

MINUTES OF THE REGULAR MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF SOUTH BARRINGTON

Thursday September 8, 2016 7:30 p.m.

Rose Hall in the SB Village Hall 30 S. Barrington Road South Barrington, IL

CALL TO ORDER

President McCombie called the Board meeting to order at 7:49 p.m. Clerk Wood took roll:

Present: President: Paula McCombie

Trustees: Joseph Abbate, Steve Guranovich, Bernard Kerman,
Hina Patel, Anthony Stagno

Absent: Trustee: Therese Cohen

A quorum was present. Also present were Building Officer Mike Moreland, Village Engineer Natalie Karney, Finance Officer Michelle Bodie, Executive Secretary Linda Hooker, Police Chief Thomas Roman, and Village Attorney Donald Storino.

President McCombie led the room in the Pledge of Allegiance.

Throughout the meeting, President McCombie asked if there were any questions or comments after the motion on each agenda item.

APPROVAL OF MINUTES

MOTION to APPROVE THE MINUTES OF THE AUGUST 11, 2016 SPECIAL BOARD MEETING AND THE AUGUST 11, 2016 REGULAR BOARD MEETING was made by Trustee Abbate.

SECONDED by Trustee Kerman.

There was no further discussion. By unanimous voice vote, the motion carried.

Trustee Patel corrected the spelling of 'Zika'.

WARRANTS AND VILLAGE FINANCIAL STATEMENTS

MOTION to APPROVE WARRANT RUN #1 IN THE AMOUNT OF

\$ 52,570.37 was made by Trustee Kerman.

SECONDED by Trustee Patel.

There was no further discussion. Roll call was taken:

AYES: Abbate, Guranovich, Kerman, Patel, Stagno

NAYS: (None)

ABSTAIN: (None)

ABSENT: Cohen

Motion carried.

MOTION to APPROVE WARRANT RUN #2 IN THE AMOUNT OF

\$ 424,166.02 was made by Trustee Kerman.

SECONDED by Trustee Stagno.

There was no further discussion. Roll call was taken:

AYES: Abbate, Guranovich, Kerman, Patel, Stagno

NAYS: (None)

ABSTAIN: (None)

ABSENT: Cohen

Motion carried.

MOTION to ACCEPT THE STATEMENT OF REVENUES & EXPENDITURES

vs. ANNUAL BUDGET AS OF AUG 31, 2016 was made by Trustee Abbate.
SECONDED by Trustee Kerman.

There was no further discussion. By unanimous voice vote, the motion carried.

MOTION to ACCEPT THE DETAIL BALANCE SHEET AS OF AUG 31, 2016

was made by Trustee Patel.

SECONDED by Trustee Kerman.

There was no further discussion. By unanimous voice vote, the motion carried.

Trustee Kerman thanked Finance Officer Bodie for 'her usual great work'.

CITIZEN COMMENTS/PRESENTATIONS

President McCombie introduced Jay Morgan, of South Barrington Park District. Mr. Morgan told the Board of a request that the Park received from the Barrington Area Soccer Association (BASA), a partner of the SBPD for two of the fields at Community Park. BASA is requesting temporary lighting at the fields in October, from 4:15 p.m. to 7:15 p.m. Mr. Morgan stated that the Park has no desire to put up the lights, that it is for BASA use only. He then introduced John Koeune, Executive Director of BASA.

Mr. Koeune gave a brief summary of the BASA programs, noting that there are currently 115 South Barrington residents involved in the program. He explained that they would like to light the fields Monday through Thursday in October as needed for safety to finish their practices and get everyone off the fields safely. He explained the type of portable lighting, including the light and noise output of the equipment, the height of the lights and their placement in relation to the nearby homes. He had additional information on the equipment available and asked the Board for any questions.

President McCombie opened the discussion to questions from the Board and then from the audience. Discussion ensued among the Board, residents and BASA representatives.

Many residents of The Regency were in attendance tonight and several expressed the opinion that the lights would be both a nuisance and a hazard. The other residents who did not personally address the Board also supported that opinion. Additionally, some residents relayed seeing young children playing by or retrieving balls from a pond.

Attorney Storino explained that if the PUD expressly prohibited lights at the Park, which some people present thought that it did, the Village would have to hold a Public Hearing to even consider using temporary lights, and noted that with the notice requirement for Public Hearings, it would be too late now to approve the matter for BASA's requested timeframe.

President McCombie asked the Board, regardless of the PUD requirements, would the Board be interested in going forward with the temporary lighting. Consensus was unanimously negative.

Mr. Koeune thanked the Board for their time and the opportunity to place their request. He said that they do listen to the residents and asked them to call BASA anytime they have a serious complaint, as BASA does not want to be a nuisance to the community. He especially encouraged them to please call if they see a situation of danger or one with a bad coach.

Mr. Morgan, of the SBPD, noted that there could be other coaches at the field than BASA ones.

President McCombie asked the audience if anyone else had any questions or comments for the Board; there was no one.

PRESIDENT'S REPORT

President McCombie reminded everyone of the Scarecrow Walk at The Conservancy October 1 through October 9. The Conservancy Commission is asking The Arboretum for prize donations.

President McCombie also reminded everyone of the BACOG water testing program, with bottles being purchased September 26-30 at the Village Hall, and then dropped off in Barrington on October 5th. She also updated the Board on the Northwest Water Alliance Committee activity.

ORDINANCE O-2016-1130 Ordinance Amending Title 3, entitled “Business Regulations”, of Chapter 2, entitled “Liquor Control” of Section 3-2-20 entitled “Restrictions on Sales and Purchases” of the Village Code of Ordinances of The Village of South Barrington

MOTION TO AMEND SECTION 3-2-20 OF VILLAGE CODE CONCERNING LIQUOR SALES AND PURCHASES was made by Trustee Kerman.

SECONDED by Trustee Guranovich.

DISCUSSION: Trustee Patel asked if the ordinance needed additional training requirements for 18-year olds. It does not, as there are existing State requirements.

Roll call was taken:

AYES: Abbate, Guranovich, Kerman, Patel, Stagno

NAYS: (None)

ABSTAIN: (None)

ABSENT: Cohen

Motion carried.

BACOG

President McCombie referred to the BACOG monthly report and called the Board’s attention to the breakfast on October 6th and the annual dinner in November to be held at Pinstripes this year.

SWANCC

Representative Abbate reported that the recent paper shredding and document destruction event was a success with over 12,000 pounds of paper received. He thanked President McCombie, Trustees Kerman, Patel, Guranovich and Stagno, and Engineer Karney for their help.

President McCombie expressed appreciation to Trustee Patel’s daughters who also helped, and to Trustee Abbate for organizing the event.

Representative Abbate noted that SWANCC serves 23 communities in the area, and that as a member, our residents can utilize any of the other community events, as listed on the SWANCC website.

COMMITTEE REPORTS - BUILDING & ZONING

Chairman Guranovich reported that the Committee did meet this month, but did not have any agenda items tonight.

COMMITTEE REPORTS - FINANCE

Chairman Stagno summarized the last Committee meeting, and the items brought to the Board tonight. The audit report was discussed, with many compliments to Finance Officer Bodie. The GOVHR study is being expanded to include benefits. The Committee also discussed updating the photocopiers and having a scanner and plotter for oversized Public Works documents and to scan in blueprints.

RESOLUTION R-2016-1635 Resolution Approving and Authorizing the Execution of the First Amendment to the Contract by and between GOVHR USA, LLC and The Village of South Barrington, Illinois for an Employee Classification and Compensation Study (Amendment for Benefits Study)

MOTION TO APPROVE AND AUTHORIZE EXECUTION OF FIRST AMENDMENT TO CONTRACT WITH GOVHR FOR BENEFITS STUDY was made by Trustee Kerman.

SECONDED by Trustee Stagno.

There was no further discussion. Roll call was taken:

AYES: Abbate, Guranovich, Kerman, Patel, Stagno

NAYS: (None)

ABSTAIN: (None)

ABSENT: Cohen

Motion carried.

The Annual Audited Financial Report and Management Letter for the year ended April 30, 2016 was presented.

MOTION TO ACCEPT ANNUAL AUDITED FINANCIAL REPORT AND MANAGEMENT LETTER FOR YEAR ENDED APRIL 30, 2016 AND TO PLACE IT ON FILE was made by Trustee Kerman.

SECONDED by Trustee Abbate.

DISCUSSION: Trustee Stagno stated that the report was fine but that there were some faulty assumptions included. He cited rates of return that are based on a 70-year average, but which the Village has not seen for years. This could be a huge problem for the pension funds. We have to do as the State directs us, but he asked people to be aware of the problems when reading information for State elections.

President McCombie reiterated that the auditors always give Finance Officer Bodie a perfect score.

Finance Officer Bodie noted that the report will be posted on the Village website, highlighted where to find the pension information, and encouraged the audience to call or email with any questions.

By unanimous voice vote, the motion carried.

RESOLUTION R-2016-1636 Resolution Authorizing Lease Agreements between The Village of South Barrington and Konica Minolta Business Solutions for Two Photocopy Machines for the Police Department and Village Hall

MOTION TO AUTHORIZE LEASE AGREEMENTS WITH KONICA MINOLTA BUSINESS SOLUTIONS FOR TWO PHOTOCOPIERS was made by Trustee Patel.

SECONDED by Trustee Kerman.

There was no further discussion. Roll call was taken:

AYES: Abbate, Guranovich, Kerman, Patel, Stagno

NAYS: (None)

ABSTAIN: (None)

ABSENT: Cohen

Motion carried.

RESOLUTION R-2016-1637 Resolution Approving and Authorizing the Purchase of One Contex IQ Quattro Scanner and One HP DesignJet Printer from BHFX, LLC. And Authorizing the Execution of Equipment Service Contracts

MOTION TO APPROVE AND AUTHORIZE PURCHASE OF CONTEX IQ QUATTRO SCANNER AND HP DESIGNJET PRINTER FROM BHFX AND TO AUTHORIZE EXECUTION OF EQUIPMENT SERVICE CONTRACTS was made by Trustee Kerman.

SECONDED by Trustee Stagno.

There was no further discussion. Roll call was taken:

AYES: Abbate, Guranovich, Kerman, Patel, Stagno
NAYS: (None)
ABSTAIN: (None)
ABSENT: Cohen
Motion carried.

COMMITTEE REPORTS - LEGAL & HUMAN RESOURCES

(No report tonight.)

COMMITTEE REPORTS - PUBLIC SAFETY

Chairman Abbate reported that Public Safety recommends passage of tonight's proposed resolution. He explained the changes relating to part-time officers, which include lowering monthly required hours to 12 (from 20) and changes to concealed carry policy. The officers now have the ability to apply for concealed carry licenses as individual citizens. President McCombie noted the change to training requirements given that we hire experienced officers.

RESOLUTION R-2016-1638 Resolution Amending Policy 325, Part-Time Police Officers, in The Village of South Barrington Police Department Policy Manual (Manual last approved by Resolution-2014-1413, October 9, 2014)

MOTION TO AMEND POLICY 325, PART-TIME OFFICERS IN THE VILLAGE OF SB POLICE DEPARTMENT POLICY MANUAL was made by Trustee Kerman.

SECONDED by Trustee Patel.

There was no further discussion. Roll call was taken:

AYES: Abbate, Guranovich, Kerman, Patel, Stagno

NAYS: (None)

ABSTAIN: (None)

ABSENT: Cohen

Motion carried.

COMMITTEE REPORTS - PUBLIC WORKS

Chairman Kerman summarized the last Committee meeting, from which they are presenting many resolutions tonight. The next meeting will be September 20th.

RESOLUTION R-2016-1639 Resolution to Accept and Approve the Proposal of GLC Lawn Care Corp for the Removal of Dead Trees on Village Property in the Village of South Barrington

MOTION TO APPROVE AND AUTHORIZE EXECUTION OF AGREEMENT WITH GLC LAWN CARE FOR REMOVAL OF DEAD TREES ON VILLAGE PROPERTY was made by Trustee Kerman.

SECONDED by Trustee Abbate.

There was no further discussion. Roll call was taken:

AYES: Abbate, Guranovich, Kerman, Patel, Stagno

NAYS: (None)

ABSTAIN: (None)

ABSENT: Cohen

Motion carried.

RESOLUTION R-2016-1640 Resolution to Approve and Authorize the Execution of a Work Order in Connection with the Intergovernmental Agreement by and between The

Cuba Township Road District and The Village of South Barrington

(Work Order #6 for 2016 Tree Trimming Program, Trim Trees in ROW in Crabtree Trails, Eastings Mere, Lakeshore Estates, South Barrington Green, and South Barrington Lakes Subdivisions due to Ash Tree Disease Damage)

MOTION TO APPROVE AND AUTHORIZE EXECUTION OF WORK ORDER #6 WITH CUBA TOWNSHIP ROAD DISTRICT AGREEMENT, TO TRIM TREES IN RIGHT OF WAY DUE TO ASH TREE DISEASE DAMAGE

was made by Trustee Abbate.

SECONDED by Trustee Patel.

There was no further discussion. Roll call was taken:

AYES: Abbate, Guranovich, Kerman, Patel, Stagno

NAYS: (None)

ABSTAIN: (None)

ABSENT: Cohen

Motion carried.

RESOLUTION R-2016-1641 Resolution Approving and Authorizing the Execution of a Contract by and between Sheaffer & Roland, Inc. and The Village of South Barrington to Paint Dry Hydrants

MOTION TO APPROVE AND AUTHORIZE EXECUTION OF AGREEMENT WITH SHEAFFER & ROLAND TO PAINT DRY HYDRANTS was made by

Trustee Guranovich.

SECONDED by Trustee Abbate.

There was no further discussion. Roll call was taken:

AYES: Abbate, Guranovich, Kerman, Patel, Stagno

NAYS: (None)

ABSTAIN: (None)

ABSENT: Cohen

Motion carried.

RESOLUTION R-2016-1642 Resolution Authorizing Doland Engineering to Advertise for Bids for the 2016 Crack Sealing Project

MOTION TO AUTHORIZE DOLAND ENGINEERING TO ADVERTISE FOR BIDS FOR THE YEAR 2016 CRACK SEALING PROJECT was made by

Trustee Abbate.

SECONDED by Trustee Guranovich.

There was no further discussion. Roll call was taken:

AYES: Abbate, Guranovich, Kerman, Patel, Stagno

NAYS: (None)

ABSTAIN: (None)

ABSENT: Cohen

Motion carried.

RESOLUTION R-2016-1643 Resolution to Approve and Authorize the Execution of an Agreement between Belcore Electric and The Village of South Barrington for Investigation of Cause of Non-working Lights in the Back Parking Lot of the Village Hall Site

MOTION TO APPROVE AND AUTHORIZE EXECUTION OF AGREEMENT WITH BELCORE ELECTRIC TO INVESTIGATE NON-WORKING

LIGHTS IN VILLAGE HALL BACK PARKING LOT was made by Trustee Kerman.

SECONDED by Trustee Abbate.

There was no further discussion. Roll call was taken:

AYES: Abbate, Guranovich, Kerman, Patel, Stagno

NAYS: (None)

ABSTAIN: (None)

ABSENT: Cohen

Motion carried.

President McCombie announced that the next agenda item, concerning painting street sign posts, would be tabled as the prices were not received in time to include them tonight.

COMMITTEE REPORTS – CONSERVANCY COMMISSION

President McCombie referred to Chairwoman Bodkin's submitted report, and highlighted the Scarecrow Walk dates of October 1st through 9th.

President McCombie announced that The Conservancy would also like signs for the Scarecrow event. Unless the Board had an objection, the Mayor and Building Officer could approve such. Board consensus was to allow the President and Building Officer to review the submittals.

COMMITTEE REPORTS – ARCHITECTURAL CONTROL COMMISSION

(No report tonight.)

COMMITTEE REPORTS – PLAN COMMISSION/ZONING BOARD

MOTION to ACCEPT PC/ZBA REPORTS, PLACE REPORTS ON FILE, AND DIRECT ATTORNEY TO PREPARE DOCUMENTS FOR SIDE-YARD VARIANCE AT 22 LIBERTY, TEMPORARY LEASING SIGN AT THE ARBORETUM, AND PERISIN POINTE SUBDIVISION (57 COVERED BRIDGE ROAD) was made by Trustee Guranovich.

SECONDED by Trustee Stagno.

There was no further discussion. By unanimous voice vote, the motion carried.

MOTION to REFER VILLAGE OF SOUTH BARRINGTON COMPREHENSIVE PLAN TO THE PLAN COMMISSION was made by Trustee Kerman.

SECONDED by Trustee Abbate.

There was no further discussion. By unanimous voice vote, the motion carried.

COMMITTEE REPORTS – POLICE COMMISSION

(No report tonight.)

STAFF REPORTS – BUILDING OFFICER

Building Officer Moreland referred to his monthly report and noted that there was only one new permit for a house in The Woods.

STAFF REPORTS – VILLAGE ENGINEER

Engineer Karney referred to her monthly report and introduced Jason Doland to give an update on the road program.

Mr. Doland reported that the Village is near the end of its \$531,000 road program, with \$164,000 remaining for punch list items. There will be a meeting tomorrow on the punch list for Witt Road.

President McCombie asked about the crack filling. Mr. Doland said work should be done in mid-November. Other communities' bids received recently reflected favorable pricing.

STAFF REPORTS – CHIEF OF POLICE

Chief Roman referred to his monthly report and asked for questions; there were none.

STAFF REPORTS – VILLAGE CLERK

(No report tonight.)

STAFF REPORTS – VILLAGE ADMINISTRATOR

(No report tonight.)

President McCombie announced that there would be no executive session tonight.

OLD BUSINESS

(None)

NEW BUSINESS

President McCombie reported that the Village was glad to have Carol, formerly of the BACOG office, helping out with our phones during a sudden medical leave of one of our staff.

BOARD MEMBER COMMENTS AND ANNOUNCEMENTS

(None)

ADJOURNMENT

MOTION to ADJOURN was made by Trustee Kerman.

SECONDED by Trustee Stagno.

There was no further discussion. By unanimous voice vote, the motion carried, and the meeting was adjourned at 9:05 p.m.

Donna Wood, Village Clerk

These minutes were approved this
_____ Day of _____, 2016