

VILLAGE OF SOUTH BARRINGTON

30 South Barrington Road
South Barrington, IL 60010

PUBLIC WORKS COMMITTEE MINUTES

TUESDAY, JUNE 24, 2014

AT 1:00 P.M.

CALL TO ORDER

Chairman Kerman called the meeting to order at 1:00 p.m.

ROLL CALL

Committee Members present: Chairman Kerman, Trustee Matuska & Trustee Abbate

Staff present: Administrator Masciola, Village Engineers Ambrose & Grieves

Others Present: Village President McCombie, Finance Officer Bodie, John Sheaffer, Jason Fowler and
Stephanie Johnson of Sheaffer & Roland

UTILITY OPERATOR INTERVIEWS

1) Sheaffer & Roland Consulting Engineers

Chairperson Kerman introduced John Sheaffer. Sheaffer & Roland were the original Water Treatment Plant Operators. Mr. Sheaffer reviewed their history with the Village and his understanding of why the two parted ways. He said price escalators were built into the 2007 contract, prior to the economic crash, in anticipation of growing responsibilities in The Woods and The Arboretum. Finance Officer Bodie, also, explained reasons for the contract not being renewed. Mr. Fowler listed certain items noted on his walk thru that will require attention, i.e., flow meter for the lift station displaying gallons that were out of line, hydro nomadic tank level sensor (compressor was on OFF mode, not AUTO mode), meter on brine system, etc. The facility looked well kept and clean. With regard to hydrant flushing, Mr. Fowler said the high service fire pumps do not appear to have had much service time and that he had brought that concern to the Administrator's attention. Engineer Grieves agreed with Mr. Fowler's assessment. Mr. Fowler said daily reports will be generated and live personnel would be at the Treatment Plant 7 days a week. The Administrator said a small lift station servicing the Village Hall is not included in the contract but will be added. When asked by the Administrator, Mr. Fowler expounded on subcontractors used by Sheaffer & Roland with reference to additional expenses. Mr. Sheaffer said, "If a physical body went out at 2 am (to reset a pump station), it would not be an extra, as long as it's our people. But if there was something broken in the pump station, we would use G. Snow to pull the pump and then send the pump out to the manufacturer." (This is an extra.) The Administrator asked about the SCADA password. Sheaffer & Roland never had the password. The Finance Officer asked what the differences in services will be as this contract is half the previous one. Mr. Sheaffer answered, "You shouldn't notice any difference." Mr. Fowler said, with regard to spending, Sheaffer & Roland understands the Village Board is elected and represents taxpayers. Mr. Fowler said travel time day-to-day, seven days a week, are included in the contract price.

Sheaffer & Roland exits at 2:07 p.m.

Town & Country Utilities, Inc.

Jennifer Olsen, Richard Ledgerwood, Mark Gendusa and Steve Gendusa introduced themselves to the Committee. Steve Gendusa, President, gave the history of the company and said Town & Country Utilities started in Illinois started 13 years ago. Prior to that, they were Town & Country Utilities out of Indiana. At that time they operated land treatment water & sewer systems in Chicagoland and direct discharge systems in Indiana. Prior to that, they operated waste water systems and well systems for Sheaffer & Roland.

Trustee Stagno arrives at 2:13 p.m.

Finance Officer Bodie asked about their experience with Badger Meter & Orion Transponder installs and also Mag Meters. Mark Gendusa said they install meters on all their sites. Chairman Kerman asked about anticipated hours spent daily at the Treatment Plant. Steve Gendusa said approximately 3 – 4 hours daily and it would always be a certified operator working at the Treatment Plant. The Administrator said a small lift station servicing the Village Hall was not in the contract but will be added and is coming online soon. The Administrator asked about their subcontractors, who would pull pumps when necessary and who the primary contact person at Town & Country would be for Village residents and businesses with water quality issues. Steve Gendusa said G. Snow & Sons would be responsible for underground projects deeper than 10 feet. With regard to pump maintenance, Town & Country tries to stay with the manufacturer's reps whenever possible, especially for newer equipment but that they, Town & Country, can pull pumps with a backhoe. Mark Gendusa would likely be the point of contact for those issues.

Town & Country leaves at 2:45 p.m.

The Committee discussed past use of chemicals added to the sanitary system, invoicing for these chemical infusions and reporting holdups. They also discussed class certification requirements needed to operate the Water Treatment Plant, proactive vs. reactive approaches of the two companies, blue collar/white collar type differences, and contract bid proposals.

A MOTION TO RECOMMEND THE VILLAGE BOARD APPROVE SHEAFFER & ROLAND, INC. FOR OPERATION AND MANAGEMENT OF THE VILLAGE'S SEWER AND WATER FACILITIES was made by Trustee Abbate. Trustee Matuska seconded the motion. Motion passed by unanimous vote.

Chairman Kerman said Toll Brothers, Inc. (TBI) is turning over all operations of The Regency to The Regency on September 23, 2014. TBI said they would be picking up all costs for the turn over including legal fees, inspection of property, clubhouse campus, etc.

AGENDA ITEMS

1) **Discussion of MWRD Letter of Intent Fee Structure**

The Administrator stated at the last meeting the Committee adopted, by reference, the MWRD Watershed Management Ordinance. Northbrook, he said, is the only other community going through the process of becoming an authorized municipality. Engineer Phipps suggested the Village adopt the MWRD Fee Structure now and, if needed, review fees in the future. The Village Board can amend the Fee Structure at anytime.

A MOTION TO RECOMMEND THE VILLAGE BOARD APPROVE THE MWRD LETTER OF INTENT FEE STRUCTURE was made by Trustee Abbate. Trustee Matuska seconded the motion. Motion passed by unanimous vote.

2) **Water & Wastewater Interim Operations Assistance Work Order Amendment #1 – JULIE Locates Costs**

Engineer Grieves described JULIE Locates. Trustee Abbate initiated conversation on factors for unanticipated high numbers of locates. Engineer's Grieves and Ambrose explained Baxter & Woodman is seeking compensation for water & sewer locates they physically went out and marked in the public right-of-way. Finance Officer Bodie said locates have always been a part of the contract, explained that spring time may likely be the peak season for locates and expounded on her memo in the packet. The Committee decided to table Work Order Amendment #1 until after the new operator is hired.

Finance Officer Bodie exits at 3:45 p.m.

3) **Air Release Valve and Vault Project Update and Pay Request #1 and Change Order #1**

The Administrator said Berger Excavating has completed installation of four new air release valves on the Bartlett Road Force Main outside of the Village. The Village Engineer recommends holding a retainer of

\$6006.79 until the Village receives final sign off from Cook County Forest Preserve District and certain restoration work issues are completed.

A **MOTION TO RECOMMEND THE VILLAGE BOARD APPROVE PARTIAL PAYMENT OF \$54,061.09 TO BERGER EXCAVATING** was made by Trustee Abbate. Trustee Matuska seconded the motion. Motion passed.

The Administrator said not all work included in the original contract was needed so a Change Order in the amount of \$60,067.88 will need to be approved and signed by the Village President.

A **MOTION TO ACCEPT CHANGE ORDER #1 IN THE AMOUNT OF \$60,067.88** was made by Trustee Abbate. Trustee Matuska seconded the motion. Motion passed.

Engineer Grieves reminded the Committee about the ductile iron pipe coupons that were sent out for evaluation. Paul Hanson of the Ductile Iron Pipe Research Association was thrilled at how healthy the pipe coupons look. There are no signs of corrosion at this time. He will send a summary report.

Trustee Abbate needs to modify his motion on Change Order #1.

A **MOTION TO MODIFY HIS FIRST MOTION AND RECOMMEND THE VILLAGE BOARD APPROVE CHANGE ORDER #1 IN THE AMOUNT OF \$60,067.88** was made by Trustee Abbate. Trustee Matuska seconded the motion. Motion passed.

4) 2014 Road Improvement Program Pay Request #2 – Schroeder Asphalt Services, Inc.

The Administrator said Baxter & Woodman Engineers is suggesting a payment of \$396,790.22 for work completed. Project construction is 90 – 95% complete. Final restoration and most of the sign work still needs to be completed. Village President wants the Building Officer to look at completed work.

A **MOTION TO RECOMMEND THE VILLAGE BOARD APPROVE 2014 ROAD IMPROVEMENT PROGRAM PAY REQUEST #2 – SCHROEDER ASPHALT SERVICES, INC. IN THE AMOUNT OF \$396,790.22** was made by Trustee Matuska. Trustee Abbate seconded the motion. Motion passed.

5) 2013 Road Improvement Program Final Pay Request – J. A. Johnson

The Village Engineer recommends final payment. The Village President initiated discussion on an issue at Revere and Trenton with regard to a trench and storm sewer. The Committee decided to hold final payment until issues are completed and revisit final payment at the next Public Works meeting.

STAFF REPORTS

Building Officer

None

Village Engineer – Baxter & Woodman Engineering

1) Monthly Update

The Village Engineer said The Village Enclave appears ready to begin construction soon. The Administrator said we need to check on the Letter of Credit.

Engineer Grieves said Keith Benson has been busily working at the Water Treatment Plant. She extended an apology on his behalf for the transducer mix-up and said the Village will not be billed for his time to switch them out as it was Baxter & Woodman's error.

Engineer Grieves told the Committee that she has gathered information regarding water conservation plans from several neighboring communities: Algonquin, Elgin, Evanston, Hoffman Estates and Schaumburg. She will have that information available when the Committee is ready to revisit that topic.

Village Administrator

The Flight Maintenance Pump Agreement is in place and Flight looked at both pumps at the Bartlett Road Lift Station. One pump needs work. They also reported a lot of grease in the Lift Station so a proposal, reflecting two prices, will be brought to the Committee for cleanout of all four lift stations.

The Administrator said the President and Trustees have been invited to tour the new recycling plant. Several members are interested. The Village President said a tour in the fall would be nice.

Trustee Stagno asked about the status on the Covered Bridge and shared about a conversation with a resident. The Committee discussed an email this resident sent to all Trustees. The Village President said the Building Officer is putting together a letter regarding the Covered Bridge which will include documentation.

NEW BUSINESS

Trustee Matuska shared that core samples were taken from the lot next door and that the man used his driveway to access the vacant lot. He asked if anyone might know who the man was. It was suggested that Trustee Matuska ask the Building Officer based on a recent conversation he had with a resident regarding her vacant lot.

OLD BUSINESS

The Village President asked the Administrator what date Toll Brothers is no longer responsible for equipment. He said the maintenance bond for the Bartlett Road Lift Station is up July 14, 2014. He has met with Jim Hepler of Toll Brothers. The Administrator has submitted the bill for the \$30,000.00. He's also put in a request for the sewage grinder, at least \$25,000.00, and some work on another pump that Flight inspected. Jim Hepler told the Administrator that Toll Brothers would pay. The Village President asked Engineer Grieves to assistance the Administrator with Toll Brothers.

The next Public Works meeting will be July 15, 2014 at 1:00 p.m.

The Village President said she, Janet Agnoletti and Karen Darch were interviewed by The Daily Herald regarding the BACOG Water Study. The article is on the front page of the paper today.

ADJOURNMENT

At 4:39 p.m. Trustee Matuska made a motion to adjourn, seconded by Trustee Abbate. Motion passed by unanimous vote.

Respectfully Submitted,
Marcia Landin, Village Secretary