

VILLAGE OF SOUTH BARRINGTON

30 South Barrington Road
South Barrington, IL 60010

MINUTES OF THE SPECIAL MEETING OF THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF SOUTH BARRINGTON

TUESDAY, APRIL 24, 2018

AT 1:00 P.M.

CALL TO ORDER

Mayor McCombie called the meeting to order at 1:03 p.m.

ROLL CALL

Deputy Clerk Moeller called roll, and a quorum was noted present.

Officials Present: President: Paula McCombie
Trustees: Joseph Abbate, Stephen Guranovich, Bernard Kerman,
Dr. Hina Patel, Dr. Anthony Stagno,

Officials Absent: Trustees: Therese DeSerto-Cohen

Staff Present: Village Administrator Robert Palmer, Finance Director Michelle Bodie, Chief Thomas Roman, Building Officer Mike Moreland, Village Engineer Natalie Karney, Executive Assistant/Deputy Clerk Moeller, Village Attorney Melissa Wolf

PLEDGE OF ALLEGIANCE

Mayor McCombie led the Board and those in attendance in the Pledge of Allegiance.

PRESENTATION

Michele Evans with South Barrington Life gave a presentation regarding the Village of South Barrington publishing items in the local magazine. The Board asked Ms. Evans questions regarding the amount of space and other content that is published in the magazine. Ms. Evans replied that the articles are reviewed and they avoid controversial topics from being included in their publications. Village Attorney Wolf asked questions regarding content and expressed concern with purchasing space and the Village being liable through content published alongside Village content being viewed unfavorably. The Board thanked Ms. Evans for her presentation.

APPROVAL OF MINUTES

None.

PUBLIC COMMENT

Mayor McCombie invited any members of the public to address the Board. Hearing none, the meeting proceeded with the published agenda items.

WARRANTS

Mayor McCombie requested a motion. A motion was made by Trustee Abbate to approve Warrant Run #1 in the amount of \$26,863.99. Seconded by Trustee Kerman. **Roll Call: Trustee Abbate-Aye, Trustee Guranovich-Aye, Trustee Kerman-Aye, Trustee Patel-Aye, Trustee Stagno-Aye. Ayes-5, Nays-0, Abstain-0, Absent-1. Motion passed.**

1. VILLAGE PRESIDENT

- A. Mayor McCombie requested the consensus of the Board in regards to approving the purchase of page space in South Barrington Life each month. Discussion followed regarding the cost of the space, being \$200 per issue, each month, and possible legalities related to publishing Village content alongside other unknown content. The Board sought other pricing options that might be available such as quarterly pricing, instead of monthly and yearly. Concerns were expressed by the Board with paying for space that should already include Village information due to value for the residents and readers. The Board discussed the benefits of marketing the Village and reaching more residents in regards to services provided by the Village. Village Attorney Wolf stated that there may need to be a published disclaimer for magazine content when publishing Village content. The Board agreed to table the Approval to Reserve Banner Page (1 page) each Month with South Barrington Life at a Cost of \$200 per month. All in favor. **Motion tabled.**

2. APPOINTMENTS

- A. Approval of Resolution Concurring in the Appointment of a Conditional Letter of Employment for Full-Time Police Officer (Forrest T. Marcinowski): The Board agreed to table the Resolution Concurring in the Appointment of a Conditional Letter of Employment for Full-Time Police Officer (Forrest T. Marcinowski) until completion of evaluations. All in favor. **Motion tabled.**
- B. Approval of Resolution Concurring in the Appointment of a Conditional Letter of Employment for Full-Time Police Officer (Erica M. Brown): The Board agreed to table the Resolution Concurring in the Appointment of a Conditional Letter of Employment for Full-Time Police Officer (Erica M. Brown) until completion of evaluations. All in favor. **Motion tabled.**
- C. Approval of Resolution Concurring in the Appointment of and the Issuance of a Conditional Letter of Employment for Part-Time Police Officer to the South Barrington Police Department (James G. Page): The Board agreed to table the Resolution Concurring in the Appointment and the Issuance of a Conditional Letter of Employment for Part-Time Police Officer (James G. Page) until completion of evaluations. All in favor. **Motion tabled.**
- D. Approval of Resolution R-2018-1807, Concurring in the Appointment of and the Issuance of a Letter of Employment for Full-time Administrative Assistant to the South Barrington Police Department (Lisa Loncsar): Mayor McCombie asked for a motion. A motion was made by Trustee Guranovich to approve Resolution Concurring in the Appointment of and the Issuance of a Letter of Employment for Full-time Administrative Assistant to the South Barrington Police Department (Lisa Loncsar). Seconded by Trustee Kerman. **Roll Call: Trustee Abbate-Aye, Trustee Guranovich-Aye, Trustee Kerman-Aye, Trustee Patel-Aye, Trustee Stagno-Aye. Ayes-5, Nays-0, Abstain-0, Absent-1. Motion passed.**

3. POLICE COMMISSION

- A. Approval of Revised Police Commission Rules: The Police Commission has made recommendations to the Board in regards to changes in the hiring and promoting processes, as well as giving the Village Board authority to make changes to the Rules and Regulation of the Police Commission. Village Attorney Wolf addressed the Board and explained the changes made to the selection process of hiring with the use of evaluations, interviews, and assessments of candidates versus just scores. Additionally, changes were made to how officers are promoted with different promotional evaluations. Trustee Kerman inquired about veterans receiving additional consideration during the hiring process. Attorney Wolf stated the Board can give extra consideration to veterans applying, however it will not be based on a point system. Attorney Wolf further explained there will no longer be a point system applied to the selection process and instead will be based on the “best applicant” considered after various evaluations, interviews and the assessment center. These changes will, in effect, remove language that could potentially leave the Village open to discrimination issues. Attorney Wolf informed the Board there is one minor change to Chapter 4, page 50, changing “Promotional Examination” to “Promotional Evaluation”. Mayor McCombie suggested to the Board that they partake in the Assessment Center by viewing potential candidates during the selection process this August. Mayor McCombie requested a motion. A motion was made by Trustee Abbate to Approve of Revised Police Commission Rules. Seconded by Trustee Kerman. **Roll Call: Trustee Abbate-Aye, Trustee Guranovich-Aye, Trustee Kerman-Aye, Trustee Patel-Aye, Trustee Stagno-Aye. Ayes-5, Nays-0, Abstain-0, Absent-1. Motion passed.**
- B. Approval of Resolution R-2018-1808, Approving and Adopting the Rules and Regulations of the Village of South Barrington Board of Police Commissioners, State of Illinois as Amended Through April 24, 2018: Mayor McCombie requested a motion. A motion was made by Trustee Kerman to Approve and Adopt the Rules and Regulations of the Village of South Barrington Board of Police Commissioners, State of Illinois, as Amended, Through April 24, 2018. Seconded by Trustee Stagno. **Roll Call: Trustee Abbate-Aye, Trustee Guranovich-Aye, Trustee Kerman-Aye, Trustee Patel-Aye, Trustee Stagno-Aye. Ayes-5, Nays-0, Abstain-0, Absent-1. Motion passed.**
- C. Approval of Ordinance O-2018-1178, Approval and Adoption of an Ordinance Amending Section 5-1-9-3, Entitled “Promotions,” of Chapter 1, Entitled “Police Department,” of Title 5, Entitled “Police Regulations,” of the Village Code Regarding the Promotion of Full-Time Police Officers of the Village of South Barrington Police Department: Mayor McCombie requested a motion. A motion was made by Trustee Guranovich for Approval and Adoption of an Ordinance Amending Section 5-1-9-3, Entitled “Promotions,” of Chapter 1, Entitled “Police Department,” of Title 5, Entitled “Police Regulations,” of the Village Code Regarding the Promotion of Full-Time Police Officers of the Village of South Barrington Police Department. Seconded by Trustee Stagno. **Roll Call: Trustee Abbate-Aye, Trustee Guranovich-Aye, Trustee Kerman-Aye, Trustee Patel-Aye, Trustee Stagno-Aye. Ayes-5, Nays-0, Abstain-0, Absent-1. Motion passed.**

4. PUBLIC SAFETY

- A. Approval of Resolution R-2018-1810, Authorizing the Purchase of Network Attached Storage Server (NAS Server) for Police Department Video System: Mayor McCombie requested a motion. A motion was made by Trustee Kerman for Approval of Resolution Authorizing the Purchase of Network Attached Storage Server (NAS Server) for Police Department Video System. Seconded by Trustee Patel. Trustee Stagno asked Chief Roman if the server is a backup. Chief Roman stated that this helps with storage backup needs as police video needs to be stored up to 90 days, per state statute. **Roll Call: Trustee Abbate-Aye, Trustee Guranovich-Aye, Trustee Kerman-Aye, Trustee Patel-Aye, Trustee Stagno-Aye. Ayes-5, Nays-0, Abstain-0, Absent-1. Motion passed.**
- B. Approval of Resolution R-2018-1809, Authorizing the Purchase of Traffic Analyzing Equipment (Traffic Counters): Mayor McCombie requested a motion. A motion was made by Trustee Kerman for Approval of Resolution Authorizing the Purchase of Traffic Analyzing Equipment (Traffic Counters). Seconded by Trustee Stagno. Trustee Patel asked Chief Roman to explain the use of traffic counters. Chief Roman explained the counters will assist with tracking speeds. Trustee Abbate inquired if this was for the purchase of two counters or four. Chief Roman stated the budget only allowed for two, which includes other components for the counters. **Roll Call: Trustee Abbate-Aye, Trustee Guranovich-Aye, Trustee Kerman-Aye, Trustee Patel-Aye, Trustee Stagno-Aye. Ayes-5, Nays-0, Abstain-0, Absent-1. Motion passed.**

5. VILLAGE ADMINISTRATOR

- A. Consideration of Proposals for the Village of South Barrington Monument Sign Landscaping: Administrator Palmer reported that he was waiting to receive additional proposals. There were changes in plans that needed to be included in the price and he has only received one of three vendor proposals at this time. Trustee Patel inquired about the landscaping architect's plan and if they could view the plans. Mayor McCombie stated that the landscaping plans will be provided at the next meeting. Trustee Guranovich inquired about the materials being used for the landscaping plans. Discussion followed about the materials being used. The Board agreed to table Consideration of Proposal for the Village of South Barrington Monument Sign Landscaping until all the proposals have been received by the Village. All in favor. **Motion tabled.**

6. WEBSITE

- A. Approval of Resolution Authorizing the Execution of an Agreement By and Between the Village of South Barrington for Website Design Services: Mayor McCombie addressed the Board regarding the differences in the proposal, and price, between Menagery and Nehlsen. The Mayor informed the Board that Trustee Stagno pointed out to her that the Board did not get to hear a presentation from the Marketing Designer with Nehlsen. Mayor McCombie inquired with the Board on having Nehlsen bring their marketing team in to do a presentation for the Board on their marketing ideas with the website. Trustee Stagno commented that Menagery offered more of the marketing details rather than the technical details related to the website design. Discussion followed regarding professional photography proposed for the website. Executive Assistant/Deputy Clerk Moeller spoke regarding her conversation with the Interim Village Administrator Anna Paul at the Village Barrington Hills and their experiences with Menagery. Discussion continued in regards to comparisons of each vendor presentation and the expectations of each vendor for marketing and website design, functionality, and price differences. The Board

agreed to table the Resolution Authorizing the Execution of an Agreement By and Between the Village of South Barrington for Website Design Services as both companies are being required to come out and make a presentation that includes both the technical design of the website and marketing of the Village. **Motion tabled.**

OLD BUSINESS

Mayor McCombie reported that she attended the Barrington Library meeting regarding realigning Lake Zurich Road. Mayor McCombie gave a short speech at the meeting in support of the realignment and reported that a majority of the Library Board voted no, while the Board President voted yes, and one member abstained from the vote. Mayor McCombie discussed several items brought up by the Library Board during the presentation and audience demeanor towards the meeting presenters.

Mayor McCombie reported that Deer Park is considering re-joining the Barrington Area Council of Governments (BACOG).

Trustee Kerman inquired about the next scheduled hearing date for Plum Grove Farms. Mayor McCombie stated the hearing is to be held on April 30.

Mayor McCombie discussed her plans to go to Springfield this week to meet with legislators and speak with them about several bills that are affecting municipalities.

Trustee Stagno asked Mayor McCombie about hosting a “Town Hall” to discuss health management of lakes and ponds. Mayor McCombie stated that Village Engineer Karney is working on finalizing plans with guest speakers.

NEW BUSINESS

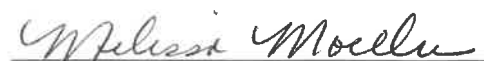
Administrator Palmer presented submittals from the Arboretum to the Architectural Control Commission (ACC) to build a semi-permanent area for both summer and winter for visitors that allows for seating, live music, ice skating, etc. Discussion followed in regards to the submittal and the accuracy of the area being displayed, parking concerns, and room for new restaurants. This item will go to the Village Attorney to determine if submission needs to go before the Plan Commission.

Administrator Palmer informed the Board about another option for electric aggregation with Northern Illinois Municipal Electric Collaboration (NIMEC). NIMEC approached Administrator Palmer with an alternative hybrid-aggregation that utilizes “green energy” at ComEd rates. The agreement would not lock residents into using ComEd provider, but would rather offer an option for green energy with electric at ComEd rates. Mayor McCombie asked for more information to be presented to the Board at the next scheduled meeting.

ADJOURNMENT

There being no further business, Trustee Kerman moved to adjourn the meeting at 3:43 p.m. Trustee Stagno seconded. Motion passed by unanimous voice vote.

Respectfully submitted by:



Melissa Moeller, Executive Assistant

These minutes were approved this
8th Day of May, 2018