

Minutes of the meeting of the  
South Barrington Public Safety Committee  
Tuesday, May 17, 2016

**CALL TO ORDER**

Chairman Abbate called the Public Safety Committee meeting to order at 4:30 pm. Present: Trustee Joe Abbate and Trustee Steve Guranovich. Absent: Trustee Therese DeSerto-Cohen. A quorum was present. Also present were Village President Paula McCombie, Trustee Bernie Kerman and Chief Roman.

**APPROVAL OF MINUTES**

The approval of the minutes of the April 21, 2016 meeting was tabled until the next meeting.

**PUBLIC COMMENTS**

None.

**OLD BUSINESS**

Personnel Updates. Chief Roman updated the Committee on the following personnel matters:

1. Officer Enrique Palacios continues to progress in field training. Chief Roman stated that Sergeant Lang is currently his field training officer.
2. Officer Scott Bialas was injured on duty while making an arrest. An offender became combative and Scott tore a tendon in his right wrist while attempting to hand cuff him. Scott has been placed on light duty while it heals. The chief added that there will be a debrief on the incident to better understand how and why an officer got hurt. There were several officers present at the incident. Chief Roman stated that he will concentrate efforts on training officers to protect themselves and noted that getting hurt is not just “the cost of doing business.” The chief added that we will increase the amount of defensive tactics training moving forward.
3. Sgt. Bryant Haniszewski is also on light duty. Bryant tore his Achilles tendon while off duty playing soccer. He will undergo surgery next week and is expected to have medical restrictions for several weeks. Bryant will work on an array of supervisory and administrative tasks while on light duty.
4. Chief assured the Committee that the staffing challenge caused by the two injured officers is being addressed. We will adjust schedules as necessary and a sergeant will work the power shift schedule (12 noon to midnight) to provide supervisory coverage during our busier hours.
5. Records Clerk Jeanine Warkenthien has submitted her written intention to retire on September 30.

FY 2015-2016 Wrap Up. Chief Roman reviewed the 2014-2015 fiscal year budget just completed. The police department budget was about \$3,000,000. We used 87% of the budget and ended the year with about \$390,000 unspent. The chief acknowledged that there were a couple of line items that were over budget but all major categories were within budget. The areas over budget were the uniform and body armor line items. The five new officers we hired and paying

attention to our officers having serviceable uniforms that look professional accounted for much of the unanticipated costs.

#### NEW BUSINESS

Trespass Letter Form. For information purposes, Chief Roman shared with the Committee a new form that was created to serve subjects who trespass. It will serve as a receipt that the subject was notified of the trespass violation. Committee members approved the form.

Request to Begin the Process to Hire a Replacement Records Clerk. With the announced retirement of Records Clerk Jeanine Warkenthien, Chief Roman asked for permission to begin the hiring process. His preference is to hire two part-time records clerks to fill the full-time position although, depending on the applicant pool, the Chief noted that it may serve the Village and the community better to hire a single full time clerk. The final decision will depend on the applicants we have. The Committee agreed and directed the chief to advertise the positions. Village President McCombie offered to the chief the services of a private recruiter should he need it. The chief stated that he will keep that an option and is hoping to recruit clerks from other police departments who may be interested in part-time work.

Request to Order Radios for Part Time Officers and Detective. Chief Roman briefed the committee on the current situation regarding our portable radios. Our full-time officers are using radios that were purchased several years ago. We kept some of the radios formerly used by full-time officers for use by our part-time officers. These radios are now failing. Chief requested permission to purchase five (5) new radios at a cost not to exceed \$2,000. Trustee Abbate stated that because it was within the police budget the chief did not need to get specific permission from the Committee to make the purchase. The Committee discussed the radios and advised the chief to go ahead with the purchase of new ones.

Request to Consider Verizon Fleet Watch Telematics for Eight Patrol Vehicles. Chief Roman briefed trustees about his meeting with a representative from Verizon regarding fleet management. This system would enable us to monitor the vehicle's engine diagnostics, performance and location remotely. The system automatically uploads this information about each squad to a wireless network. Chief Roman stated that there is valuable information that can be gathered about our patrol cars from this software. It can answer such questions as:

- Are the cars getting reasonable gas mileage?
- Are the cars idling for long periods of time?
- Are the cars experiencing any performance or service issues?
- Should the vehicle be taken in for service?
- Is there an issue starting to develop that we can head off early?

The chief stated that QuadCom's New World software has GPS tracking capabilities. That is not the primary focus of this program although it could be configured to track the time that patrol cars are in a given neighborhood or area to assure we're covering all areas of the community. This is a system that will improve the reliability and performance of our fleet and should quickly pay for itself in reduced maintenance costs and breakdowns. The Hoffman Estates Police Department uses this Verizon software system and reports it has been beneficial. One of our patrol cars has been giving us fits because the "check engine" light keeps coming on requiring a trip to the dealer. This system can be configured to electronically send diagnostic codes to

Wickstrom Ford. There the service manager can decide whether this is an issue requiring immediate attention or something minor that can wait until the next scheduled service interval. This will save the trouble of tying up two officers to take a car back and forth to the dealer. The chief suggests installing this equipment on our eight patrol cars. The cost of the system is a \$1,400 one-time cost for equipment and installation in eight patrol vehicles. Ongoing costs are \$18.95 per month per vehicle.

Trustees discussed the Verizon Fleet Watch telematics system. Trustee Kerman stated that he favors the system so that the Village could verify how much time the squads are in the neighborhoods. Trustee Abbate asked who would monitor the software. Chief Roman stated that Sgt. Parma, who currently manages our vehicle maintenance, would most likely be the primary person to monitor the system. He added that the engine diagnostics can alert us when a mechanical system begins to fail which would improve safety and potentially extend the life of the car.

Trustee Guranovich motioned to recommend to the full Board of Trustees the purchase of the Verizon Fleet Watch Telematics System for eight patrol cars. Seconded by Trustee Abbate, the motion carried by voice vote.

#### OTHER BUSINESS

Trustee Abbate noted that several residents are in violation of the Village code with regard to recreational vehicles parked in their driveways or other unregistered vehicles parked on their property. He is looking for proactive ways to inform residents of the Village code as it applies to vehicles parked at the residence. The Committee discussed ways to get the word out and recommended sending a copy of the ordinance to the HOA presidents or even to publish the ordinance in the next Village newsletter.

The committee discussed the lighting on the Penny Road Pub advertising sign located at Rt. 59 & Penny Road. It is a driving hazard. It is too bright and shines in the eyes of drivers. They asked the chief to look into it.

Trustee Guranovich motioned, and Trustee Abbate seconded, to adjourn the meeting. Meeting adjourned at 6:05 pm.

Respectfully submitted,  
Mary Lampugnano, Recording Secretary

The May 17, 2016 minutes were accepted on \_\_\_\_\_, 2016.