

1 Minutes of the meeting of the
2 South Barrington Public Safety Committee
3 Thursday, February 5, 2015
4

5 Chairman Abbate called the Public Safety Committee meeting to order at 4:30 pm. Present:
6 Trustee Joe Abbate and Trustee Therese DeSerto-Cohen. Absent: Trustee Steve Guranovich. A
7 quorum was present. Also present were Chief Roman, Deputy Chief Cordell, Village President
8 McCombie, and Village Trustees Kerman and Stagno.
9

10 Trustee Cohen motioned to accept the minutes of the December 4, 2014 regular meeting as
11 written. Seconded by Trustee Abbate, the motioned carried by voice vote.
12

13 FY 15-16 Police Department Budget. The committee began discussion about next year's budget.
14 Trustee Abbate stated that he met with Chief Roman and Deputy Chief Cordell earlier in the
15 week to review the individual line items in the proposed budget for the police department. Mr.
16 Abbate gave the floor to Chief Roman who provided a detailed explanation where there was a
17 significant change in a line item over last year. Line item changes include:
18

19 Other Special Details. Increased from \$9,000 to \$11,000 (+22%). This is due to an increase in
20 outside detail hours at Goebbert's during their pumpkin festival caused by the Rt. 72 bridge
21 construction. The project is expected to be complete in late 2015 so they will plan for it for this
22 upcoming budget. The chief noted that the Village bills Goebberts for special details so these
23 expenses are offset by the revenue collected by billing for these hours.
24

25 Vehicle Maintenance. Increased from \$15,000 to \$17,250 (+15%). We increased our patrol fleet
26 by one vehicle from seven cars to eight. Our maintenance budget request was increased to
27 account for the expected increase in maintenance costs.
28

29 Vehicle Conversions. Reduced from \$11,000 to \$7,500 (-32%). Last year we budgeted for three
30 vehicles but only replaced two. The future plan is to replace two squads each year. The chief
31 qualified this by saying that there may be years where three vehicles will need replacement when
32 the detective's car or chief's car needs to be replaced.
33

34 Professional Development. Increased from \$9,500 to \$24,000 (+252%). This increase is
35 primarily the result of our three full-time officer vacancies and the cost that we will incur to hire
36 and train them. The new officers may need to attend a 12-week police academy that can cost
37 anywhere from \$3,200 - \$5,000.
38

39 Recruitment and Employment Expenses. New line item. Budgeted at \$4,000, these will cover
40 the costs for recruiting and hiring part time police officers as well as civilian personnel.
41

42 Cell Phones. Increased from \$4,500 to \$5,400 (20%). The Village upgraded to smartphones to
43 enable them to send and receive email and access the Internet for weather updates and the like.
44 This will cover the increase in monthly data charges.
45
46

47 Gasoline. This is the largest consumable in the police department budget. This line item is
48 budgeted at the same level as last year (\$60,000). The chief stated that it might be okay to reduce
49 this line item based on current gasoline prices but we know oil prices are extremely volatile. The
50 chief recommended a conservative approach.

51
52 Uniforms. Increased from \$10,000 to \$13,000 (30%). There are currently 3 full-time officer
53 vacancies as well as part-time vacancies. Uniforms costs are about \$1,000 per officer.

54
55 Body Armor. Decreased from \$14,000 to \$3,000 (-77%). Body armor was purchased last year.
56 This year we will only purchase body armor for new officers that we hire during the year,
57 ranging in cost of between \$500 and \$700 per officer.

58
59 Radios. Not budgeted last year; this year at \$2,000. Our radio signals were disrupted by the
60 building construction. The solution is to install mobile radios at specific locations in our building
61 to facilitate two-way radio communication by officers inside.

62
63 Youth Program Expenses. Decreased from \$3,000 to \$1,500 (-50%). The chief stated that we did
64 not spend much of this line item in past years. The committee discussed ways in which the police
65 department could engage younger residents including support of community events such as the
66 "Touch a Truck" event at the Arboretum or a Barrington High School anti-drinking program.

67
68 Investigative Expenses. LEADS On-line. Increased from \$2,500 to \$4,000 (+60%). Chief Roman
69 asked for a subscription to "Leads Online" a service that will provide inter-state information
70 from pawn shops to locate missing property from victims and to help solve crimes.

71
72 Periodicals, Publications and Books. Increased from \$250 to \$500 (+100%). The chief stated that
73 there are a number of periodicals that can improve officer's specialty skills (like serious traffic
74 accident investigation, for example). He recommended subscribing to them.

75
76 Small Office Equipment. Increased from \$500 to \$1,750 (+350%) to be used to purchase
77 telephones for added locations in the police department including the booking room, two
78 sergeant's desks and the men's and women's locker rooms, and the conference room.

79
80 Computer Equipment. Decreased from \$7,500 to \$5,000 (-33%). The Police Department has a
81 four to five year replacement program for computer equipment to help avoid equipment failures
82 and stay responsibly current with new technology.

83
84 Vehicle Equipment. Decreased from \$25,000 to \$19,500 (-22%). This line item is decreased
85 because we plan to replace two vehicles instead of three. We also plan to use this line item to
86 begin the replacement of the in-car laptop computers with tablets at the vehicle changeover
87 times.

88
89 Vehicle Purchases. Decreased from \$77,300 to \$56,000 (-28%). Last year this line item provided
90 for the purchase of three patrol vehicles. This year, this line item is budgeted to fund the
91 replacement of two police patrol vehicles at \$28,000 each.

92

93 QuadCom Dispatching. Increased from \$166,000 to \$178,500 (+7.5%). The increase is for
94 personnel services and general operating expenses at QuadCom.

95
96 President McCombie complimented the chief on the memo that accompanied the budget. She
97 stated that it answered many questions trustees might have. The committee did not have any
98 additional questions for the chief. Trustee Abbate stated that he would like to hold off until the
99 next meeting to ask for a motion to accept the police department proposed budget so that Trustee
100 Guranovich has a chance to look at it. No action was taken with regard to the FY15-16 budget.

101
102 Old Business
103 The chief updated the committee members on personnel. The Police Commission has completed
104 all of its interviews with full-time police officer candidates. 33 candidates passed both the
105 written and oral portions of the exam and the Commission is pleased with many of them. The
106 chief stated that the polygraph exams and pre-employment backgrounds are beginning to get
107 underway. According to the Police Commission Rules & Regulations, all candidates must
108 undergo a polygraph exam and pre-employment background before the final register may be
109 posted. Trustee Stagno asked if there were a more cost-efficient way to manage the hiring
110 process instead of completing backgrounds on *all* candidates before anyone could be hired. The
111 chief responded that they are bound by the Commission's Rules & Regulations as currently
112 written, which requires that they must conduct backgrounds on all candidates. He added the
113 Commission is considering making changes to the rules that would make the process more cost-
114 effective but, unfortunately, this group of applicants is bound by the current rules.

115
116 Chief Roman informed the committee that part-time Officer Reiter was sworn in on Monday
117 (Feb. 2) and has begun his field training. The chief also stated that he has an interview tomorrow
118 with another potential part-time officer candidate.

119
120 Chief Roman stated that he expects to make a conditional offer of employment recommendation
121 for the records clerk position to the Board of Trustees by next week's meeting. The position has
122 been vacant since last August.

123
124 Chief Roman briefed the committee on the recent residential burglaries that happened in the
125 Spring Creek and Forest Knoll subdivisions. The residences were burglarized during the
126 daytime. The committee discussed the CTY communication that the chief sent out to residents
127 via electronic devices (phone, text, or email). The message alerted residents to the burglaries.
128 Discussion took place about the fact that many residents did not receive the message. President
129 McCombie said that they have contacted the vendor to see what the problem is. Chief Roman
130 stated that enrollment in the CTY program is voluntary and must be initiated by the resident so it
131 is possible that many people are not enrolled. Trustee Abbate suggested getting a list of the
132 subdivisions that do not have homeowner's associations and to try and make contact with
133 individual residents to get them enrolled.

134
135 New Business
136 None.

137

138 Trustee Cohen motioned, and Trustee Abbate seconded, to adjourn the meeting. Meeting
139 adjourned at 5:35 pm.

140

141 Respectfully submitted,

142 Mary Lampugnano, Recording Secretary

143

144 The February 5, 2015 minutes were accepted on _____, 2015.

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