

MINUTES OF THE REGULAR MEETING  
OF THE PRESIDENT AND BOARD OF TRUSTEES  
OF THE VILLAGE OF SOUTH BARRINGTON

Thursday, January 11, 2018 7:30 p.m.

Rose Hall in the SB Village Hall 30 S. Barrington Road South Barrington, IL

**CALL TO ORDER**

President McCombie called the Board meeting to order at 7:35 p.m. Clerk Wood took roll:

Present: President: Paula McCombie

Trustees: Joseph Abbate, Steve Guranovich, Bernard Kerman,  
Hina Patel, Anthony Stagno

Absent: Trustee: Therese DeSerto-Cohen

A quorum was present. Also present were Village Administrator Bob Palmer, Building Officer Mike Moreland, Engineer Natalie Karney, Finance Officer Michelle Bodie, Police Chief Thomas Roman, and Village Attorney Don Storino.

President McCombie led the room in the Pledge of Allegiance.

Throughout the meeting, President McCombie asked if there were any questions or comments after the motion on each agenda item.

**APPROVAL OF MINUTES**

**MOTION to APPROVE THE MINUTES OF THE DECEMBER 14, 2017  
REGULAR BOARD MEETING AND THE DECEMBER 19, 2017  
SPECIAL BOARD MEETING** was made by Trustee Guranovich.

**SECONDED** by Trustee Kerman.

There was no further discussion. By unanimous voice vote, the motion carried.

**WARRANTS AND VILLAGE FINANCIAL STATEMENTS**

**MOTION to APPROVE WARRANT RUN #1 IN THE AMOUNT OF  
\$ 38,391.66** was made by Trustee Kerman.

**SECONDED** by Trustee Abbate.

There was no further discussion. Roll call was taken:

**AYES:** Abbate, Guranovich, Kerman, Patel, Stagno

**NAYS:** (None)

**ABSTAIN:** (None)

**ABSENT:** DeSerto-Cohen

Motion carried.

**MOTION to APPROVE WARRANT RUN #2 IN THE AMOUNT OF  
\$ 246,637.02** was made by Trustee Patel.

**SECONDED** by Trustee Kerman.

There was no further discussion. Roll call was taken:

**AYES:** Abbate, Guranovich, Kerman, Patel, Stagno

**NAYS:** (None)

**ABSTAIN:** (None)

**ABSENT:** DeSerto-Cohen

Motion carried.

**MOTION to ACCEPT THE STATEMENT OF REVENUES & EXPENDITURES vs. ANNUAL BUDGET AS OF DECEMBER 31, 2017** was made by Trustee Abbate.

**SECONDED** by Trustee Guranovich.

There was no further discussion. By unanimous voice vote, the motion carried.

**MOTION to ACCEPT THE DETAIL BALANCE SHEET AS OF DECEMBER 31, 2017** was made by Trustee Abbate.

**SECONDED** by Trustee Stagno.

There was no further discussion. By unanimous voice vote, the motion carried.

### **CITIZEN COMMENTS/PRESENTATIONS**

President McCombie announced that Toll Brothers cancelled their scheduled presentation. She asked the audience if there were any questions or comments for the Board.

A resident from Shenandoah Circle, in the The Woods development north of Penny Road, stated that they came to hear Toll Brothers' presentation since Toll has not told the residents about any changes to the subdivision plans.

President McCombie said that she was not sure why Toll canceled tonight, but that any significant changes to the PUD will be referred to the Plan Commission/Zoning Board of Appeals. She encouraged any interested party to attend the PC meetings, as they are concentrated on the specific issues, and designed for public comment on the matters. When finished with review and discussion of an item, the PC/ZBA prepares a report to refer the matter to the Board. The public is also encouraged to attend and speak at the Board meetings.

Another lot owner of a property in The Woods expressed her frustration that Toll is selling more lots and planning additional building when they have still not helped three families who have given Toll money deposits several months ago.

The residents asked the Board to please not issue any more building permits to Toll until Toll resolves the problems of families that have made deposits and are now paying rent and storage fees while getting no current help from Toll at all. They asked for any help that the Village could give.

President McCombie said that the Village's lawyers and Toll's lawyers are already involved. The resident said they are willing to compromise, and would like to get their money returned or look at different models.

Trustee Guranovich said that previously, when Toll was way behind on building, they at that time did offer to refund money or give a discount. Trustee Kerman concurred with the recollection.

The resident stated that they just received a letter from Toll which stated that Toll would take the matter to court; the resident was concerned about being held up for years in the courts.

Another resident from Shenandoah Circle said that he has been watching this drama for a while, and has noticed Toll's intent has been changing. He wondered why South Barrington would work with builders who would manipulate the system to do whatever they want even though it hurts the community.

Residents asked the Village to have a serious dialog with Toll Brothers. President McCombie said that they have had such, including going through old documents showing what Toll originally agreed. Now the attorneys are determining who is right. She stated that the Village has NOT told Toll to just go ahead and build whatever they want.

Residents gave examples of some of the other problems with The Woods, such as landscape and street problems, as well as mail delivery.

President McCombie asked the audience if there were any other questions or comments for the Board; there were none.

### **PRESIDENT'S REPORT**

#### **RESOLUTION R-2018-1778 Resolution Proclaiming March 2018 as National Women's History Month**

**MOTION TO APPROVE RESOLUTION TO RECOGNIZE WOMEN'S HISTORY MONTH** was made by Trustee Patel.

**SECONDED** by Trustee Stagno.

There was no further discussion. Roll call was taken:

**AYES:** Abbate, Guranovich, Kerman, Patel, Stagno

**NAYS:** (None)

**ABSTAIN:** (None)

**ABSENT:** DeSerto-Cohen

Motion carried.

### **BACOG**

President McCombie referred to the submitted report, and noted that it has details on the Springfield trip, which has been a very interesting program in the past.

President McCombie announced that the next agenda item, concerning LEADS and CJIS systems, was no longer necessary.

### **SWANCC**

(No report tonight.)

### **COMMITTEE REPORTS - BUILDING & ZONING**

Chairman Guranovich reported that the Committee is making progress on the design for the Village Seal.

### **COMMITTEE REPORTS - FINANCE**

Chairman Stagno summarized the recent Finance meeting. From several items discussed, the Committee is present three resolutions to the Board.

#### **RESOLUTION R-2018-1779 Resolution Authorizing the Execution of a Professional Services Agreement between Hey and Associates, Inc and the Village of South Barrington, Illinois**

**MOTION TO AUTHORIZE EXECUTION OF PROFESSIONAL SERVICES AGREEMENT WITH HEY AND ASSOCIATES TO PROVIDE WETLAND AND ECOLOGICAL CONSULTING SERVICES FOR THE VILLAGE** was made by Trustee Abbate.

**SECONDED** by Trustee Kerman.

There was no further discussion. Roll call was taken:

**AYES:** Abbate, Guranovich, Kerman, Patel, Stagno

**NAYS:** (None)

**ABSTAIN:** (None)

**ABSENT:** DeSerto-Cohen

Motion carried.

#### **RESOLUTION R-2018-1780 Resolution Authorizing the Participation in the Northern Illinois Municipal Electric Collaborative (NIMEC) and Authorizing the (Village**

**President/Village Administrator/Director of Finance) to Approve a Contract with the Lowest Cost Electricity Provider for a Period Up to 36 Months**

**MOTION TO AUTHORIZE PARTICIPATION IN NIMEC AND AUTHORIZING VILLAGE PRESIDENT/VILLAGE ADMINISTRATOR/DIRECTOR OF FINANCE TO APPROVE CONTRACT WITH LOWEST COST ELECTRICITY PROVIDER FOR PERIOD UP TO 36 MONTHS** was made by Trustee Abbate.

**SECONDED** by Trustee Patel.

**DISCUSSION:** Trustee Patel asked about the program. President McCombie clarified that the program is for power to lift stations, not the Village aggregate program for residents.

Roll call was taken:

**AYES:** Abbate, Guranovich, Kerman, Patel, Stagno

**NAYS:** (None)

**ABSTAIN:** (None)

**ABSENT:** DeSerto-Cohen

Motion carried.

**MOTION to PLACE ON FILE THE SOUTH BARRINGTON POLICE PENSION FUND ACTUARIAL VALUATION REPORT AS OF MAY 1, 2017 PREPARED BY THE ILLINOIS DEPARTMENT OF INSURANCE** was made by Trustee Patel.

**SECONDED** by Trustee Kerman.

There was no further discussion. By unanimous voice vote, the motion carried.

**COMMITTEE REPORTS - LEGAL & HUMAN RESOURCES**

Chairman Stagno introduced tonight's proposed ordinance amending a policy against sexual harassment. Springfield had sent out suggested changes, and Chairman Stagno questioned why, when the State had a suggested time limit, the Village's proposed ordinance did not. Attorney Storino noted that the Statute of Limitations would apply. Finance Officer Bodie reported that Attorney Melissa Wolf had addressed that issue, saying that there should not be any impediment to the filing of a complaint. Finance Officer Bodie reminded the Board that the policy had to be passed by January 15<sup>th</sup>, but that questions could be discussed, and the policy amended, later.

**ORDINANCE O-2018-1170 Ordinance Amending the Village of South Barrington Personnel Policies and Administrative Procedures Manual with Respect to its Policy Prohibiting Sexual Harassment**

**MOTION TO AMEND THE VILLAGE OF SOUTH BARRINGTON SEXUAL HARASSMENT POLICY** was made by Trustee Kerman.

**SECONDED** by Trustee Patel.

There was no further discussion. Roll call was taken:

**AYES:** Abbate, Guranovich, Kerman, Patel, Stagno

**NAYS:** (None)

**ABSTAIN:** (None)

**ABSENT:** DeSerto-Cohen

Motion carried.

**COMMITTEE REPORTS - PUBLIC SAFETY**

Chairman Abbate introduced tonight's agenda item, noting that the software will allow the Police to better organize their schedules.

**RESOLUTION R-2018-1781 Resolution Authorizing the Purchase of Schedule Anywhere Software for the South Barrington Police Department**

**MOTION TO AUTHORIZE PURCHASE OF SCHEDULE ANYWHERE**

**SOFTWARE FOR THE POLICE DEPARTMENT** was made by

Trustee Stagno.

**SECONDED** by Trustee Kerman.

**DISCUSSION:** Trustee Patel asked Chief Roman how the software works, whether it tracks sick leave, personal days, etc. Chief Roman answered that the program is web-based software and very simple to operate. It will track regular work, details, etc. all in one place now, where currently the schedules are separated. Sick and personal leave will be included, and the program has various reports that currently are being entered into a spreadsheet. Trustee Stagno noted that there was a good demonstration presented at the Public Safety meeting.

Roll call was taken:

**AYES:** Abbate, Guranovich, Kerman, Patel, Stagno

**NAYS:** (None)

**ABSTAIN:** (None)

**ABSENT:** DeSerto-Cohen

Motion carried.

**COMMITTEE REPORTS - PUBLIC WORKS**

Chairman Kerman reported that there was no December Public Works meeting, and that the meeting scheduled for January was canceled. He asked if anyone had any matters to discuss; there were none.

**COMMITTEE REPORTS – CONSERVANCY COMMISSION**

(No report tonight.)

**COMMITTEE REPORTS – ARCHITECTURAL CONTROL COMMISSION**

(No report tonight.)

**COMMITTEE REPORTS – PLAN COMMISSION/ZONING BOARD OF APPEALS**

President McCombie explained that tonight's first agenda item regarding The Arboretum landscape and lighting was discussed by the Plan Commission, but will also have an upcoming Public Hearing, as it would involve an amendment to the PUD.

**MOTION to REFER REQUESTS TO THE PLAN COMMISSION & ZONING BOARD OF APPEALS FOR PUBLIC HEARING ON EACH OF THE FOLLOWING MATTERS:**

**ARBORETUM LANDSCAPE AND LIGHTING PLAN**

**WHEAT & BARLEY OUTDOOR PATIO**

**SIGN ORDINANCE**

**SHORT TERM RENTAL ORDINANCE**

**NEW MODELS IN TOLL BROTHERS' SIGNATURE SERIES**

**ACCESSORY STRUCTURE ORDINANCE**

**ARBORETUM REVISED PUD SITE PLAN**

was made by Trustee Abbate.

**SECONDED** by Trustee Stagno.

**DISCUSSION:** Trustee Kerman asked how different The Arboretum's landscape and lighting is from eight years ago; President McCombie noted the changes that the new

restaurants had made to the original plan.  
By unanimous voice vote, the motion carried.

Trustee Guranovich asked about the new Toll Brother items. President McCombie said that she thought that was what Toll was going to present during the comment/presentation section of tonight's meeting, but since Toll canceled, she does not have any more information.

### **COMMITTEE REPORTS – POLICE COMMISSION**

(No report tonight.)

### **STAFF REPORTS – BUILDING OFFICER**

Building Officer Moreland referred to his monthly report and noted that there were two new house permit this month for The Regency.

### **STAFF REPORTS – VILLAGE ENGINEER**

Engineer Karney referred to her monthly report and noted that the road bids would be opened February 8<sup>th</sup>. Brief discussion ensued on possibly having a Public works meeting before the February 8 Board meeting. Engineer Karney introduced tonight's annual weight limit resolution.

### **RESOLUTION R-2018-1782 Resolution Establishing Temporary Weight Limits for Trucks or Other Commercial Vehicles on all Highways and Roads in South Barrington**

**MOTION TO ESTABLISH THE TEMPORARY WEIGHT LIMITS FOR TRUCKS OR OTHER COMMERCIAL VEHICLES ON ALL HIGHWAYS AND ROADS IN SOUTH BARRINGTON** was made by Trustee Kerman.

**SECONDED** by Trustee Abbate.

There was no further discussion. Roll call was taken:

**AYES:** Abbate, Guranovich, Kerman, Patel, Stagno

**NAYS:** (None)

**ABSTAIN:** (None)

**ABSENT:** DeSerto-Cohen

Motion carried.

### **STAFF REPORTS – CHIEF OF POLICE**

Chief Roman referred to his monthly report and asked for any questions. He noted that the monthly report will soon have changes to it, due to new software used by QuadCom which can track more things.

Chief Roman also mentioned that an Officer was involved in a car crash, reporting that the Officer was alright, but the car was not.

Trustee Stagno commended Officer Kevin Doyle on successfully performing CPR on a resident found with no pulse.

### **STAFF REPORTS – VILLAGE CLERK**

(No report tonight.)

### **STAFF REPORTS – VILLAGE ADMINISTRATOR**

Administrator Palmer reported that Cuba Township has been out to plow snow seven times so far this season; they have also hit three mailboxes.

Trustee Stagno asked how the new salt mixture was working on the roads. Administrator Palmer said he would look into it's effectiveness.

### **OLD BUSINESS**

(None)

**NEW BUSINESS**

(None)

**BOARD MEMBER COMMENTS AND ANNOUNCEMENTS**

Trustee Kerman noted recent reports in the news concerning thefts at the site of web-based sales transactions, and asked if our residents have been notified that they can use the Police parking lot. The residents have not yet been informed, but President McCombie said it would be part of the next newsletter.

**EXECUTIVE SESSION**

**MOTION to ADJOURN THE REGULAR MEETING AND ENTER INTO CLOSED SESSION CONCERNING COLLECTIVE BARGAINING PURSUANT TO 5 ILCS 120/2 (C)(2) AND TO INVITE ADMINISTRATOR PALMER, POLICE CHIEF ROMAN, AND FINANCE OFFICER BODIE TO JOIN CLOSED SESSION** was made by Trustee Abbate.

**SECONDED** by Trustee Kerman.

There was no further discussion. Roll call was taken:

**AYES:** Abbate, Guranovich, Kerman, Patel, Stagno

**NAYS:** (None)

**ABSTAIN:** (None)

**ABSENT:** DeSerto-Cohen

Motion carried and at 8:40 p.m. the regular Board meeting ended and the Board prepared to move into Closed Session, waiting for the room to clear.

\_\_\_\_\_  
Donna Wood, Village Clerk

These minutes were approved this \_\_\_\_\_ Day of \_\_\_\_\_, 2018