for the day included residents Ohm Patel, Namith Rao, Bryce Moorman and Aaryan Singh.

**COMMITTEE REPORTS - BUILDING & ZONING**

(No report tonight.)

**COMMITTEE REPORTS - FINANCE**

Trustee Abbate noted that the last Finance meeting included an interesting report by Lauterbach & Amen regarding layered amortization of unfunded pension liabilities.

**COMMITTEE REPORTS - LEGAL & HUMAN RESOURCES**

Trustee Kerman reported that the last Committee meeting had a presentation on insurance options, and the Committee has three resolutions on tonight's agenda.

**RESOLUTION R-2018-1835 Resolution Providing for Renewal of Employee Group Insurance for Full-Time Village Employees**

**MOTION to APPROVE RESOLUTION PROVIDING FOR RENEWAL OF EMPLOYEE GROUP INSURANCE FOR FULL-TIME VILLAGE EMPLOYEES** was made by Trustee Patel.

**SECONDED** by Trustee Abbate.

There was no further discussion. Roll call was taken:

**AYES:** Abbate, Alvarado, Guranovich, Kerman, Patel

**NAYS:** (None)

**ABSTAIN:** (None)

**ABSENT:** Stagno

Motion carried.

**RESOLUTION R-2018-1836 Resolution Regarding Village Contributions to Employee Health Reimbursement Accounts (HRA) for 2018-2019**

**MOTION to APPROVE RESOLUTION REGARDING VILLAGE CONTRIBUTIONS TO EMPLOYEE HEALTH REIMBURSEMENT ACCOUNTS FOR 2018-2019** was made by Trustee Abbate.

**SECONDED** by Trustee Kerman.

There was no further discussion. Roll call was taken:

**AYES:** Abbate, Alvarado, Guranovich, Kerman, Patel

**NAYS:** (None)

**ABSTAIN:** (None)

**ABSENT:** Stagno

Motion carried.

**RESOLUTION R-2018-1837 Resolution Regarding Village Contributions to Employee Health Savings Accounts (HSA) for 2018-2019**

**MOTION to APPROVE RESOLUTION REGARDING VILLAGE CONTRIBUTION TO EMPLOYEE HEALTH SAVINGS ACCOUNTS FOR 2018-2019** was made by Trustee Abbate.

**SECONDED** by Trustee Guranovich.

There was no further discussion. Roll call was taken:

**AYES:** Abbate, Alvarado, Guranovich, Kerman, Patel

**NAYS:** (None)

**ABSTAIN:** (None)

**ABSENT:** Stagno

Motion carried.

#### **COMMITTEE REPORTS - PUBLIC SAFETY**

Chairman Abbate reported that the September meeting was cancelled, and that the Committee would meet next week.

#### **COMMITTEE REPORTS - PUBLIC WORKS**

Chairman Kerman recapped the meeting of September 24<sup>th</sup>, and reported that there are three agenda items presented tonight. It was noted that resident concerns about rental properties in the Village have been referred to Building & Zoning.

#### **ORDINANCE O-2018-1191 Ordinance Waiving Bid for the 2018 Crack Sealing Project and Awarding the Project to Behm Pavement Maintenance, Inc.**

**MOTION to ADOPT ORDINANCE WAIVING BID FOR THE 2018 CRACK SEALING PROJECT AND AWARDING THE PROJECT TO BEHM PAVEMENT MAINTENANCE, INC.** was made by Trustee Kerman.

**SECONDED** by Trustee Abbate.

**DISCUSSION:** Trustee Guranovich asked why the bid was being waived. President McCombie explained that the Village only received one bid, from Behm, which was very high. There was no feedback from contractors that did not submit bids; staff assumed the project was too small for them to bother. The Village opted to combine with Inverness to get a lower rate. Brief discussion ensued on methods of crack filling and seal coating. President McCombie noted that there will be another quote for the Road Program at Public Works from an engineer who has already driven the Village roads and has a different perspective than our current engineering company.

Roll call was taken:

**AYES:** Abbate, Alvarado, Guranovich, Kerman, Patel

**NAYS:** (None)

**ABSTAIN:** (None)

**ABSENT:** Stagno

Motion carried.

#### **RESOLUTION R-2018-1838 Resolution to Approve and Authorize the Execution of a Work Order in Connection with the Intergovernmental Agreement by and between The Cuba Township Road District and The Village of South Barrington (Jetting & Cleaning Out Storm Sewers)**

**MOTION to APPROVE AND AUTHORIZE EXECUTION OF WORK ORDER IN CONNECTION WITH INTERGOVERNMENTAL AGREEMENT WITH CUBA TOWNSHIP ROAD DISTRICT CONCERNING 2018 STORM SEWER PROGRAM, JETTING AND CLEANING OUT STORM SEWERS** was made by Trustee Kerman.

**SECONDED** by Trustee Abbate.

There was no further discussion. Roll call was taken:

**AYES:** Abbate, Alvarado, Guranovich, Kerman, Patel

NAYS: (None)  
ABSTAIN: (None)  
ABSENT: Stagno  
Motion carried.

**RESOLUTION R-2018-1839 Resolution to Approve and Authorize Gasvoda & Associates, Inc. to Replace Well No. 1 Flow Meter in the Village of South Barrington**

**MOTION to APPROVE AND AUTHORIZE GASVODA & ASSOCIATES, INC. TO REPLACE WELL NO. 1 FLOW METER** was made by Trustee Abbate.

**SECONDED** by Trustee Kerman.

There was no further discussion. Roll call was taken:

**AYES:** Abbate, Alvarado, Guranovich, Kerman, Patel

**NAYS:** (None)

**ABSTAIN:** (None)

**ABSENT:** Stagno

Motion carried.

**COMMISSION REPORTS – CONSERVANCY COMMISSION**

President McCombie referred to the submitted report.

Finance Director Bodie announced that Village won for best display at the Scarecrow Walk.

Trustee Kerman reported that the Scarecrow Walk was a great time for all ages, and credited Conservancy Chairwoman Diane Bodkin for her good work. Finance Director Bodie added that Police Records Clerk Sue Ardizzone volunteered her time and talents to do face painting at the event. Executive Secretary Moeller relayed Chairman Bodkin's thanks to Al and Jean Saller who served as greeters, and to Ron and Chris Christofano who served refreshments in the trail hut.

**COMMISSION REPORTS – ARCHITECTURAL CONTROL COMMISSION**

(No report tonight.)

**COMMISSION REPORTS – PLAN COMMISSION/ZONING BOARD OF APPEALS**

(No report tonight.)

**COMMISSION REPORTS – POLICE COMMISSION**

(No report tonight.)

**STAFF REPORTS – BUILDING OFFICER**

Building Officer Moreland referred to his monthly report, noting that two new permits this last month were for The Woods, and that he knows of two additional new house permits to be issued in October.

Trustee Abbate asked about election signage, especially in the right-of-way. Attorney Storino said that, unless the Village passes an ordinance, it cannot restrict voting signs before the election.

**STAFF REPORTS – VILLAGE ENGINEER**

Engineer Karney referred to her monthly report and updated the Board on outstanding issues. Trustee Kerman announced that the next Public Works meeting will be October 23<sup>rd</sup>.

**STAFF REPORTS – CHIEF OF POLICE**

Chief Roman referred to the monthly Police report and asked for any questions. He followed up a question from last month, informing the Board that all stop signs at the intersection of Penny

and Bartlett Roads have reflectors on them. He also updated the Board that bank robberies this week in Hanover Park and Carpentersville may be connected to the previous bank robbery in the Village; progress is being made in the case and it is now an FBI matter. He also warned the Board about car thefts from yards in the Village and in Inverness. In almost every instance, the thieves only stole cars with keys in them.

Trustee Alvarado asked about the statistics on traffic accidents, asking if they are correlated to speeding, times of day, and other factors. Chief Roman said that most accidents are minor damage accidents during rush hours. He said that IDOT will be adding a turn lane at Algonquin when widening Barrington Road, and that should reduce the right-angle accidents.

Trustee Guranovich asked about identity theft incidents. Chief Roman said the Village has seen a slight increase, which again seems to be related to mail theft. He suggested using the 'informed delivery' that the Post Office offers, to know what mail will be expected. Trustee Kerman warned against mailing any checks in envelopes from your curbside mailbox.

#### **STAFF REPORTS – VILLAGE CLERK**

Clerk Wood introduced a request by the Park District for permission to hold a raffle, and for waiving of the fee. The raffle is for a fund raiser for repairs to the Park District building.

#### **MOTION to ACCEPT RAFFLE APPLICATION AND WAIVE FEE FOR RAFFLE LICENSE TO BE ISSUED TO THE FRIENDS OF THE PARK FOUNDATION FOR FUNDRAISER TO BE HELD OCTOBER 13, 2018**

was made by Trustee Patel.

**SECONDED** by Trustee Kerman.

**DISCUSSION:** Trustee Kerman asked what the funds would be used for; they will be used to repair the floor and roof. It was explained that all residents can use the Park District building for their walking track - you do not have to be a member of the South Barrington Club.

Roll call was taken:

**AYES:** Abbate, Alvarado, Guranovich, Kerman, Patel

**NAYS:** (None)

**ABSTAIN:** (None)

**ABSENT:** Stagno

Motion carried.

Clerk Wood referred to the information for the November 6<sup>th</sup> Gubernatorial election that Deputy Clerk Moeller summarized on an information sheet in the Board packet.

#### **STAFF REPORTS – VILLAGE ADMINISTRATOR**

Administrator Palmer introduced tonight's proposed resolution for the nine POTS lines. He informed the Board that Cuba Township will be doing some tree work in the Village next week and that the County will also be working in the right-of-ways. The Village's new AmeriCorps volunteer will start on October 18<sup>th</sup>. Administrator Palmer also announced that the Village received a special recognition award from SolSmart for excellence in inspection.

President McCombie reported that Senator Durbin's office contacted the U.S. Postal Service on behalf of The Woods' problem with the gang mailboxes and the USPS will now pay for locks on a cluster box. Administrator Palmer asked Toll Brothers for any documentation that the gang box was not to be permanent, but is still waiting on a reply.

#### **RESOLUTION R-2018-1840 Resolution to Approve and Authorize the Execution of an Agreement by and between Call One, Inc. and The Village of South Barrington for Telecommunication Services (POTS Lines - 11/1/18 through 10/31/19)**

**MOTION to APPROVE AND AUTHORIZE THE EXECUTION OF AN AGREEMENT WITH CALL ONE, INC. FOR POTS LINES TELECOMMUNICATION SERVICES** was made by Trustee Abbate.

**SECONDED** by Trustee Kerman.

There was no further discussion. Roll call was taken:

**AYES:** Abbate, Alvarado, Guranovich, Kerman, Patel

**NAYS:** (None)

**ABSTAIN:** (None)

**ABSENT:** Stagno

Motion carried.

President McCombie asked if there were any other questions for Administrator Palmer. Trustee Guranovich asked about a recent mailer he received for tree maintenance with the Village's name in large letters in the return address area, and asked if that should be allowed. President McCombie replied that this advertising is not endorsed by the Village and the company will be called.

President McCombie asked if the agenda could shift to take Old Business, New Business, and Announcements next, then have a break with refreshments for the audience to speak with newly seated Trustee Alvarado and the other Trustees. The Board would then go to Closed Session. The Board agreed with the new sequence of events.

**OLD BUSINESS**

Trustee Kerman asked about the website. Executive Assistant Moeller and President McCombie gave a brief update on the project, noting that a new logo has been designed and that content is still being pulled for the web page. The original date for presenting information was October 15<sup>th</sup>, but they do not think the design company will meet that date. Photographs will also need to be redone. The Village will own the logo and all graphic elements on the web page. There will be an app for the Village for smart phones.

Trustee Kerman reminded the Board about the BACOG dinner. Information will be forwarded to Trustee Alvarado.

**NEW BUSINESS**

(None)

**BOARD MEMBER COMMENTS AND ANNOUNCEMENTS**

President McCombie referred to the list of upcoming meetings.

President McCombie called a short recess for refreshments and to greet Trustee Alvarado.

After the recess, President McCombie resumed the Board meeting.

**EXECUTIVE SESSION**

**MOTION to ENTER INTO CLOSED SESSION TO CONSIDER COLLECTIVE BARGAINING PURSUANT TO 5 ILCS 120/2 (c)(2) AND TO INVITE ADMINISTRATOR PALMER, POLICE CHIEF ROMAN, AND FINANCE DIRECTOR BODIE TO JOIN CLOSED SESSION** was made by Trustee Abbate.

**SECONDED** by Trustee Kerman.

There was no further discussion. Roll call was taken:

**AYES:** Abbate, Alvarado, Guranovich, Kerman, Patel

**NAYS:** (None)

**ABSTAIN:** (None)

**ABSENT:** Stagno

Motion carried and at 9:05 p.m. the Board prepared to move into Closed Session.

**RECONVENE**

President McCombie called the regular Board meeting back to order at 9:36 p.m. Clerk Wood took roll:

Present: President: Paula McCombie

Trustees: Joseph Abbate, Edgar Alvarado, Steve Guranovich, Bernard Kerman,  
Hina Patel

Absent: Trustee: Anthony Stagno

A quorum was present. Also present were Village Attorney Don Storino, Village Administrator Bob Palmer, Police Chief Tom Roman, and Finance Director Michelle Bodie.

**RESOLUTION R-2018-1841 Resolution Authorizing Approval of a Collective Bargaining Agreement between The Village of South Barrington and Metropolitan Alliance of Police South Barrington Police Chapter #180 (May 1, 2018 – April 30, 2022)**

**MOTION to AUTHORIZE APPROVAL OF COLLECTIVE BARGAINING AGREEMENT BETWEEN THE VILLAGE OF SOUTH BARRINGTON AND METROPOLITAN ALLIANCE OF POLICE SOUTH BARRINGTON POLICE CHAPTER #180** was made by Trustee Abbate.

**SECONDED** by Trustee Kerman.

There was no further discussion. Roll call was taken:

**AYES:** Abbate, Alvarado, Guranovich, Kerman, Patel

**NAYS:** (None)

**ABSTAIN:** (None)

**ABSENT:** Stagno


Motion carried.

**ADJOURNMENT**

**MOTION to ADJOURN** was made by Trustee Kerman.

**SECONDED** by Trustee Patel.

There was no further discussion. By unanimous voice vote, the motion carried, and the meeting adjourned at 9:38 p.m.

  
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Donna Wood, Village Clerk

These minutes were approved this  
15<sup>th</sup> Day of November, 2018