

1 Minutes of the meeting of the
2 South Barrington Public Safety Committee
3 Thursday, October 2, 2014
4

5 Chairman Abbate called the Public Safety Committee meeting to order at 4:40 pm. Present:
6 Trustee Joe Abbate, and Trustee Steve Guranovich. A quorum was present. Trustee Therese
7 DeSerto-Cohen was absent. Also present were Chief Tom Roman, Village President Paula
8 McCombie, and Village Trustee Bernie Kerman.

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10 Trustee Guranovich motioned to accept the minutes of the September 4, 2014 regular meeting as
11 written. Seconded by Trustee Abbate, the motioned carried by voice vote.

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13 Police Department Policy Manual. Chief Roman briefed the committee on the status of the
14 Lexipol policy manual and asked for their approval it.

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16 The new manual was implemented in the police department effective September 1, 2014. Chief
17 Roman stated that it is a comprehensive, state specific, best practices manual for police
18 departments. The vendor, Lexipol, creates and updates the document based on best practices and
19 state law; individual police departments edit it to their specific needs and tastes. For example, the
20 chief stated, Lexipol has a Taser and K-9 dog handling policy. Since South Barrington does not
21 employ either one, we do not have a policy regarding them.

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23 The chief stated that each policy was carefully reviewed by both the deputy chief and him, and
24 he is confident that it is the appropriate policy manual for South Barrington. Village President
25 McCombie added that she was given a working copy of the manual last summer and took the
26 time to read the entire manual. She stated that when she was through, she sat down with the chief
27 who answered all of her questions. She stated that she is satisfied with the policy manual.

28
29 The chief talked about the training component of Lexipol. The daily training exercises that are
30 produced by Lexipol have been viewed by officers each day for over a year now. They have
31 become part of their daily activity and most can be viewed in the squad cars. The exercises are
32 short (no more than 10 minutes) and reiterate department policy paying special attention to low
33 occurrence-high risk scenarios for officers.

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35 Chief Roman also stated that the policies are updated regularly; normally every six months but
36 more often if necessary. Trustee Guranovich asked how they can expect the Board to approve the
37 policy manual if it changes so regularly. Chief Roman stated that he already spoke to the
38 Village's attorneys who advised him that the Board could approve the policy manual annually
39 and allow for the changes to be made throughout the year.

40
41 Trustee Guranovich motioned to accept the new police department policy manual and
42 recommend acceptance by the full Board of Trustees. Seconded by Trustee Abbate; the motion
43 carried by voice vote.

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45 Personnel Update. Chief Roman updated the committee on several personnel matters in the
46 police department.

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48 1. The Records Clerk position advertisement yielded several hundred responses. Chief
49 Roman has narrowed the pool down to seven candidates who were interviewed last week.
50 The chief will recommend three of those candidates to interview with the Village
51 President.
52 2. Officer Lang officially assumed the Detective's position in Investigations on Oct. 1.
53 3. Sergeant Eaton and Officer Kaepplinger are both retiring in November (November 15
54 and 16, respectively).
55 4. Bryant Haniszewski will be promoted to the rank of sergeant in November.
56 5. Officer Rycraft, who has been on convalescent leave for over a year, is scheduled to
57 return to work on December 1.
58 6. The Police Commission has changed its Rules and Regulations regarding the procedure
59 for recruiting and hiring part-time officers. The chief stated that the new process is
60 streamlined and will enable the Commission to move quickly when a qualified candidate
61 is identified.

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63 Old Business

64 None.

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66 New Business

67 None.

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69 There being no further business, Chairman Abbate called for a motion to adjourn the meeting
70 before trustees take a tour of the new police department facility. Trustee Guranovich motioned,
71 and Trustee Abbate seconded, to adjourn the meeting. Meeting adjourned at 5:15 pm and trustees
72 toured the new facility.

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74 Respectfully submitted,
75 Mary Lampugnano, Recording Secretary

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78 The October 2, 2014 minutes were accepted on _____, 2014.

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