

**MINUTES OF JOINT PUBLIC MEETING OF  
LEGAL AND HUMAN RESOURCES COMMITTEE  
AND FINANCE COMMITTEE  
MONDAY, AUGUST 31, 2015  
2:45 PM**

Trustee Stagno, as Chair of both committees, called the meeting to order at 2:49 p.m.

**ROLL CALL**

Legal & Human Resources Committee

Present: Trustee Bernard Kerman, Anthony Stagno

Absent: Trustee Therese Cohen

Finance Committee

Present: Trustees Bernard Kerman, Anthony Stagno

Absent: Trustee Abbate

Also present: Village President Paula McCombie, Administrator Robert Palmer, Treasurer Michelle Bodie, Police Chief Tom Roman, Courtney Calabrese from the Digital Benefit Advisors

**PUBLIC COMMENT**

None

**APPROVAL OF LEGAL COMMITTEE MINUTES**

Trustee Kerman made a motion to approve the minutes of June 25, 2015. Trustee Stagno seconded the motion. Motion passed by unanimous voice vote.

**APPROVAL OF FINANCE COMMITTEE MINUTES**

Trustee Kerman made a motion to approve the minutes of August 10, 2015. Trustee Stagno seconded the motion. Motion passed by unanimous voice vote.

Trustee Abbate arrived at 2:53 p.m.

**Social Host Ordinance**

Chief Roman reviewed the social host ordinance. There was discussion about whether the homeowners should ensure those who were unable to drive arrived home safely. It was decided that the Village Attorney would modify the language regarding this matter only if appropriate.

Legal Committee

Motion to forward the Social Host Ordinance to the Village Board with a recommendation for approval as per Village Attorney review was made by Trustee Kerman and seconded by Trustee Stagno. Motion passed by unanimous voice vote.

Finance Committee

Motion to forward the Social Host Ordinance to the Village Board with a recommendation for approval as per Village Attorney review was made by Trustee Abbate and seconded by Trustee Kerman. Motion passed by unanimous voice vote.

**Group Insurance Renewal Information - Courtney Calabrese, Digital Benefit Advisors**

The Village's Employee Health, Dental and Vision plans are up for renewal November 1, 2015. Ms. Calabrese confirmed to the committee that Open Enrollment for the Village's plans is in October. The dental and vision plan premiums will be unchanged for the upcoming year. Transitional relief legislation stemming from the Affordable Care Act (ACA) will allow the

1 Village to renew our current Blue Cross Blue Shield (BCBS) plans for another year, possibly  
2 two, with no changes in benefit levels. The renewal premiums presented by BCBS reflect an  
3 average increase of 13%, however, the single coverage health insurance premium increased  
4 25.4%. The primary reason given by BCBS for the premium increase is a perceived increase in  
5 claims risk in the group. BCBS also presented information on comparable ACA plans. ACA plan  
6 premiums are determined by the age of the employees and dependents enrolled in each plan. Ms.  
7 Calabrese stated most municipalities use an average rate based on the actual enrollment to  
8 determine annual premiums. As enrollment changes throughout the year, the aggregate premium  
9 may increase or decrease resulting in an extra cost or savings to the Village. Ms. Calabrese  
10 explained the ACA insurance constraints should be coordinated with the union contract.

11  
12 It was the consensus of both committees that another meeting be scheduled for the end of  
13 September to discuss the health insurance plan options further.

14  
15 Todd Schroeder from Lauterbach & Amen had arrived at 3:50 p.m.

16  
17 The committee members took a brief break at 4:00 p.m. and returned to the meeting at 4:10 p.m.

18  
19 **Actuarial Report of Pension Fund – Todd Schroeder, Lauterbach & Amen**

20 Todd Schroeder from Lauterbach & Amen presented an overview of the Actuarial Report of  
21 Pension Fund. The Village's levy for pension fund contribution recommended by the report is  
22 \$663,000 which is an increase of \$79,115 over the prior year's contribution. During the  
23 discussion, Mr. Schroeder stated the average municipality is 52-54% funded. The South  
24 Barrington Police Pension is 57.94% funded. A pension fund's liability increases based on the  
25 age of its participants so generally older employees cause more liability while younger  
26 employees reduce it. Trustee Stagno expressed his opinion that deferred loss does not give a  
27 realistic picture, but is understands the income smoothing process over five years. Mr.  
28 Schroeder confirmed pension monies can only be used for pension or pension fund  
29 administrative fees.

30  
31 **Legal Committee**

32 Motion to forward the Actuarial Report of the Pension Fund to the Village Board with a  
33 recommendation for acceptance and for it to be placed on file was made by Trustee Kerman  
34 and seconded by Trustee Stagno. Motion passed by unanimous voice vote.

35  
36 **Finance Committee**

37 Motion to forward the Actuarial Report of the Pension Fund to the Village Board with a  
38 recommendation for acceptance and for it to be placed on file was made by Trustee Abbate  
39 and seconded by Trustee Kerman. Motion passed by unanimous voice vote.

40  
41 **Police Pension Funding Policy**

42 Chairman Stagno removed this item from the agenda for discussion at a future meeting because  
43 of the time constraints.

44  
45 **Purchase Policy**

46 Mayor McCombie stated she wants the authorization of the board to make purchases for the  
47 Village up to \$15,000 when the need occurs. Currently, expenditures need formal approval from  
48 the Board. The Board's sole monthly meeting schedule makes it difficult to respond to some  
49 routine maintenance items and emergency purchase requirements. Mayor McCombie also  
50 proposed department heads be given authorization to spend up to \$1,000.

51  
52 Treasurer Bodie pointed out that expenditures will still be approved by the Board by means of  
53 the annual budget and the monthly warrant runs. The expenditures are detailed in the monthly

1 warrant run supplied to the Board and any questions board members have on those expenditures  
2 can be answered at the board meeting prior to approval.

3  
4 Legal Committee

5 Motion to request the Village Attorney to draft a purchase policy authorizing the Mayor to  
6 spend up to \$15,000 and the department heads to spend up to \$1,000 without first getting  
7 approval by the Village Board and to forward the policy to the Village Board with a  
8 recommendation for approval was made by Trustee Kerman and seconded by Trustee  
9 Stagno. Motion passed by unanimous voice vote.

10  
11 Finance Committee

12 Motion to request the Village Attorney to draft a purchase policy authorizing the Mayor to  
13 spend up to \$15,000 and the department heads to spend up to \$1,000 without first getting  
14 approval by the Village Board and to forward the policy to the Village Board with a  
15 recommendation for approval was made by Trustee Abbate and seconded by Trustee  
16 Kerman. Motion passed by unanimous voice vote.

17  
18 **Liquor License – Coopers Hawk**

19 A request was received from Cooper’s Hawk Restaurant in the Arboretum for a liquor license to  
20 allow them to sell packaged bottles of Limoncello liqueur in addition to the packaged wine. The  
21 committee discussed the request and were in agreement that the Village Code should be amended  
22 to include such a license.

23 Legal Committee

24 Motion to request the Village Attorney to draft an ordinance to amend the Village Code to  
25 add a liquor license classification that allows the selling of packaged bottles wine and  
26 Limoncello liqueur and to forward the ordinance to the Village Board with a  
27 recommendation for approval was made by Trustee Kerman and seconded by Trustee  
28 Stagno. Motion passed by unanimous voice vote.

29  
30 Finance Committee

31 Motion to request the Village Attorney to draft an ordinance to amend the Village Code to  
32 add a liquor license classification that allows the selling of packaged bottles wine and  
33 Limoncello liqueur and to forward the ordinance to the Village Board with a  
34 recommendation for approval was made by Trustee Abbate and seconded by Trustee  
35 Kerman. Motion passed by unanimous voice vote.

36  
37 **ADJOURNMENT**

38 Legal Committee

39 Motion made by Trustee Kerman to adjourn. Seconded by Trustee Stagno.  
40 Motion passed by unanimous voice.

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42 Finance Committee

43 Motion made by Trustee Abbate to adjourn. Seconded by Trustee Kerman.  
44 Motion passed by unanimous voice.

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46 The meeting adjourned at 6:20 p.m.

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48 Minutes submitted by  
49 Linda Hooker, Executive Secretary