

Minutes of the meeting of the  
South Barrington Public Safety Committee  
Thursday, December 3, 2015

**CALL TO ORDER**

Chairman Abbate called the Public Safety Committee meeting to order at 4:32 pm. Present: Trustee Joe Abbate and Trustee Steve Guranovich. Absent: Trustee Therese DeSerto-Cohen. A quorum was present. Also present were Chief Roman and Village President Paula McCombie.

**APPROVAL OF MINUTES**

Trustee Guranovich motioned to accept the minutes of the November 5, 2015 meeting as written. Seconded by Trustee Abbate; the motion carried by voice vote.

**PUBLIC COMMENTS**

None.

Budget Discussion. Chief Roman reviewed the items that he will place in the proposed budget. He stated that the training budget, which was actually over budget this year due to the basic academy costs for our new officers, will be higher next year because of the increased training needs of our officers. In addition to four new officers, we also have a new detective and two new sergeants that have not yet received leadership and supervisory training. Chief is thinking of sending them to Staff & Command School at Northwestern University. He stated that our civilian personnel will be changing next year as well as the lead records clerk will be retiring.

Chief Roman said that he would like to broaden the expertise of some of our patrol officers by offering them ancillary duties that will improve the quality of service to our residents. Examples might be a crime prevention officer or an elder services officer. To achieve this, there would be additional training involved.

The chief stated that we will need new squad equipment to service the new vehicles. President McCombie asked the chief to itemize the cost of the equipment and, in fact, all of the budgeted items. She commented that the format that the chief used last year was very well organized and would like to see that again this year.

2015 Annual Report Discussion. Chief Roman stated that he is beginning to assemble the annual report and asked trustees if there is anything specific that they would like to include in the report. Trustee Guranovich stated that he was pleased with last year's report and especially liked the statistical comparisons to previous years.

Public Safety Committee Meeting Dates. The committee discussed which date would be most effective to achieve goals and get information to the village hall staff for the Village's monthly Board of Trustees meeting. They decided to change the meeting date from the first Thursday of the month to the third Thursday of the month beginning in January 2016.

Personnel Updates. Chief Roman updated the committee members on the following personnel issues.

1. Chief Roman asked for and received Officer Paul Madej's resignation effective November 10. Officer Madej had difficulty in field training and was not able to successfully complete the program.
2. Village President McCombie interviewed the next two police officer candidates in line to fill the vacancy caused by Officer Madej's resignation and chose Enrique Palacios. He will be given a conditional offer of employment dependent upon the outcome of his medical and psychological exams.
3. President McCombie also stated that the Police Commission Rules & Regulations need to be amended to stiffen up the testing process to make it more selective. She said that the written test should be harder. As it stands, every applicant who took the written test passed it. Chief Roman will work with the Police Commission to accomplish this.
4. Chief reported that Officer Lynch is doing well on solo patrol, and Officers Macchitelli and Ornelas are both in Step III of their field training. The chief estimated that both officers should be on solo patrol early in January.
5. Part-time Officer Jim Mortakis is still in field training. Chief Roman stated that Officer Mortakis is a seasoned officer and not having any difficulty with the training; it is just that he does not know the geography of the village yet and will not be released until he does.
6. Officer Adam Puralewski will be assigned to Investigations in January.
7. Records Clerk Sue Ardizzone got into an accident in the Village vehicle. She was driving to the court house in Rolling Meadows on a rainy day when she side swiped another vehicle. Chief Roman had a corrective conference with her.

#### OLD BUSINESS

Chief stated that the contract has been signed on the lease agreement for infra-red night vision equipment. He stated that we should receive the equipment in the next few weeks from the U.S. Navy.

#### NEW BUSINESS

Chief Roman briefed the committee on the Law Enforcement Support Office (LESO) program, which is managed by the U.S. Department of Defense, that transfers used military equipment to States who, in turn, distribute it to local law enforcement agencies. In Illinois, the property division of the IL Department of Central Management (CMS). The chief stated that the equipment includes tactical gear and electronics, and other items too including office furniture. Our training room is in great need of tables and chairs and he is hoping that we may be able to procure some through the LESO program.

The cost of the LESO program is \$400. Chief Roman asked the committee for permission to enroll in it. Trustee Abbate stated that this is a good idea and seems to have potential to save the Village money if we find the office furniture we need. He stated that the \$400 may come from this budget and did not need the approval of the full Board.

Trustee Guranovich motioned, and Trustee Abbatese seconded, to adjourn the meeting. Meeting adjourned at 5:34 pm.

Respectfully submitted,  
Mary Lampugnano, Recording Secretary

The December 3, 2015 minutes were accepted on \_\_\_\_\_, 2016.