

VILLAGE OF SOUTH BARRINGTON
30 South Barrington Road
South Barrington, IL 60010

PUBLIC WORKS COMMITTEE MINUTES
TUESDAY, APRIL 1, 2014 AT 8:30 A.M.

CALL TO ORDER

Chairman Kerman called the meeting to order at 8:33 a.m.

ROLL CALL

Committee Members present: Chairman Kerman, Trustee Matuska & Trustee Abbate

Staff present: Administrator Masciola, Building Officer Wolfel, Village Engineers Ambrose & Phipps and Keith Benson

Others present: Village President McCombie

APPROVAL OF PUBLIC WORKS MEETING MINUTES OF MARCH 11, 2014

A **MOTION TO APPROVE MINUTES OF MARCH 11, 2014** was made by Trustee Matuska. Trustee Abbate seconded the motion. Motion passed by unanimous vote.

Trustee Stagno arrives at 8:38 a.m.

BAXTER & WOODMAN – Sewer and Water System Monthly Update

Keith Benson handed out a lab test report sheet said that he has sent samples out for hardness testing. Hardness levels are gradually lowering and residents are pleased. Discussion commenced regarding the missing password. President McCombie will make a call as there has been no response to others calls. As a last resort, the system can be wiped clean to start over. President McCombie said Toll Brothers may have the password as the Water Treatment Plant was initially their property. Mr. Benson will follow-up with Chris Nickel at Toll Brothers.

Mr. Benson said other issues keeping the system from being fully automatic are the non-working pressure relief valve for the brine line and the mag meter, which blew during the power outage on 12/13/13 when the Toll Brothers contractor cut power lines. Since 12/13/13, the fire/intrusion alarm at the Water Treatment Plant has been working intermittently and there are ongoing problems with the fax and phone lines. Mr. Benson said one of the two brine pumps is out for repair and then proceeded to update the Committee on different projects included on the daily reports. Discussion ensued.

President McCombie asked about Baxter & Woodman's desire to discuss monthly costs. Discussion ensued.

AGENDA ITEMS

1) **FY 2014 – 2015 Sewer and Water System Improvements**

The Administrator talked about the 'Recommended Improvements and Associated Costs' spreadsheet submitted by Engineer Grieves including amendments added by him. Shaded areas indicate items completed. All of these costs have been incorporated into the upcoming fiscal budget. The Committee discussed items to be done and in what order.

A **MOTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO ORDER MAG METER INCLUDING INSTALLATION FOR \$4,020.00** was made by Trustee Abbate. Trustee Matuska seconded the motion. Motion passed by unanimous vote.

A **MOTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO REPLACE THE PRESSURE REDUCING VALVE** was made by Trustee Abbate. Trustee Matuska seconded the motion. Motion passed by unanimous vote.

A **MOTION AUTHORIZING WORK ON THE FLORIDE FEED PUMP, CHLORINE FEED PUMP, BRINE PUMP LINES SUPPORT, AND CHEMICAL FEED SCALES WITH ANY REMAINDER FUNDS FROM THE CURRENT FISCAL YEAR BUDGET** was made by Trustee Abbate. Trustee Matuska seconded the motion. Motion passed by unanimous vote.

Engineer Ambrose suggested having a 10 – 15% contingency in the budget for items that come up which are not listed. Discussion followed.

K. Benson leaves at 10:15 a.m.

2) Review of Public Works Draft FY2014/15 Budget

The Administrator said \$15,000.00 was added to increase budget line ‘Engineering Services – Project’ to \$35,000.00.

A **MOTION TO INCREASE ‘ENGINEERING SERVICES – PROJECT’ TO \$35,000.00** was made by Trustee Abbate. Trustee Matuska seconded the motion. Motion passed.

3) 2014 Road Improvement Program Construction Engineering Work Order

The Administrator passed out multiple documents including an amended Agreement between the Village of South Barrington and Baxter & Woodman for the furnishing of Professional Construction Engineering Services for the 2014 Road Improvement Program. Trustee Stagno highlighted certain paragraphs that pertain to the Engineers responsibilities and discussion ensued. Trustee Matuska suggested that at some point the Village could implement a financial claw back inclusion in future Village contracts. Discussion ensued.

A **MOTION TO APPROVE AGREEMENT BETWEEN VILLAGE OF SOUTH BARRINGTON AND BAXTER & WOODMAN FOR THE FURNISHING OF PROFESSIONAL CONSTRUCTION ENGINEERING SERVICES FOR THE 2014 ROAD IMPROVEMENT PROGRAM (#436544.3) AMENDING PAGE 13, ITEMS A, B & C** was made by Trustee Matuska. Trustee Abbate seconded the motion. Motion passed.

4) Discussion of MWRD Watershed Management Ordinance, Intergovernmental Agreement and Exempt Projects List

The Committee agreed to the projects listed in the packet. President McCombie said to forward the Development Plans List for action at the April Village Board meeting. She directed the Administrator to contact the Developments to request supporting documentation necessary to submit to MWRD. She also directed Engineer Phipps to draft a letter for her to sign as written proof of preliminary approval by the Village.

5) Stormwater Regulations Update Work Order

Engineer Phipps said the Village must adopt the Watershed Management Ordinance and submit a signed Intergovernmental Agreement to MWRD to become an authorized Municipality. He listed other regulations the Village must comply with in order to qualify. Engineer Phipps described the options in the Stormwater Regulations Update Work Order. The Administrator was directed to contact the Village Attorney regarding documents that need to be approved at the April 10, 2014 Board meeting.

A **MOTION TO RECOMMEND VILLAGE BOARD APPROVE A REVISED WORK ORDER SELECTING ‘RECOMMEND UPDATES’ AND ‘DRAFT SPECIFIC CHANGES’ FOR \$7,000.00** was made by Trustee Abbate. Trustee Matuska seconded the motion. Motion passed.

6) Building Officer Recruitment

The Building Officer is interested in working part-time. The Committee discussed advertising the position, description of job responsibilities, experience, certifications and degrees, etc.

STAFF REPORTS

Building Officer

None

Village Engineer – Baxter & Woodman Engineering

1) Monthly Update

Engineer Ambrose said the 2014 Road Program contracts have been submitted to Schroeder.

Village Administrator

1) Electric Aggregation Renewal and Ordinance

The Administrator reviewed ‘Estimated Savings’ sheets distributed to the Committee members. To date there has been a \$1.2 million dollar savings for the residents and businesses in the current program. The Administrator referred to the ordinance that would authorize David Hoover of NIMEC to go out for renewal bids. President McCombie directed the Administrator to check aggregation rates thru the Mayor’s Caucus.

A **MOTION TO FORWARD ORDINANCE TO THE VILLAGE BOARD FOR APPROVAL** was made by Trustee Abbate. Trustee Matuska seconded the motion. Motion passed.

NEW BUSINESS

1) Discussion of Culvert/Stormwater Management Program

Nancy Schumm, Environmental Consultant, works with Ruekert-Mielke and is currently working as Project Manager on a North Barrington project. She shared information on a comprehensive program to resolve culvert issues and collect data from the community. Ms. Schumm highlighted different aspects of the Management Program being offered to South Barrington, including field data gathered by interns. Discussion developed. President McCombie asked Engineer Ambrose for a price comparison on select services that are also being offered by Ms. Schumm’s program.

*Nancy Schumm leaves at 11:10 a.m.

2) Date for Water Treatment Plant Field Trip

The Committee will meet at the Water Treatment Plant on April 9, 2014 at 2:00 p.m.

3) Natural Gas Aggregation Plans and availability

The Administrator has not heard of any plans. Trustee Matuska will search Google for plans.

The next Public Works meeting will be April 29, 2014 at 1:00 p.m.

ADJOURNMENT

At 1:45 p.m. Trustee Abbate made a motion to adjourn, seconded by Trustee Matuska. Motion passed.

Respectfully Submitted,
Marcia Landin, Village Secretary