

## **VILLAGE OF SOUTH BARRINGTON**

30 South Barrington Road  
South Barrington, IL 60010

### **PUBLIC WORKS COMMITTEE MINUTES**

TUESDAY, SEPTEMBER 19, 2017

AT 1:30 P.M.

#### **CALL TO ORDER**

Chairman Kerman called the meeting to order at 1:45 p.m.

#### **ROLL CALL**

Committee Members present: Chairman Kerman, Trustee Abbate, Trustee Patel

Staff present: Administrator Palmer, Building Officer Moreland, Engineer Fowler

Others Present: Village President McCombie, Trustee Stagno

#### **PUBLIC COMMENT**

None

#### **APPROVAL OF PUBLIC WORKS MEETING MINUTES of AUGUST 15, 2017**

A MOTION TO APPROVE MINUTES OF AUGUST 15, 2017 was made by Trustee Abbate. **Seconded** by Trustee Patel. Motion passes by unanimous voice vote.

#### **AGENDA ITEMS**

1) Sheaffer & Roland (S & R) – Report by Engineer Jason Fowler

Engineer Fowler handed out the Operations Report for September 19, 2017 and proceeded to review the information. He said S & R will begin painting hydrants in the Woods Subdivision next week. He stated that the Arboretum had hired a contractor to paint some of the hydrants the same color in the Arboretum.

Engineer Fowler asked the Committee, with regard to generator preventative maintenance, if they want to consider one year contracts or if they want to continue with three year contracts. He said an advantage of 3 year contracts is locking in prices. Trustee Abbate would like a multi-year contract with a cancelation option, should it become necessary. Engineer Fowler wants hourly rates for travel & service and diesel fuel testing as necessary. Contractors in close proximity to South Barrington should translate to lower travel costs. Discussion ensued as to pricing for different generators.

Hydrant flushing will take place in the Woods Subdivision at the end of October or early November.

2) Discussion – Fine for Stolen Water

Discussion ensued on Engineer Karney's memo recommendation regarding fines for stolen water at The Arboretum. Village President McCombie asked for Engineer Fowler's

recommendation and he said the higher the fine the better the deterrent. Fines for first, second and third offenses were discussed.

**A MOTION TO FORWARD TO THE VILLAGE BOARD FOR APPROVAL FINES FOR STOLEN WATER: FIRST OFFENSE - \$500.00, SECOND OFFENSE - \$1,000.00, THIRD OFFENSE - \$1,500.00 SUBJECT TO THE VILLAGE ATTORNEY'S APPROVAL** was made by Trustee Abbate. **Seconded** by Trustee Patel. Motion passed by voice vote.

3) Discussion – Tour Date for Cuba Township Garage

The Public Works Committee will tour Cuba Township's Garage on October 17, 2017 at 11:00 am. Administrator Palmer will confirm the date and time with Cuba Township. The regularly scheduled Public Works Committee meeting will follow at 1:00 p.m.

4) Approval of Street Sweeping Quotes

There was much discussion surrounding the significant price difference reflected in Village Engineer Karney's memo. Village President McCombie and Committee members want at least one more quote before making a decision. Administrator Palmer will check with Cuba Township to see if they do street sweeping.

## **STAFF REPORTS**

### Administrator – Robert Palmer

Administrator Palmer said he took a phone call from a Windemere Subdivision resident asking what was needed from the Village to host a block party on Canterbury Court on September 30<sup>th</sup> from 4 pm to 8 pm. Administrator Palmer will check with Village Attorney Storino regarding liability. During the same phone call, discussion ensued regarding a request for a sidewalk from the subdivision entrance to a dog park down Algonquin Road.

Administrator Palmer contacted Discipio about snow plowing the Village parking lots. Discipio is waiting on salt prices.

Administrator Palmer said the Village Code doesn't appear to have insurance requirements for Developers. He wants to discuss this further with the Village Attorney. Coverage would potentially be physical and property liability and workers compensation. Discussion ensued. There was a consensus from the Committee that this should be explored further.

Administrator Palmer received a letter from Cook County DOTD about a Proposed Pavement Preservation Program. Discussion ensued about Mundhank Road paving between Higgins Road and South Meadow Court. Building Officer Moreland pointed out that paving on Mundhank has not been done between North Meadow Court and South Meadow Court. Cook County should start at North Meadow Court and work down to Higgins Road. Administrator Palmer will check with John Yonan of the Cook County Highway Department regarding this apparent oversight.

### Building Official – Michael Moreland

Trustee Kerman asked how many vacant lots are left in The Regency? Building Officer Moreland replied "3". The model home is in the process of being prepared to sell.

Building Officer Moreland expounded on the topic of Toll Brothers requesting permission to build unapproved models in the subdivision along Bartlett Road. Kelly Rafferty, Village Plan Reviewer, has been monitoring Toll Brothers requests and bringing them to the Village President McCombie's attention.

Village Engineer – Natalie Karney

None

### **NEW BUSINESS**

Administrator Palmer received an email from someone considering a home in South Barrington and wanted to know the rules about Airbnb's in the Village. Village President McCombie said this is a matter for the Village Attorney. Other Committee Members stated they thought something was already in the code.

Trustee Patel asked about workers with a trailer on Penny Road who completely blocked one lane of traffic leaving only one lane open for travel going both directions. Building Officer Moreland said they were not workers contracted by the Village.

Chairman Kerman described a situation he observed along Bridges Drive and suggested more "No Parking" signs.

Village President McCombie and Trustee Abbate met with a resident being considered for the Police Pension Board. Village President McCombie shared about the candidate.

Administrator Palmer shared that he will be participating in a two week City Manager Exchange. He will be traveling to New Zealand at the end of September and New Zealand's exchange counterpart will come here for about a week.

### **OLD BUSINESS**

None

### **ADJOURNMENT**

**A MOTION TO ADJOURN AT 3:06 p.m.** was made by Trustee Abbate. **Seconded** by Trustee Patel. Motion passed by unanimous voice vote.

Next Public Works Meeting is October 17, 2017 at 1:00 p.m. after touring Cuba Township's Garage.

Respectfully Submitted,  
Marcia Landin,  
Administrative Assistant