

Minutes of the South Barrington Public Safety Committee
Thursday, March 16, 2017

CALL TO ORDER

Chairman Abbate called the Public Safety Committee meeting to order at 4:30 pm.

ROLL CALL

Present: Trustee Joe Abbate, and Trustee Steve Guranovich. A quorum was present. Also present were Village President Paula McCombie and Chief Tom Roman. Absent: Trustee Therese DeSerto-Cohen

APPROVAL OF MINUTES

Trustee Guranovich motioned to accept the minutes of the January 19, 2017 regular meeting as written. Seconded by Trustee Abbate; the motion carried by voice vote.

PUBLIC COMMENTS

None.

OLD BUSINESS

Personnel Updates. Chief Roman updated the Committee on the following personnel matters.

1. Officer Palacios is doing well and is expected to complete his probationary period in June.
2. Part-time Officer Ron Reiter is still recovering from an injury (broken wrist) he sustained at another part-time job.

Route 59 and Penny Road Crash Update. The Committee reviewed the memorandum report from Burns & McDonnell concerning the intersection of Rt. 59 and Penny Road. Last year, Chief Roman requested a review the intersection due to the large number of traffic crashes that have taken place there. Analysis revealed that most of the crashes were between the hours of 4 pm and 7 pm, were mostly northbound and a significant number were rear-end collisions. The consultant suggested that a reasonable, but unpopular, first step might be to request a reduction in the speed limit. The Committee agreed that Chief Roman should draft a letter to IDOT requesting a lowered speed limit until a more permanent solution is established.

NEW BUSINESS

FY 2017-2018 Budget. Chief Roman reviewed his memo to the Committee dated January 31, 2017 containing a Police Department FY2018 budget proposal. The chief's proposal contractual portion increases by 7% over last year; the Commodities portion is increased slightly (by \$500); and the Capital budget is decreased by 28%. The chief is requesting the normal purchase of two patrol vehicles.

The Committee reviewed the following specific line items in the chief's proposed budget.

Contractual:

01-01-60-6130: Maintenance – Vehicles: remains at \$17,250, the same as last year. Extended warranties will be purchased on the replacement patrol cars.

01-01-60-6132: Maintenance – Vehicle Conversions: budgeted at \$8,000, \$1,500 less than last year. This is due to purchasing only two cars.

01-01060-6222: NEMRT – NIPAS –MCAT: budgeted at \$15,000, a \$9,300 increase over last year. Chief Roman proposed membership in Northeastern Illinois Regional Crime Laboratory (at a cost of \$9,300) because of the significant delays we experience with the Illinois State Police Crime Lab. The chief proposed joining for one year “experiment” and revisiting its cost-effectiveness before the next budget year.

012-01-60-6270 – Professional Development: budgeted at \$20,000, 9% less than last year.

01-01-60-6340 – Codification – General Orders: budgeted for \$3,500, the actual cost of subscription to the Lexipol policy manual.

01-01-60-6512 – Cell Phones – budgeted at \$6,000, an increase of \$600 over last year. The chief explained that we place cell phones in each of the patrol cars (except the sergeant’s car because each sergeant was already issued a cell phone) to communicate information that should not be shared over the radio and to complete official business without having to come to the station.

Commodities

01-01-70-7250 – Gasoline: budgeted \$4,000 less than last year, \$50,000. The chief stated that the decrease is due to the continuing reasonable price of gasoline and our efforts to control idling vehicles.

01-01-70-7330 – Police Equipment – budgeted at \$15,000, a reduction of \$3,000 from last year. The chief has included the replacement of AEDs that were manufactured in 2009 as well as the police station video system that needs replacing.

01-01-70-7332 – Radios: budgeted at \$0 for FY2018. This line item was created last year to purchase five portable radios for part-time officers. The Chief discussed with the Committee the approaching issue of radio frequencies that will no longer be available for public safety use after 2021 and the need to replace our current radios with the StarCom Radio system.

01-01-70-7350 – Range Supplies: budgeted increase from \$4,000 to \$5,000 due to expanded rifle training and a price increase in ammunition.

01-01-70-7615: Computer Equipment: budgeted increase from \$5,000 to \$14,000. Included in this line item is the replacement of laptop computers with tablet computers in the new patrol cars, and the replacement of mobile printers in all of the patrol cars as they have exceeded their useful life and are failing.

01-01-70-7620 – Vehicle Equipment: budgeted at \$22,000 consistent with last year.

Capital

01-01-90-9300 – Vehicles: decrease of \$23,000 from last year to \$58,000. This year we are replacing two vehicles instead of three. Chief Roman gave up his car when the old detective car failed so there is no immediate need to purchase a replacement detective car this year.

01-09060-6550 – QuadCom Dispatching: increased from \$177,000 last year to \$188,000 this year to cover QuadCom's increased costs. Our percentage of QuadCom's total calls for service also increased slightly.

Trustee Guranovich motioned to forward the proposed FY2017-2018 Police Department budget to the Finance Committee for consideration. Seconded by Trustee Abbate; the motion carried by voice vote.

Voiance Language Service. Chief Roman briefed the committee on a language interpretation service that is currently used by QuadCom in the event that a caller does not speak English and cannot communicate with emergency personnel. Voiance offers interpretation and translation services on an as-needed basis at a cost of \$2.49 per minute as their basic plan. The Committee agreed that the Police Department should enroll in the service. Trustee Abbate stated that since the cost is nominal he did not feel that the Committee needed to take formal action.

Equipment Purchase Requests. Chief Roman identified several equipment items that are needed in the Police Department. He noted that in the FY2016-2017 budget, a new Detective car purchase was budgeted but not purchased (See Capital above). The chief proposed using \$16,226 of the funds allotted for the detective car to fund the purchase of necessary police equipment. The majority of these funds would be used to replace equipment in the patrol cars. He requested approval of the following police equipment purchases.

One (1) LIDAR traffic laser from Stalker Radar in the amount of One Thousand, Seven Hundred Eighty-Five Dollars and No/Cents (\$1,785) as included in the Police Department budget;

Thirty-two (32) North American Rescue Tourniquets from Kiesler's Police Supply in the amount of Eight Hundred, Thirty-Four and Eighty-Eight Cents (\$834.88);

Two (2) United Level 3A Ballistic Shields (size 24" x 51") from Kiesler's Police Supply, in the amount of Two Thousand Seven Hundred Seventy-Three Dollars and No/Cents (\$2,773);

Two (2) Federal Signal Legend LED light bars from MPC Communications in the amount of Two Thousand, One Hundred Fifty Dollars and No/Cents (\$2,150);

Two (2) Sierra GX-450 vehicle modems from CDS Office Technologies in the amount of One Thousand, Eight Hundred Ninety-Two Dollars and No/Cents (\$1,892);

Two (2) Zebra ZQ520 mobile printers from Bar Code Integrators, Inc. in the amount of One Thousand, Four Hundred Ninety-Five Dollars and No/Cents (\$1,495);

Two (2) Stalker DSR radar units from Stalker Radar in the amount of Two Thousand, Four Hundred, Seventy-Four Dollars and No/Cents (\$2,474);

Three (3) Microsoft Surface Pro 4 tablets from Abt Electronics in the amount of Two Thousand, Nine Hundred, Ninety-Seven Dollars and No/Cents (\$2,997); and,

Two (2) Havis Dash Monitor Base for 2013-2017 Ford Interceptor Utility for Surface Pro tablets from CDW Logistics in the amount of Five Hundred Dollars and No/ Cents (\$500.00).

Trustee Guranovich motioned to recommend approval to the full Board of Trustees the police equipment expenditures as identified by Chief Roman, at an amount not to exceed \$16,226.

Seconded by Trustee Abbate, the motion carried by roll call vote.

Trustee Guranovich yes

Trustee Abbate yes

Trustee Cohen absent

OTHER BUSINESS

Village President McCombie updated the committee on the contractual Deputy Chief position with consultants GovHR. She explained that the Village has asked GovHR to help staff a one-year executive position, ranking above Sergeant and below Police Chief, which will help with the development of the sergeants and patrol officers. The mayor and consultants have written a position description and advertisement. GovHR will distribute it next Monday and should have applicants for the mayor's review in the early part of April.

EXECUTIVE SESSION

None.

ADJOURNMENT

Trustee Guranovich motioned, and Trustee Abbate seconded, to adjourn the meeting. Meeting adjourned at 5:36 pm.

Respectfully submitted,
Mary Lampugnano, Recording Secretary

The March 16, 2017 minutes were accepted on _____, 2017.