

MINUTES OF THE REGULAR MEETING  
OF THE PRESIDENT AND BOARD OF TRUSTEES  
OF THE VILLAGE OF SOUTH BARRINGTON

Thursday, September 14, 2017 7:30 p.m.

Rose Hall in the SB Village Hall 30 S. Barrington Road South Barrington, IL

**CALL TO ORDER**

President McCombie called the meeting to order at 7:36 p.m., and led the room in the Pledge of Allegiance. She announced the Joint Public Meeting of the Village Board of Trustees and the Board of Police Commissioners of the Village of South Barrington, which would be immediately followed by the Regular Meeting of the President and Board of Trustees of the Village.

Clerk Wood took roll:

Present: President: Paula McCombie

Trustees: Joseph Abbate, Steve Guranovich, Bernard Kerman,  
Hina Patel, Anthony Stagno

Police Commission Chairwoman: Shireesha Carse

Police Commissioner: Kenneth Michonski

Absent: Trustee: Therese DeSerto-Cohen

Police Commissioner: Neal Patel

A quorum was present.

Also present were Village Administrator Bob Palmer, Engineer Natalie Karney, Finance Officer Michelle Bodie, Deputy Clerk Liz Chabalowski, Police Chief Thomas Roman, Village Attorney Donald Storino and Village Attorney Melissa Wolf.

After the Joint Public Meeting of the Village Board of Trustees and the Board of Police Commissioners was adjourned at 8:01 p.m., Police Commissioners Carse and Michonski left the room, as did Attorney Wolf. The Board, Village staff, and Attorney Storino remained for the Regular Board Meeting.

Throughout the meeting, President McCombie asked if there were any questions or comments after the motion on each agenda item.

**RESOLUTION R-2017-1740 Resolution Approving and Adopting the Rules and Regulations of the Village of South Barrington Board of Police Commissioners, State of Illinois, as Amended through September 14, 2017**

**MOTION TO APPROVE AND ADOPT THE RULES AND REGULATIONS OF  
VILLAGE OF SOUTH BARRINGTON BOARD OF POLICE  
COMMISSIONERS AS AMENDED THROUGH SEPTEMBER 14, 2017**

was made by Trustee Abbate.

**SECONDED** by Trustee Kerman.

There was no further discussion. Roll call was taken:

**AYES:** Abbate, Guranovich, Kerman, Patel, Stagno

**NAYS:** (None)

**ABSTAIN:** (None)

**ABSENT:** DeSerto-Cohen

Motion carried.

**ORDINANCE O-2017-1162 Ordinance Amending Chapter 1, Entitled "Police Department", of Title 5, Entitled "Police Regulations", of the Village Code Regarding the Appointment and Promotion of Full-time Police Officers of the Village of South Barrington**

**MOTION TO AMEND CHAPTER 1, "POLICE DEPARTMENT", OF TITLE 5, "POLICE REGULATIONS" OF VILLAGE CODE REGARDING APPOINTMENT AND PROMOTION OF FULL-TIME POLICE OFFICERS** was made by Trustee Abbate.

**SECONDED** by Trustee Patel.

There was no further discussion. Roll call was taken:

**AYES:** Abbate, Guranovich, Kerman, Patel, Stagno

**NAYS:** (None)

**ABSTAIN:** (None)

**ABSENT:** DeSerto-Cohen

Motion carried.

### **APPROVAL OF MINUTES**

**MOTION to APPROVE THE MINUTES OF THE AUGUST 10, 2017 REGULAR BOARD AND EXECUTIVE SESSION MEETINGS** was made by Trustee Abbate.

**SECONDED** by Trustee Stagno.

There was no further discussion. By unanimous voice vote, the motion carried.

### **WARRANTS AND VILLAGE FINANCIAL STATEMENTS**

**MOTION to APPROVE WARRANT RUN #1 IN THE AMOUNT OF \$ 64,308.60** was made by Trustee Kerman.

**SECONDED** by Trustee Guranovich.

There was no further discussion. Roll call was taken:

**AYES:** Abbate, Guranovich, Kerman, Patel, Stagno

**NAYS:** (None)

**ABSTAIN:** (None)

**ABSENT:** DeSerto-Cohen

Motion carried.

**MOTION to APPROVE WARRANT RUN #2 IN THE AMOUNT OF \$ 179,016.05** was made by Trustee Kerman.

**SECONDED** by Trustee Stagno.

There was no further discussion. Roll call was taken:

**AYES:** Abbate, Guranovich, Kerman, Patel, Stagno

**NAYS:** (None)

**ABSTAIN:** (None)

**ABSENT:** DeSerto-Cohen

Motion carried.

**MOTION to ACCEPT THE STATEMENT OF REVENUES & EXPENDITURES vs. ANNUAL BUDGET AS OF AUGUST 31, 2017** was made by Trustee Kerman.

**SECONDED** by Trustee Guranovich.

There was no further discussion. By unanimous voice vote, the motion carried.

**MOTION to ACCEPT THE DETAIL BALANCE SHEET AS OF AUGUST 31, 2017** was made by Trustee Kerman.

**SECONDED** by Trustee Patel.

There was no further discussion. By unanimous voice vote, the motion carried.

## **CITIZEN COMMENTS/PRESENTATIONS**

President McCombie asked the audience if there were any questions or comments for the Board; there were none.

## **PRESIDENT'S REPORT**

President McCombie reported that the Village newsletter was at the printer and would be mailed tomorrow.

## **ORDINANCE O-2017-1163 Ordinance to Approve an Amendment to the Final Planned Unit Development, Site Plan 68 for The Arboretum of South Barrington Shopping Center**

**MOTION TO APPROVE AMENDMENT TO FINAL PUD, SITE PLAN 68 FOR THE ARBORETUM OF SOUTH BARRINGTON** was made by

Trustee Guranovich.

**SECONDED** by Trustee Patel.

**DISCUSSION:** Trustee Kerman asked for a description of the changes.

Scott Hargadon, Todd Shaffer, and Stephen Coorlas were present for The Arboretum and the new restaurants. Scott Hargadon explained the background that The Arboretum is now planning to replace old Building C with two new, separated, restaurant buildings.

The Village's Plan Commission was concerned about parking. The Arboretum has agreed to have no restaurants in Buildings A or B (to the west of Area C). To arrive at the required amount of parking for the two new C restaurants, The Arboretum also reduced the size of Buildings A and B. The PC required a revised site plan.

Mr. Hargadon then explained the process is to amend the PUD tonight, and then separately modify the plat of subdivision, which will also appear before the Board. They are amending the zoning function first, and will follow with the plat of subdivision.

President McCombie asked if there were any other questions; there were none.

Roll call was taken:

**AYES:** Abbate, Guranovich, Kerman, Patel, Stagno

**NAYS:** (None)

**ABSTAIN:** (None)

**ABSENT:** DeSerto-Cohen

Motion carried.

## **BACOG**

President McCombie referred to the submitted report; there were no questions or comments.

## **SWANCC**

Representative Abbate reported that SWANCC's Financial Report was approved and the Village has a copy of it. He reminded everyone of the Document Destruction Event to be held at the Village on September 23<sup>rd</sup>, 9am to Noon. President McCombie noted that she would not be able to attend, as she was asked to speak at the Illinois Municipal League that day.

## **COMMITTEE REPORTS - FINANCE**

Chairman Stagno recapped the August 14<sup>th</sup> Finance Committee meeting, and noted that the auditors were in last week. He congratulated Finance Officer Bodie on books in which the auditors could not find a single problem.

The Annual Audited Financial Report and Management Letter for fiscal year ended April 30, 2017 was presented.

**MOTION to ACCEPT ANNUAL AUDITED VILLAGE FINANCIAL REPORT**

**AND MANAGEMENT LETTER AND PLACE THEM ON FILE** was made by Trustee Guranovich.

**SECONDED** by Trustee Abbate.

There was no further discussion. By unanimous voice vote, the motion carried.

**COMMITTEE REPORTS - LEGAL & HUMAN RESOURCES**

(No report tonight.)

**COMMITTEE REPORTS - PUBLIC SAFETY**

Chairman Abbate introduced tonight's agenda item, noting that the Village has been on the Major Case Assistance Team for several years, and that the agreement is up for renewal.

**RESOLUTION R-2017-1741 Resolution Authorizing the Execution of a Major Case Assistance Team By-Laws and Intergovernmental Agreement**

**MOTION TO AUTHORIZE EXECUTION OF MCAT BY-LAWS AND INTERGOVERNMENTAL AGREEMENT** was made by Trustee Guranovich.

**SECONDED** by Trustee Stagno.

There was no further discussion. Roll call was taken:

**AYES:** Abbate, Guranovich, Kerman, Patel, Stagno

**NAYS:** (None)

**ABSTAIN:** (None)

**ABSENT:** DeSerto-Cohen

Motion carried.

**COMMITTEE REPORTS - PUBLIC WORKS**

Chairman Kerman summarized the last Public Works meeting and announced the next PW meeting to be held September 19<sup>th</sup>.

**RESOLUTION R-2017-1742 Resolution Ratifying an Agreement between Demonte Builders, Inc. and The Village of South Barrington to Provide and Install Two New Doors with Hardware for the Washrooms Adjacent to Rose Hall**

**MOTION TO RATIFY AGREEMENT WITH DEMONTE BUILDERS FOR PURCHASE OF WASHROOM DOORS** was made by Trustee Patel.

**SECONDED** by Trustee Abbate.

There was no further discussion. Roll call was taken:

**AYES:** Abbate, Guranovich, Kerman, Patel, Stagno

**NAYS:** (None)

**ABSTAIN:** (None)

**ABSENT:** DeSerto-Cohen

Motion carried.

**RESOLUTION R-2017-1743 Resolution Authorizing the Execution of a Snow Removal and Ice Control Services Intergovernmental Agreement between The Cuba Township Road District and The Village of South Barrington, Illinois**

**MOTION TO AUTHORIZE EXECUTION OF SNOW REMOVAL AND ICE CONTROL SERVICES INTERGOVERNMENTAL AGREEMENT WITH CUBA TOWNSHIP ROAD DISTRICT** was made by Trustee Abbate.

**SECONDED** by Trustee Stagno.

There was no further discussion. Roll call was taken:

**AYES:** Abbate, Guranovich, Kerman, Patel, Stagno

**NAYS:** (None)  
**ABSTAIN:** (None)  
**ABSENT:** DeSerto-Cohen  
Motion carried.

**RESOLUTION R-2017-1744 Resolution Authorizing Doland Engineering to Advertise for Bids for the 2017 Crack Sealing Project**

**MOTION TO AUTHORIZE DOLAND ENGINEERING TO ADVERTISE FOR BIDS FOR 2017 CRACK SEALING PROJECT** was made by Trustee Kerman.

**SECONDED** by Trustee Abbate.

There was no further discussion. Roll call was taken:

**AYES:** Abbate, Guranovich, Kerman, Patel, Stagno

**NAYS:** (None)

**ABSTAIN:** (None)

**ABSENT:** DeSerto-Cohen

Motion carried.

**RESOLUTION R-2017-1745 Resolution Ratifying the Execution of a Work Order in Connection with the Intergovernmental Agreement by and between The Cuba Township Road District and The Village of South Barrington**  
**(Work Order #13 for Asphalt Patching at 11 Windemere)**

**MOTION TO RATIFY EXECUTION OF WORK ORDER #13 WITH CUBA TOWNSHIP ROAD DISTRICT** was made by Trustee Abbate.

**SECONDED** by Trustee Patel.

There was no further discussion. Roll call was taken:

**AYES:** Abbate, Guranovich, Kerman, Patel, Stagno

**NAYS:** (None)

**ABSTAIN:** (None)

**ABSENT:** DeSerto-Cohen

Motion carried.

**COMMITTEE REPORTS – ARCHITECTURAL CONTROL COMMISSION**

President McCombie referred to the submitted reports from the August 29<sup>th</sup> meeting and asked for comments; there were no questions or comments.

**COMMITTEE REPORTS – CONSERVANCY COMMISSION**

President McCombie reminded everyone of the Scarecrow Walk September 30<sup>th</sup> through October 8<sup>th</sup>. She also reported that Conservancy Chairwoman Diane Bodkin recently received an award for her photography.

**COMMITTEE REPORTS – PLAN COMMISSION/ZONING BOARD OF APPEALS**

(No report tonight.)

**COMMITTEE REPORTS - BUILDING & ZONING**

(No report tonight.)

**COMMITTEE REPORTS – POLICE COMMISSION**

(No report tonight.)

**STAFF REPORTS – BUILDING OFFICER**

(Building Officer Moreland was absent tonight so there was no discussion.)

**STAFF REPORTS – VILLAGE ENGINEER**

Engineer Karney referred to her monthly report and noted that the Village will be changing its address maps; she asked anyone with a Village address map to contact her for a replacement. Engineer Karney also reported that the Tollway and Barrington Road work is on schedule to be completed by Thanksgiving.

**STAFF REPORTS – CHIEF OF POLICE**

President McCombie referred to the Letters of Appreciation included in the packet, commenting on how nice our Police Officers are. Sergeant Sam Parma had submitted Employee Contact Reports for Officer Greg Dubinski (Above and Beyond Duty, Exceptional Conduct), Officer Kevin Doyle (Above and Beyond Duty, Exceptional Conduct, Superior Citizen Service), and Officer Jason Axelrod (Above and Beyond Duty, Exceptional Conduct, Superior Citizen Service), noting that the Officers' actions exhibited initiative and resourcefulness and that he recommends each Officer receive an Excellent Police Duty award.

Trustee Patel asked about the speed display device positioned on Penny Road. The sign only displays the speed that cars go as they approach the sign; there is no tracking of cars or license plates.

**STAFF REPORTS – VILLAGE CLERK**

(No report tonight.)

**STAFF REPORTS – VILLAGE ADMINISTRATOR**

Administrator Palmer introduced the next agenda items. The Fire District has used this company for years, but must now transfer annual reports electronically. The items dealing with tree trimming and removal will probably be moved to a Special Meeting next week. The proposed ordinance would increase the minimum fine for using fireworks in the Village.

**RESOLUTION R-2017-1746 Resolution Authorizing the Execution of a Security System and Services Agreement Addendum with Alarm Detection Systems, Inc. for Annual Fire Alarm Testing at the Water Treatment Facility (Testing Required by the East Dundee Fire Protection District)**

**MOTION TO AUTHORIZE EXECUTION OF SECURITY SYTEM AND SERVICES AGREEMENT ADDENDUM WITH ALARM DETECTION SYSTEMS FOR ANNUAL FIRE ALARM TESTING AT WATER TREATMENT FACILITY** was made by Trustee Patel.

**SECONDED** by Trustee Kerman.

**DISCUSSION:** Trustee Abbate asked if the increased fee was just for the electronic report or if there was also a change to the testing requirements. Administrator Palmer clarified that there would also be a little more testing.

Roll call was taken:

**AYES:** Abbate, Guranovich, Kerman, Patel, Stagno

**NAYS:** (None)

**ABSTAIN:** (None)

**ABSENT:** DeSerto-Cohen

Motion carried.

President McCombie removed the two proposed resolutions concerning tree trimming and tree removal from the agenda, as the bids were not comparing the same services and need more analysis; they will be addressed at a Special Meeting next Tuesday.

**ORDINANCE O-2017-1164 Ordinance to Amend Section 5-4-9 Fireworks; Fireworks Displays - Penalties**

**MOTION TO AMEND SECTION 5-4-9 OF VILAGE CODE CONCERNING**

**PENALTIES FOR FIREWORKS DISPLAYS** was made by Trustee Kerman.

**SECONDED** by Trustee Patel.

There was no further discussion. Roll call was taken:

**AYES:** Abbate, Guranovich, Kerman, Patel, Stagno

**NAYS:** (None)

**ABSTAIN:** (None)

**ABSENT:** DeSerto-Cohen

Motion carried.

Trustee Abbate did record, with his vote, that he enjoys fireworks displays.

**OLD BUSINESS**

(None)

**NEW BUSINESS**

Trustee Guranovich asked if the Village was planning to place the Village seal, or similar image, in front of the dais. President McCombie agreed that such was a great idea and asked Trustee Guranovich if he would like to head the project. Brief discussion ensued. We currently do not have a Village logo, but did use a design on car registration decals in the past. The Village may have a contest to design a logo. The project will be added to Chairman Guranovich's Building and Zoning agenda.

**BOARD MEMBER COMMENTS AND ANNOUNCEMENTS**

Trustee Kerman reported that the Chief for the East and West Dundee Fire Departments was very interesting and informative when he attended The Regency Homeowners' recent meeting. Trustee Kerman also reminded the Board that the Eagle Scouts who work on projects for The Conservancy should be recognized by the Board.

Administrator Palmer followed up on an earlier question about changes to the Water Treatment Facility fire alarm testing to say that there is now additional record keeping required.

President McCombie announced that there would not be a closed session tonight.

**ADJOURNMENT**

**MOTION to ADJOURN** was made by Trustee Stagno.

**SECONDED** by Trustee Kerman.

There was no further discussion. By unanimous voice vote, the motion carried, and the meeting adjourned at 8:41 p.m.

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Donna Wood, Village Clerk

These minutes were approved this  
\_\_\_\_\_ Day of \_\_\_\_\_, 2017