

## **VILLAGE OF SOUTH BARRINGTON**

30 South Barrington Road  
South Barrington, IL 60010

### **PUBLIC WORKS COMMITTEE MINUTES** **TUESDAY, FEBRUARY 18, 2014 AT 1:00 P.M.**

#### **CALL TO ORDER**

Chairman Kerman called the meeting to order at 1:05 p.m.

#### **ROLL CALL**

Committee Members present: Chairman Kerman and Trustee Matuska

Staff present: Administrator Masciola, Building Officer Wolfel, Village Engineer Ambrose, Emergency Management Coordinator (EMC) Munao, Keith Benson & John Szwedo of Baxter & Woodman

Others present: Village President McCombie, Trustee Stagno and Mark Hillyer of Benchmark Sales & Service

#### **APPROVAL OF PUBLIC WORKS MEETING MINUTES OF JANUARY 21, 2014**

A MOTION TO APPROVE MINUTES OF JANUARY 21, 2014 SUBJECT TO THE ADDITION OF TRUSTEE STAGNO AS PRESENT was made by Trustee Matuska. Chairperson Kerman seconded the motion. Motion passed by unanimous vote.

#### **BAXTER & WOODMAN** – Sewer and Water System Monthly Update

Engineer Ambrose introduced Baxter & Woodman employees Keith Bensen and John Szwedo. Mr. Bensen gave a summary of different matters he has addressed at the Water Treatment Plant since taking over on-site operations from Manhard Consulting in February 2014. Issues include non-working heater in the chemical room, clearing snow & ice off outdoor water hydrants, control panels, hatches, etc., remedying general facility neglect, fax & phone lines and the alarm dialer, additional support needed for brine pipes on ceiling, necessary repair of brine Mag meter, etc.

Trustee Abbate arrives at 1:17 p.m.

The Committee discussed topics including missing water hydrant caps, water softener timing process with regard to regeneration, water hardness/softness with regard to resident concerns, sampling of media, utility locates, etc. Administrator Masciola will call Town & Country to see if they know the password to the Sensadyne System.

EMC Munao explained creation of the ‘Threat and Hazardous Identification and Risk Assessment’ (THIRA) document process as it pertains to an Emergency Operating Plan for Village sewer and water capabilities. Baxter & Woodman will be involved in the formation of this document.

Administrator Masciola discussed the Operation Activity Logs and Daily Reports submitted by Mr. Bensen and Hank Martin. Discussion ensued.

#### **AGENDA ITEMS**

##### 1) Lift Station Pump Discussion

Administrator Masciola introduced Mark Hillyer and said the two of them have worked together at the Poplar Creek, Wood Oaks and Bartlett Road Lift Stations. Pictures taken of a pump Benchmark worked on were handed out. Mr. Hillyer described work completed to refurbish the pump, etc. Mr. Szwedo described benefits of preventative maintenance and handed out the ‘Xylem TotalCare

Preventative Maintenance Agreement Proposal' from Flygt. EMC Munao tied deterioration in the ductile iron pipes to early corrosion in these pumps. Mr. Szwedo initiated discussion on chemicals being added to the system at the Lift Stations. President McCombie is favorable and would like to look into this option. Discussion ensued.

EMC Munao leaves at 2:15 p.m.

Administrator Masciola initiated discussion on rebuilding and shelving a standby replacement pump versus renting one should a need arise. Discussion of pros and cons ensued. The Committee agreed renting a standby pump is more efficient than storing one on the shelf. The Committee also discussed the need for cleaning out all wet wells once a year.

A **MOTION** TO APPROVE A MAINTENANCE AGREEMENT FOR PUMPS AFTER PRICING IS SECURED FOR MULTIPLE PUMPS was made by Trustee Abbate. Trustee Matuska seconded the motion. Motion passed by unanimous vote.

Keith Benson, John Szwedo and Mark Hillyer leave at 3:00 p.m.

2) Refuse Collection Contract

Frank Hillegonds of Groot Industries joins the Committee. Administrator Masciola said the current refuse collection contract deadline is April 30, 2014 and formal Board action needs to take place in the near future with regard to extending the Groot contract as described in the letter dated February 18, 2014 that he handed out to the Committee. Discussions ensued on recycling and refuse cart options, rate increases, going out for bids, etc. Discussion will carry forward to the next Public Works meeting.

Frank Hillegonds leaves at 3:35 p.m.

Trustee Abbate initiated conversation on going out for bids. Administrator Masciola shared information from other municipalities and prior conversations he has had with Mr. Hillegonds. The Committee requested Administrator Masciola negotiate a five year contract with a two year rate freeze with Mr. Hillegonds.

President McCombie leaves at 3:40.

3) Prevailing Wage Discussion for Surveyors

Engineer Ambrose explained that a new classification was added to the Prevailing Wage Act by the Illinois Department of Labor effective October 1, 2013. He described how this will impact Village project costs and elaborated on a current lawsuit challenging this change. Discussion ensued.

EMC Munao returns at 3:50 p.m.

4) Covered Bridge Road Overhead Structure Evaluation

Engineer Ambrose reviewed alternatives. Trustee Matuska observed that Alternate #1 may incur additional costs affecting the final cost while Alternate #2 costs appear to be set.

Secretary Landin leaves at 4:00 p.m.

Committee Members discussed that the structure is private property on Village right-of-way. They also discussed Village icon status, a letter to residents, renovate vs. demolish, etc. The consensus of

the Committee is to demolish the structure if area homeowner's don't step in to take responsibility for necessary repairs.

Building Officer leaves at 4:20 p.m.

5) FY 2014/15 Public Works Budget

Administrator Masciola discussed the 2014 Road Improvement Project and different aspects of the Public Works Budget including the Emerald Ash Borer Program and GIS Mapping. The Committee also discussed the possibility of an Illinois Capital Program, Road Program Crack Filling, Penny and Witt Road intersection and the benefits of Baxter & Woodman taking over as operator of the Water Treatment Plant.

EMC Munao leaves at 4:40 p.m.

**STAFF REPORTS**

Building Officer

None

Village Engineer – Baxter & Woodman Engineering

1) Monthly Update

Engineer Ambrose will take the Willow Creek Church project off the list as it is complete.

Village Administrator

None

**NEW BUSINESS**

- 1) Administrator Masciola said a Parkway Tree Replacement Program will be discussed at future Public Works meetings.
- 2) Administrator Masciola said the Village Attorney Storino has talked to several Trustees regarding wording changes to the Air Release Valve & Vault Work Order. Engineer Ambrose offered a rebuttal to this wording modification. Much discussion ensued. The Committee discussed the responsibility of the Village Engineer to identify critical stages for inspection of the contractor's work. Administrator Masciola will talk to the Village Attorney regarding suggested adjustment to wording.

**OLD BUSINESS**

None

The next Public Works meeting will be March 11, 2014 at 1:00 p.m.

**ADJOURNMENT**

At 5:43 p.m. Trustee Matuska made a motion to adjourn, seconded by Chairperson Abbate. Motion passed by unanimous vote.

Respectfully Submitted,  
Marcia Landin  
Village Secretary