

**VILLAGE OF SOUTH BARRINGTON
MINUTES OF THE FINANCE COMMITTEE MEETING
NOVEMBER 6, 2017
2:00 PM**

CALL TO ORDER

The meeting was called to order at 2:05 pm by Committee Chairman Stagno.

ROLL CALL

Members Present: Committee Chairman Stagno, Trustee Joseph Abbate, and Trustee Bernard Kerman.

Members Absent: None.

Others present: Mayor Paula McCombie, Treasurer Michelle Bodie, Chief Tom Roman and Administrator Bob Palmer.

PUBLIC COMMENT

None.

APPROVAL OF MINUTES

Trustee Abbate made a Motion to approve the Minutes of the Open Session Meeting and Executive Session Meeting held October 9, 2017. Chairman Stagno seconded the motion. By unanimous voice vote, the Motion passed.

AGENDA ITEMS

1. Presentation by Amy Moor Gaylord

In light of the Village considering possible other labor negotiation attorneys, Treasurer Bodie introduced Amy Moor Gaylord of Franczek Radelet, Attorneys & Counselors. Gaylord provided information about her background of twenty years in practice, being a member of the National Labor Relations Board and participating in 5-20 contracts negotiations per year. Kerman asked what trends Gaylord sees in Union contracts. Gaylord explained that it is all over the board and depends on the makeup of the negotiating unit. Stagno asked about the makeup of the negotiating team and if Gaylord had experience having elected officials on the team. Gaylord responded that she has had that experience, and that the important focus is on getting the 'deal done'. Gaylord gave further examples of the negotiation situations she has experienced. Gaylord leaves the meeting at 3:40 PM. Mayor explains that the committee will meet with one other attorney in the next few weeks. Roman leaves the meeting at 3:54 PM.

2. MFT Funds

Bodie presented a Resolution to make the physical transfer of MFT Funds for the completed 2017 Road Program and a Resolution to allocate \$115,000 in MFT Funds for 2018 Road Program. Bodie explained that these two resolutions are adopted annually.

There being no further discussion, Chairman Stagno asked for a motion to recommend the MFT Fund resolutions to the Village Board for consideration. Motion was made by Abbate to recommend the transfer of MFT Funds for 2017 Road Program and the allocation of MFT Funds for 2018 Road Program be sent to the Village Board for consideration. Motion was seconded by Kerman. On a voice vote motion carried.

3. Police Pension Fund Reports

Bodie presented the Police Pension Fund Actuarial Report and the Required Report from the Pension Fund to the Municipality. By statute, the Pension Fund must formally report on unfunded liability to the municipality prior to the Board's consideration of the levy. State Law also provides that if the Village does not make the minimum contribution to the fund, state revenues can be withheld to fund the pension. Bodie noted that the Police Pension Fund's current 6.25% assumption for investment return is a good estimate. Stagno commented positively on the tables presented in the actuarial report, but also noted the overall lack of explanation of salary and benefits over a 30 year career.

There being no further discussion, Chairman Stagno asked for a motion to recommend these Police Pension Fund Reports be forwarded to the Village Board to be placed on file. Motion was made by Abbate to recommend the Pension Fund Actuarial Report and the Required Report from the Pension Fund to the Municipality be forwarded to the Village Board to be placed on file. Motion was seconded by Kerman. On a voice vote motion carried.

4. 2017 Tax Levy Discussion payable in 2018 – presented to Board in November, held over for Public Hearing at December meeting

Bodie stated the proposed 2017 Tax Levy will be presented to the Village Board in November and then held for a Public Hearing at the December Village Board Meeting. The Committee briefly discussed past history of the levy amount, noting that Village has held the levy fairly constant over the last several years despite increasing the police pension fund portion significantly. The proposed levy increase is 2.8% or \$73,000, which includes the actuarial increase to the pension fund contribution of \$21,000. Bodie explained that the hearing would be held at the December meeting and the levy would then be filed with the County.

There being no further discussion, Chairman Stagno asked for a motion to recommend the 2017 Estimated Tax Levy Resolution and the FY 2017/2018 Annual Tax Levy Ordinance be forwarded to the Village Board. Motion was made by Abbate to forward the 2017 Estimated Tax Levy Resolution and the FY 2017/2018 Annual Tax Levy Ordinance to the Village Board. Motion was seconded by Kerman. On a voice vote motion carried.

5. Proposal for IT services through intergovernmental agreement with West Dundee

Bodie presented a proposal for IT services through an intergovernmental agreement (IGA) with West Dundee (Mike Spiro). Abbate noted that the Police Department has had problems with outside IT vendors in the past. Mayor McCombie added that there had been an issue with the current IT providers on the extension of a warranty on some equipment resulting in a lapse in coverage and a risk regarding equipment reliability and loss of data. Bodie explained that staff has looked at other vendors and that the quotes have been higher than the proposal under this IGA. The IGA amount for service is between \$28,000 and \$29,000. The fact that West Dundee has a great deal of familiarity with the Police Department side of IT is deemed a plus. Under the West Dundee proposal, the Village could look at sharing a server with West Dundee and save server replacement costs. Under the terms of the current IT arrangement, a 30 day notice is required.

There being no further discussion, Chairman Stagno asked for a motion to forward the proposed IGA with West Dundee to the Village Board for consideration. Motion was made by Abbate to forward the proposed IGA with West Dundee for IT services effective January 1, 2018 to the Village Board. Motion was seconded by Kerman. On a voice vote motion carried.

STAFF REPORTS

Village Administrator

Palmer reported on tree removal in the Village, noting that Cuba Township would be out to remove dead trees the next day. Palmer also reported on the situation in the Woods involving the mailboxes for the houses north of Penny Road. Currently the Post Office will not deliver to the individual mailboxes. Central Tree is working on the tree trimming and removal along County roads under the IGA between the Village and the County. Under another IGA with Cook County, the Village has been granted funds for the construction of a bike path as part of the Barrington Road widening. The IGA with the County has to be worked out since the standard form does not apply. On another subject, streetlights were reported to be on in the Woods. The locations were turned over to the management company to address. Finally, Palmer reported on the Village receiving the Don Klein Award from BACOG for the Conservancy's continued development.

Finance Officer

Bodie highlighted several reports that were part of the agenda. Specifically covered were the Treasurer's Report, Illinois Department of Insurance – Pension Fund Detailed Report and the Comptroller's Report.

OLD BUSINESS

Mayor McCombie brought up the Plum Farm court case. It was noted that the Regency HOA was advised not to join the lawsuit. The Court Hearing Date is set for November 16, 2017 at the Daley Center. McCombie also commented on an inquiry from a real estate broker regarding property at the northeast corner of Barrington and Mundhank Road for a private elementary school. Finally McCombie reported on a recent grievance.

NEW BUSINESS

McCombie also commented on an inquiry from a real estate broker regarding property at the northeast corner of Barrington and Mundhank Road for a private elementary school. Finally McCombie reported on a recent grievance.

CLOSED SESSION

No closed session was held.

ADJOURNMENT

There being no further business, Chairman Stagno asked for a Motion from the Committee to adjourn the meeting. Trustee Kerman made a Motion and Trustee Abbate seconded. By unanimous voice vote, the motion passed, and the meeting was adjourned at 4:10 p.m.

Respectfully submitted by,



Bob Palmer, Village Administrator

These Minutes were approved this

11th day of December, 2017