

1 Minutes of the meeting of the
2 South Barrington Public Safety Committee
3 Thursday, September 3, 2015
4

5 CALL TO ORDER

6 Chairman Abbate called the Public Safety Committee meeting to order at 6:05 pm. Present:
7 Trustee Joe Abbate and Trustee Steve Guranovich. Absent: Trustee Therese DeSerto-Cohen. A
8 quorum was present. Also present were Chief Roman, and Village Trustee Bernie Kerman.
9

10 APPROVAL OF MINUTES

11 Trustee Guranovich motioned to accept the minutes of the August 6, 2015 meeting as written.
12 Seconded by Trustee Abbate; the motion carried by voice vote.
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14 PUBLIC COMMENTS

15 None.
16

17 OLD BUSINESS

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19 Squad Car Maintenance and Repair History. The chief stated that he wanted to make sure that
20 the village gets cost-effective use of our squad cars. To that end, Chief Roman distributed a
21 spreadsheet created to log all maintenance and repair work on each of the squad cars. The
22 spreadsheet calculates the average cost per mile for maintenance and repair.
23

24 Committee members reviewed the spreadsheet and discussed the benefit of purchasing an
25 extended warrantee on the squad cars. Chief Roman agreed that it would probably be cost-
26 effective to purchase the warrantees. Trustee Guranovich suggested that the Village try to work
27 out an agreement with the Ford dealer that the purchase of an extended warrantee includes free
28 oil changes. Chief Roman stated that Wickstrom Form already gives us a discount on oil changes
29 and select maintenance.
30

31 The committee discussed the squad fleet. Chief stated that they are slowly moving toward an all
32 SUV fleet. These vehicles are more practical for police work, especially in the winter. While
33 their initial cost is higher than the sedans, their resale value is also higher. The chief also
34 mentioned that they are considering keeping the grey Crown Victoria (currently used as the
35 supervisor's car) in the fleet.
36

37 Chief Roman stated that the deadline to order new vehicles on the State bid is November 30 and
38 that they will bring the request for the purchase of two 2016 Ford Explorer Police Interceptor
39 SUVs to the Village Board at their October meeting.
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41 Customer Service Survey Update. Trustees had a chance to review the sample customer service
42 surveys provided by Chief Roman at the last meeting. Trustee Cohen could not attend the
43 meeting but emailed her comments to the chief and stated that the survey developed by Sgt.
44 Parma for his Master's degree thesis was her preference for South Barrington residents. Trustee
45 Guranovich agreed. There was discussion about incorporating the survey into the Village CTY
46 Connect system. Chief Roman stated that he will begin work on the survey and provide the
47 committee with a draft. He stated that he would like to have it completed and ready for
48 distribution soon after January 1, 2016.

49

50 Personnel Updates. Chief Roman updated the committee members on the following personnel
51 issues.

52

53 1. Officer Mickey Walsh is back to full duty after injuring himself while attending bike
54 training.

55 2. Officer Cruz underwent surgery on his right thumb after injuring it during an altercation
56 with a DUI motorist. He is currently working on light duty.

57 3. Officer Lynch has progressed to the shadowing phase of field training and is doing well.

58 4. Officer Madej's field training has been extended. Chief Roman does not expect him to
59 have completed field training before the new officers finish the basic academy.

60 5. John Macchitelli and Mike Ornelas continue at the basic academy at SLEA and will
61 graduate at the end of September.

62 6. Officer Dubinski has agreed to serve as a field training officer for the new part-time
63 officer, Jim Mortakis.

64 7. Chief Roman has announced to officers that he is accepting applications for the lateral
65 duty assignment of detective. He stated that he does not anticipate making the
66 appointment until all four new officers are trained. The detective's duties are currently
67 being handled by Sergeants Lopez and Haniszewski.

68

69 NEW BUSINESS

70

71 Chief Roman said that one of the tasks that will be assigned to Officer Cruz while on light duty
72 is to update the Blackboard Connect database.

73

74 Chief Roman stated that he would like to prepare a newsletter to be distributed to Homeowner's
75 Associations identifying their respective HALO (Homeowner's Association Liaison Officer)
76 officers. This will be done to create better communication between the police department and the
77 neighborhoods. Discussion took place about making the newsletter a quarterly occurrence.

78

79 The chief is working with the Village Hall to identify some equipment and tables and chairs for
80 the training room. He would like to be able to house up to 36 students in the room. He said that
81 they have found some expensive furniture and some less expensive, but lesser quality, furniture.
82 He stated that this has not been decided yet. Trustee Kerman, who works for Garvey's Office
83 Supply, offered the Village access to Garvey's showroom to view displays of various office
84 furniture.

85

86 Trustee Abbate read a letter he received from the Solid Waste Agency of Northern Cook County
87 (SWANCC) thanking South Barrington for serving as a hosting site for the shredding event.
88 Chief Roman thanked Trustee Abbate for his leadership role in planning and facilitating the
89 event and added that not only were residents served but also the police department was able to
90 shred several dozen boxes of paperwork that were marked for destruction.

91

92 Chief Roman mentioned that fire fighters from the Barrington-Countryside Fire District are still
93 residing in the police department garage and training room. They are awaiting the construction of

94 a new fire station in the district which has been delayed. The chief did not know how much
95 longer the fire fighters will be with us but added that there have been no problems with them
96 being here.

97

98 Trustee Guranovich motioned, and Trustee Abbate seconded, to adjourn the meeting. Meeting
99 adjourned at 5:20 pm.

100

101 Respectfully submitted,

102 Mary Lampugnano, Recording Secretary

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104 The September 3, 2015 minutes were accepted on October 1, 2015.