

**VILLAGE OF SOUTH BARRINGTON**  
30 South Barrington Road  
South Barrington, IL 60010

**BUILDING & ZONING COMMITTEE MINUTES**  
**WEDNESDAY, JANUARY 25, 2017 AT 5:00 P.M.**

**Call To Order**

Chairman Guranovich called the meeting to order at 5:08 p.m.

**Roll Call**

Committee Members present: Chairman Guranovich, Trustee Patel and Trustee Stagno

Village Staff present: Building & Zoning Officer Michael Moreland

Others present: Mayor McCombie, Trustee Abbate

**Approval Of Minutes**

**MOTION TO APPROVE BUILDING & ZONING COMMITTEE MINUTES OF AUGUST 24, 2016** was made by Trustee Stagno; **SECONDED** by Trustee Patel. **MOTION PASSED** by unanimous voice vote.

**Public Comment**

None.

**Agenda Items**

1. **Re-Roof Permits:** Mr. Moreland led a discussion on the revised “Permit, Inspection and Plan Review Fee” schedule provided and prepared by the village attorney office. Fee schedule as proposed is acceptable. The discussion continued to include licensing and insurance requirements for roofing and re-roofing permits. It was determined that the State of Illinois licensing requirements will be adequate and that a copy of the contractors state license will be required at permit application. Furthermore, the State of Illinois insurance requirements of \$500,000 Workers Compensation and \$500,000 General Liability coverage will be adequate as well. It was determined that a copy of the contractors insurance certificate with the above noted coverage will be required at permit application. Furthermore, the committee decided that the contractors will be required to provide a copy of their insurance certificate naming the homeowner as an additional insured at the time of permit application. The final permit application condition approved is that an approval letter from the Homeowners Association be submitted indicating approval of the shingle type and color if different from the existing condition. No action taken as the above noted discussions resulted in changes being made to the ordinance which must be completed and reviewed by the village attorney.

2. **Tree City USA Status:** The committee discussed the four criteria needed to qualify for Tree City USA status. Those being: 1) Establish a Tree Board, 2) Adopt a comprehensive Tree Ordinance, 3) Budget a minimum of \$2.00 per resident to support tree activity and 4) promote annual Arbor Day Ceremonies. The proposed ordinance was discussed in concept, not detail.

After the draft ordinance is completed by Mr. Moreland, it will be brought back to the committee for review and approval.

No action taken.

**3. Fencing Ordinance Revisions:** Following the committees previous direction; Mr. Moreland drafted proposed language to strengthen and update the village fence ordinance. These revisions were discussed and must now be incorporated back into the ordinance, reviewed by the village attorney and approved by this committee at a future meeting. Consensus opinion is to proceed with the removal of the fence at 4 Canterbury Court.

No action taken.

**4. Budget:** The Building Department budget was discussed preceded by a review of the historical data for new single family home construction permits. The inspection and review line items were increased to accommodate the increased work load experienced. Mr. Moreland indicated that he felt that 2017 activity would match that experienced in 2016.

**New Business:**

Trustee Patel began a discussion about encouraging a breakfast restaurant to locate in the Arboretum; similar to Wildberry, Rainbow Café or Randall Road House.

Air Duct testing at the Village Hall was discussed. The data gathering and adjustment work was completed today and we are waiting for a written report to begin repairs. The addition half is in good working condition, the original half of the building is only moving 50% of the specified air with numerous problem areas noted.

A brief discussion on potholes concluded new business.

**Old Business:** None.

**Adjournment:**

**MOTION** to adjourn was made by Trustee Stagno. **SECONDED** by Trustee Patel. **MOTION PASSED** and the meeting adjourned at 7:11 p.m.

Submitted by Michael Moreland,  
Building & Zoning Officer