

VILLAGE OF SOUTH BARRINGTON

30 South Barrington Road
South Barrington, IL 60010

PUBLIC WORKS COMMITTEE MINUTES

TUESDAY, APRIL 29, 2014

AT 1:00 P.M.

CALL TO ORDER

Chairman Kerman called the meeting to order at 1:03 p.m.

ROLL CALL

Committee Members present: Chairman Kerman, Trustee Matuska & Trustee Abbate

Staff present: Administrator Masciola, Building Officer Wolfel, Village Engineers Ambrose & Grieves and Keith Benson

Village President and Trustee Stagno arrive at 1:10 p.m.

BAXTER & WOODMAN – Sewer and Water System Monthly Update

Engineer Grieves gave an overview of the Water/Wastewater Systems Operation reports and said Mr. Benson may have found the SCADA password. She then gave a status report on inspections being done on the air release vaults. Chairperson Kerman mentioned Chaco Court residents are seeing sediment in their water. Engineer Grieves and Mr. Benson have spoken about this issue. He believes it is most likely due to the waterlines needing to be flushed.

AGENDA ITEMS

1) Engineering Services Master Agreement – Referral to Legal and Human Resources Committee

The Administrator talked about the proposed blue highlighted changes in the Engineering Services Master Agreement. Trustee Stagno expressed thoughts on that Agreement, the current practice of securing Engineering Service fees, the wide variation of fee costs being submitted, etc. Discussion ensued. Trustee Abbate said projects must first come out of Public Works and then go on to the Legal Committee who will establish procedures.

A **MOTION TO REFER THE ‘ENGINEERING SERVICES MASTER AGREEMENT’ TO LEGAL AND HUMAN RESOURCES COMMITTEE FOR REVIEW** was made by Trustee Abbate. Trustee Matuska seconded the motion. Motion passed by unanimous vote.

2) Operation & Management Agreement of the Water Treatment Plant and the Water & Sewer Systems

The Administrator referred to the redline version of the existing Operation and Management Agreement. The intent of the interim work order with Baxter & Woodman was to more clearly define the parameters of the new agreement. The agreement will be sent to three potential contractors including Baxter & Woodman. Discussion turned to hydrant flushing. Engineer Grieves detailed the process saying different areas may require a different frequency of flushing. She explained different options available to the Village for hydrant flushing. The Engineer said there have been 189 J.U.L.I.E. locates from February 10th to April 15th. Discussion ensued.

A **MOTION TO REFER THE OPERATION AND MANAGEMENT AGREEMENT OF THE WATER TREATMENT PLANT AND THE WATER AND SEWER SYSTEMS TO LEGAL**

AND HUMAN RESOURCES COMMITTEE FOR REVIEW was made by Trustee Abbate. Trustee Matuska seconded the motion. Motion passed by unanimous vote.

3) Discussion of MWRD Watershed Management Ordinance, Intergovernmental Agreement and Exempt Projects List

The Administrator gave an update on properties added to the Existing Development Plans List.

A **MOTION TO RECOMMEND THE VILLAGE BOARD APPROVE REVISED ‘MWRD EXISTING DEVELOPMENT PLANS LIST’** was made by Trustee Matuska. Trustee Abbate seconded the motion. Motion passed.

4) Engineering Services Work Order Intern Culvert Study and GIS Layers

Engineer Ambrose described services provided in the Work Order for the stormwater drainage system, street signs and water system infrastructure. Building Officer clarified that it would include The Arboretum, The Woods Subdivision, Autumn Leaves Memory Care Facility and, possibly down the road, The Enclave Subdivision. The Committee compared Baxter and Woodman’s Work Order to the Culvert/Stormwater Management Program being offered by Nancy Schumm through Ruckert-Mielke. Discussion ensued.

A **MOTION TO RECOMMEND THE VILLAGE BOARD APPROVE BAXTER AND WOODMAN’S ‘GIS ASSET INVENTORY ADDITION – 2014’ WORK ORDER NOT TO EXCEED \$30,000.00** was made by Trustee Abbate. Trustee Matuska seconded the motion. Motion passed.

5) Parkway Tree Discussion – Ash Tree Removals and Fall Planting Program

The Administrator said the Committee needs to begin planning for removal of more dead trees and fall replanting program. The Village also needs to check on the condition of the 850 treated trees and select trees for the next round of Tree Age treatments, etc. Discussion ensued.

President McCombie discussed steps for enforcing the Coal Tar Ordinance that prohibits the application of products containing coal tar. The Committee needs to consider a licensing or permitting process for contractors.

6) Village Hall Utilities Improvements Work Order Amendment #1

Engineer Ambrose explained additional utility inspection services requested in Amendment #1 to Work Order. President McCombie requested two (2) separate Work Orders. Amendment #1 should only include ‘Additional Utility Inspection Services’ at \$6,000.00 for a new total of \$25,900.00. The second work order should include the Village Parking Lot quantities clarifications in the amount of \$5,000.00. Discussion ensued.

A **MOTION TO RECOMMEND VILLAGE BOARD APPROVE VILLAGE HALL UTILITIES IMPROVEMENTS WORK ORDER AMENDMENT #1 AS MODIFIED TO INCLUDE ‘ADDITIONAL UTILITY INSPECTION SERVICES’ IN THE AMOUNT OF \$6,000.00, NEW TOTAL NOT TO EXCEED \$25,900.00** was made by Trustee Matuska. Trustee Abbate seconded the motion. Motion passed.

A **MOTION TO RECOMMEND VILLAGE BOARD APPROVE \$5,000.00 COMPENSATION TO BAXTER & WOODMAN FOR THE PARKING LOT QUANTITIES CLARIFICATIONS** was made by Trustee Matuska. Trustee Abbate seconded the motion. Motion passed.

7) 2014 Road Improvement Program – Asphalt Patching Discussion

Engineer Ambrose highlighted potholes/patching and drainage issues that were gathered from a list generated by homeowners. The Building Officer and Brad Stoecker of Baxter & Woodman went and inspected each reported location. The Committee discussed these reported issues along with other community drainage concerns. The Committee approved the replacement of a rusted culvert due to a hole in the pavement on Windemere at a cost of \$4,500.00.

Village President McCombie leaves at 3:43 p.m.

STAFF REPORTS

Building Officer

None

Village Engineer – Baxter & Woodman Engineering

1) Monthly Update

The Engineer gave an update on certain Monthly Report items and initiated conversation on hydrant flushing for The Arboretum and The Woods Subdivision.

A **MOTION** TO AUTHORIZE BAXTER & WOODMAN ENGINEERING TO BEGIN A HYDRANT FLUSHING PROGRAM, DETERMINING SPECIFIC HYDRANTS WITH GUIDANCE FROM THE VILLAGE, NOT TO EXCEED \$12,000.00 was made by Trustee Abbate. Trustee Matuska seconded the motion. Motion passed.

Village Administrator

The Administrator said the Village still needs to make decisions on portions of the new MWRD Watershed Management Ordinance. He highlighted specific aspects for the Committee Members.

NEW BUSINESS

None

OLD BUSINESS

None

The next Public Works meeting will be May 20, 2014 at 1:00 p.m.

ADJOURNMENT

At 3:51p.m. Trustee Matuska made a motion to adjourn, seconded by Trustee Abbate. Motion passed by unanimous vote.

Respectfully Submitted,
Marcia Landin,
Village Secretary