

Minutes of the South Barrington Public Safety Committee
Thursday, January 25, 2018

CALL TO ORDER

Chairman Abbate called the Public Safety Committee meeting to order at 3:25 pm.

ROLL CALL

Present: Trustee Joe Abbate and Trustee Steve Guranovich. A quorum was present. Also present were Village President Paula McCombie, Trustee Bernie Kerman, Trustee Anthony Stagno, Chief Tom Roman and Village Administrator Bob Palmer.

APPROVAL OF MINUTES

Trustee Guranovich motioned to accept the minutes of the December 20, 2017 regular meeting as written. Seconded by Trustee Abbate; the motion carried by voice vote.

PUBLIC COMMENTS

None.

OLD BUSINESS

Update on Schedule Anywhere software

Chief Roman updated the Committee on the 30 day trial for the new software. Sgt. Parma is conducting a side by side test to determine functionality of the program. Officers can see schedules but cannot open as yet. The program can back up data for a year, otherwise there is a \$2,000 charge to retrieve data. It is possible to archive data in-house. Trustee Stagno asked if the software will address the issue of cancelled leave. Chief Roman confirmed that the issue of cancelled leave would not be addressed simply by using the software program.

Update on Guardian Tracking software

Chief Roman gave an update on the Guardian Tracking software. The software records employee performance and tracks it by specific categories that are established. Trustee Stagno asked who has access to the program. Chief Roman explained that he, the Deputy Chief and Sergeants would have the ability to make entries and review entries for employees in their span of control. Officers-in-Charge would have access to make entries. All officers would have access to their own file to see entries made for them and to make positive entries for other employees. All employees would be notified when there is a new message in their file. Trustee Guranovich asked what the officer feedback has been. Chief Roman stated that the feedback was very positive from the members of the Evaluation Review Committee, as it was their recommendation to use this software to improve our evaluation process.

Update on Snowmobile Suits

Chief Roman had a suit on hand for the Committee to observe. The suits are brightly colored safety yellow, easy to get in and out of and are heavily insulated. Suits are marked with South Barrington Police identification and will be used on traffic details and other assignments where long exposure to the cold is expected, such as serious traffic accidents.

Update on Future NIBRS Transition

Chief Roman described a new FBI system called NIBRS (National Incident Based Reporting System) that changes how crime is reported to the FBI, in Illinois first through the Illinois State Police. South Barrington was selected for a NIBRS readiness assessment. The idea behind assessing a sample of departments was to identify departments interesting in moving forward and making the overall transition smoother. Being selected as a sample department, there is eligibility for grant assistance, making participation an easier decision. System participation is required by 2021 for all police departments nationwide and departments that wait will likely not have grant funding. Another advantage is that if a department that is part of a dispatch center participates, then other participating departments may benefit from the transition. The program is viewed positively and more information will follow.

NEW BUSINESS

Discuss 2017 Annual Report

Chief Roman stated that the annual report will not be ready for the February Village Board Meeting. Mary Lampugnano's unexpected retirement interrupted her work on this project, which is still in draft form. Records Clerk Melissa Powell will be helping with the project now. Trustees Abbate and Guranovich offered to review the document before it goes to the full Village Board.

Discuss 2018-19 Department Budget

Chief Roman described some of the suggestions that had been made by the Sergeants. Suggested items included additional patrol rifles (4), smaller shields, adding lights to both the shields and the rifles, AED replacements and additional training. Trustee Kerman commented that the new Zoll AED unit is fully automatic, the units cost between \$1,500 and \$1,700 and are built to order. Chief Roman commented on the budget, noting that officer hiring is anticipated, first to fill the vacancy created by Officer Rycraft's disability retirement and later to fill the vacancy created by a Deputy Chief promotion. These additional personnel would be expected by the end of summer.

Update on QuadCom and Department Transition to New World Upgrade

Chief Roman described the progress and improvements associated with the New World upgrade. Improved mapping better messaging and a host of other enhancements will be useful in the field and in the office. Trustee Stagno asked if there is GPS on officers' locations. Chief Roman explained that the feature is in place now.

OTHER BUSINESS

Chief Roman reported that he sent a letter last year to IDOT regarding a disturbing number of traffic crashes at the intersection at Route 59 and Penny Road. He received a reply from IDOT today. IDOT reviewed our traffic crashes and other information available to IDOT. They said felt the speed limit was appropriate for the area and their initial response was to install reflective frames around the traffic signal heads to increase their visibility.

Trustee Abbate noted that the department is understaffed in the clerical area and that some additional compensation may be in order. Trustee Kerman asked about progress in filling the Chief's Secretary Position. Chief Roman stated that the position is being reviewed. Remaining clerical staff is additionally busy with training as well. In regard to the recommendation to adjust the hourly rate of the clerical staff, a motion was made by Trustee Guranovich and seconded by Trustee Abbate to recommend an increase to the full Village Board.

Mayor McCombie brought up the issue of extending the age requirement for the Chief position. Trustee Guranovich made a motion to change the Ordinance pertaining to the maximum age for the Chief's position, seconded by Trustee Abbate. On a voice vote the motion was approved to have the Village Attorney amend the Ordinance pertaining to the maximum age for the Chief of a Police and extending the term one year.

EXECUTIVE SESSION

None.

ADJOURNMENT

Trustee Guranovich motioned, and Trustee Abbate seconded to adjourn the meeting. Meeting adjourned at 4:42 pm.

Respectfully submitted,

Robert Palmer