

Village of South Barrington
LEGAL AND HUMAN RESOURCES COMMITTEE

JANUARY 5, 2017

MINUTES

CALL TO ORDER

The meeting was called to order by Committee Chairman Stagno at 4:34 p.m.

ROLL CALL

Members present: Chairman Stagno, Trustee Kerman

Members absent: Trustee Cohen

Others present: President McCombie, Trustee Abbate

Staff present: Administrator Palmer, Chief Roman and Treasurer Bodie

APPROVAL OF MINUTES

Motion to approve the Minutes of the October 3, 2016 Regular and Closed Session Meeting made by Trustee Kerman and seconded by Chairman Stagno. Motion passed by unanimous voice vote.

PUBLIC COMMENT

No public comments were made.

AGENDA ITEMS

Discussion regarding use of title of Mayor and Village President as interchangeable

Mayor McCombie clarified that the Village Code allows for the title of Village President and Mayor to be used interchangeably.

Resolution amending Section 2.3 entitled "Compensatory Time" of the Personnel Policy

Treasurer Bodie presented the item for discussion. The issue was to consider revising the Village Personnel Policy that reduced the Compensatory Time (Comp Time) Bank for non-bargaining unit employees from 80 hours in 2016 to 0 hours in 2018. Committee members discussed the merits of the new policy to pay overtime as it is earned and eliminate Comp Time banks by 2018. Reinstating the previous Comp Time bank policy was also discussed. An alternative was proposed to allow employees to maintain a Comp Time Bank with an 80 hour maximum, however only 40 hours can be banked in a calendar year.

Motion by Trustee Kerman and seconded by Chairman Stagno to recommend to the Village Board the passage of a Resolution to change the policy on the amount of time that can accrue in a comp time bank to 80 hours (from 40 hours) and to limit the allocation of time to 40 hours in a calendar year. Motion passed by unanimous voice vote.

Lauterbach & Amen proposal for Village audit services

Treasurer Bodie presented a three year proposal for audit services from the Village's current firm, Lauterbach & Amen. Lauterbach & Amen has provided good service to the Village for the past contract period.

Motion by Trustee Kerman and seconded by Chairman Stagno to recommend to the Village Board that the three year proposal for audit services provided by Lauterbach & Amen be accepted. Motion passed by unanimous voice vote.

Residential property rental discussion

Mayor McCombie presented the ordinance that was passed by Lake Barrington in response to a criminal incident related to a short term home rental. Mayor McCombie explained that no current action is being suggested immediately at this time, however the Committee was asked to give the concept of an ordinance to address short term rentals consideration for future discussion.

Employee Assistance Program (EAP) options

The Committee discussed the merits of having an Employee Assistance Program (EAP) available for Village employees. Treasurer Bodie explained two options; the first was to provide an EAP benefit as an add-on to the existing coverage with Assurant at a cost of \$219 for the year. The second option is with Perspectives, which would be additional stand-alone coverage, for the price of \$1,500 to \$2,250.

Motion by Trustee Kerman and seconded by Chairman Stagno to recommend to the Village Board that a resolution be prepared to consider accepting a proposal for EAP services provided by Assurant Employee Benefits. Motion passed by unanimous voice vote.

CLOSED SESSION

None

STAFF REPORTS

Village Administrator

Palmer reported on the emergency repair to the Village Hall lift station. Final bill will be presented at the next Village Board Meeting.

Village Treasurer

No further report.

OLD BUSINESS

None.

NEW BUSINESS

Mayor McCombie reported on several items, including the scheduling of a future meeting to review staffing and development.

ADJOURNMENT - A motion for adjournment was made by Trustee Kerman and seconded by Chairman Stagno. By unanimous voice vote, the meeting adjourned at 7:01 p.m.

Respectfully submitted by
Bob Palmer, Administrator