

1 MINUTES OF THE REGULAR MEETING OF THE PRESIDENT AND
2 BOARD OF TRUSTEES OF THE VILLAGE OF SOUTH BARRINGTON
3 Thursday, February 13, 2014 7:30 p.m.
4 South Barrington Village Hall 30 S. Barrington Road South Barrington, IL
5

6 **CALL TO ORDER**

7 President McCombie called the Board meeting to order at 7:35 p.m.

8 Deputy Clerk Linda Hooker took roll:

9 Present: President: Paula McCombie

10 Trustees: Joseph Abbate, Therese Cohen, Steve Guranovich,
11 Bernard Kerman, Louis Matuska, Anthony Stagno

12 Absent: None

13 A quorum was present. Also present were Village Administrator Mark Masciola, Building
14 Officer Ray Wolfel, Acting Police Chief Ray Cordell, and Village Attorney Don Storino.
15 President McCombie led the room in the Pledge of Allegiance.
16

17 **APPROVAL OF MINUTES**

18 **MOTION to APPROVE THE MINUTES OF THE JANUARY 9, 2014**
19 **REGULAR BOARD MEETING** was made by Trustee Cohen.

20 **SECONDED** by Trustee Guranovich.

21 There was no further discussion. By unanimous voice vote, the motion carried.
22

23 **WARRANTS AND VILLAGE FINANCIAL STATEMENTS**

24 **MOTION to APPROVE WARRANT RUN #1 IN THE AMOUNT OF**
25 **\$ 123,725.67** was made by Trustee Matuska.

26 **SECONDED** by Trustee Guranovich.

27 There was no further discussion. Roll call was taken:

28 **AYES:** Abbate, Cohen, Guranovich, Kerman, Matuska, Stagno

29 **NAYS:** (None)

30 **ABSTAIN:** (None)

31 **ABSENT:** (None)

32 Motion carried.
33

34 **MOTION to APPROVE WARRANT RUN #2 IN THE AMOUNT OF**
35 **\$ 541,365.73** was made by Trustee Matuska.

36 **SECONDED** by Trustee Abbate.

37 There was no further discussion. Roll call was taken:

38 **AYES:** Abbate, Cohen, Guranovich, Kerman, Matuska, Stagno

39 **NAYS:** (None)

40 **ABSTAIN:** (None)

41 **ABSENT:** (None)

42 Motion carried.
43

44 **MOTION to ACCEPT THE STATEMENT OF REVENUES & EXPENDI-**
45 **TURES vs. ANNUAL BUDGET AS OF JANUARY 31, 2014** was made by
46 Trustee Guranovich.

47 **SECONDED** by Trustee Cohen.

1 There was no further discussion. By unanimous voice vote, the motion carried.

2
3 **MOTION to ACCEPT THE DETAIL BALANCE SHEET AS OF**
4 **JANUARY 31, 2014** was made by Trustee Matuska.
5 **SECONDED** by Trustee Abbate.

6 There was no further discussion. By unanimous voice vote, the motion carried.
7

8 **CITIZEN COMMENTS/PRESENTATIONS**

9 President McCombie asked if anyone wanted to address the Board; there were none.
10

11 President McCombie said a resident from Spring Creek wanted to come and address the board
12 regarding the Toll Brothers signs along Bartlett Road. There was discussion among the board
13 members. Building Officer Ray Wolfel will go look at the signs and report back to the board.
14

15 **PRESIDENT'S REPORT**

16 **RESOLUTION R-2014-1331 Resolution Authorizing the Execution of Change Order**
17 **Number 2 to the Agreement with Phoenix & Associates, Inc. for Design/Build Services for**
18 **the Expansion of Village Hall in the Village of South Barrington, Illinois**

19 **MOTION to AUTHORIZE EXECUTION OF CHANGE ORDER #2 WITH**
20 **PHOENIX & ASSOCIATES FOR DESIGN/BUILD SERVICES** was made by
21 Trustee Abbate.

22 **SECONDED** by Trustee Stagno.

23 President McCombie explained this is for connection at Studio Drive for fire suppression.

24 There was no further discussion. Roll call was taken:

25 **AYES:** Abbate, Cohen, Guranovich, Kerman, Matuska, Stagno

26 **NAYS:** (None)

27 **ABSTAIN:** (None)

28 **ABSENT:** (None)

29 Motion carried.
30

31 **RESOLUTION R-2014-1332 Resolution Authorizing the Execution of Change Order**
32 **Number 4 to the Construction Contract between Leopardo Companies, Inc. and The**
33 **Village of South Barrington, Illinois for the Village Hall Expansion Project**

34 **MOTION to AUTHORIZE EXECUTION OF CHANGE ORDER #4 TO**
35 **CONSTRUCTION CONTRACT WITH LEOPARDO COMPANIES** was
36 made by Trustee Abbate.

37 **SECONDED** by Trustee Stagno.

38 There was no further discussion. Roll call was taken:

39 **AYES:** Abbate, Cohen, Guranovich, Kerman, Matuska, Stagno

40 **NAYS:** (None)

41 **ABSTAIN:** (None)

42 **ABSENT:** (None)

43 Motion carried.
44

45 Trustee Abbate asked if a summary could be sent with the change orders instead of all the
46 backup paperwork. The attorney said there was no legal reason not to do so. President
47 McCombie requested this be done in the future and the backup documents would be available for
48 review at the Village Hall if there should be any questions.

1
2 **RESOLUTION R-2014-1333 Resolution Authorizing the Execution of Change Order**
3 **Number 5 to the Construction Contract between Leopardo Companies, Inc. and the Village**
4 **of South Barrington, Illinois for the Village Hall Expansion Project**

5 **MOTION to AUTHORIZE EXECUTION OF CHANGE ORDER #5 TO**
6 **CONSTRUCTION CONTRACT WITH LEOPARDO COMPANIES** was
7 made by Trustee Abbate.

8 **SECONDED** by Trustee Guranovich.

9 Discussion ensued. Deputy Chief Cordell said the quotes were not complete yet. Change Order
10 No. 5 shows a total of \$47,994 as presented, but Administrator Masciola stated there are
11 adjustments being made. Final proposals are expected next week. Since work needs to progress
12 as soon as the vendor is determined, an approval of a Change Order is needed tonight. The board
13 discussed that the Village President be authorized to review the quotes when received and
14 determine the vendor in an amount not to exceed \$47,052 as the total of Change Order No. 5.

15
16 **MOTION WAS AMENDED** to state that the **VILLAGE PRESIDENT BE AUTHORIZED**
17 **TO REVIEW THE PROPOSALS AND DETERMINE THE VENDOR AND THAT**
18 **CHANGE ORDER NUMBER 5 BE APPROVED FOR AN AMOUNT NOT TO EXCEED**
19 **\$47,052.00.**

20 There was no further discussion. Roll call was taken:

21 **AYES:** Abbate, Cohen, Guranovich, Kerman, Matuska, Stagno

22 **NAYS:** (None)

23 **ABSTAIN:** (None)

24 **ABSENT:** (None)

25 Motion carried.

26
27 **ORDINANCE O-2014-1007 Ordinance Revoking Preliminary Approval of a Major**
28 **Change Amendment to the Final Planned Unit Development Plan Site Plan 68 and**
29 **Revoking Preliminary Approval of Chase Bank Site Plan for The Arboretum of South**
30 **Barrington in the Village of South Barrington**

31 **(O-2013-983, SITE PLAN 68, REVISED 2/14/2013 REVOKED)**

32 **(O-2013-984, CHASE BANK SITE PLAN DATED 1/7/2013 REVOKED)**

33 **MOTION to REVOKE PRELIMINARY APPROVAL OF MAJOR CHANGE**
34 **AMENDMENT TO FINAL PUD SITE PLAN 68 AND TO REVOKE**
35 **PRELIMINARY APPROVAL OF CHASE BANK SITE PLAN** was made by
36 Trustee Abbate.

37 **SECONDED** by Trustee Cohen.

38 Building Officer Wolfel explained Arboretum was withdrawing their request for the
39 change and that with no action being taken by The Arboretum, it was due to expire
40 anyway. Passing this ordinance provides a tracking document that the reinstates the
41 previously approved site plan.

42 There was no further discussion. Roll call was taken:

43 **AYES:** Abbate, Cohen, Guranovich, Kerman, Matuska, Stagno

44 **NAYS:** (None)

45 **ABSTAIN:** (None)

46 **ABSENT:** (None)

47 Motion carried.

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BACOG

President McCombie referred to the submitted report. President McCombie encouraged the board and audience to participate in the Take the Community Survey program.

EMERGENCY MANAGEMENT

(No report tonight.)

COMMITTEE REPORTS - BUILDING & ZONING

(No report tonight.)

COMMITTEE REPORTS - FINANCE

Chairman Matuska reviewed what was discussed at the Finance Committee. He then presented the Police Pension Fund Actuary Report for Fiscal Year ending April 30, 2014, as well as information on the IMRF 2013 Employer Retirement Reserve.

There was no further discussion.

MOTION TO ACCEPT AND PLACE ON FILE the Police Pension Fund Actuary Report for Fiscal Year ending April 30, 2014 was made by Trustee Abbate.

SECONDED by Trustee Kerman.

Motion passed by unanimous voice vote.

MOTION TO ACCEPT AND PLACE ON FILE the information on the IMRF 2013 Employer Retirement Reserve was made by Trustee Matuska.

SECONDED by Trustee Guranovich.

Motion passed by unanimous voice vote.

COMMITTEE REPORTS - LEGAL & HUMAN RESOURCES

(No report tonight.)

COMMITTEE REPORTS - PUBLIC SAFETY

Trustee Abbate updated the board on the items discussed at the Public Safety Committee meeting.

COMMITTEE REPORTS - PUBLIC WORKS

Chairman Kerman reviewed the highlights of the last Committee meeting and introduced tonight's agenda items.

RESOLUTION R-2014-1334 Resolution Authorizing the Issuance of a Notice of Award for the Sanitary Sewer System Improvements – Air Release Valves and Vaults Project by The Village of South Barrington, Illinois (Berger Excavating Contractors, Inc.)

MOTION to AUTHORIZE ISSUANCE OF NOTICE OF AWARD FOR SANITARY SEWER SYSTEM IMPROVEMENTS was made by Trustee Kerman

SECONDED by Trustee Cohen.

Trustee Stagno asked who organized the plan and designed the work to be done on the air release valves. President McCombie said it was Baxter & Woodman.

There was no further discussion. Roll call was taken:

AYES: Abbate, Cohen, Guranovich, Kerman, Matuska, Stagno

1 NAYS: (None)
2 ABSTAIN: (None)
3 ABSENT: (None)
4 Motion carried.
5

6 **RESOLUTION R-2014-1335 Resolution to Approve and Authorize the Execution of an**
7 **Engineering Services Work Order by and between Baxter & Woodman, Inc. and The**
8 **Village of South Barrington** (Sanitary Sewer Improvements – Air Release Valves and Vaults
9 Construction Engineering)

10 MOTION to AUTHORIZE EXECUTION OF ENGINEERING SERVICES WORK
11 ORDER WITH BAXTER & WOODMAN, SUBJECT TO THE
12 ATTORNEY’S APPROVAL was made by Trustee Guranovich.

13 **SECONDED** by Trustee Abbate.

14 The board discussed the attorney rewording the work order to put more responsibility and
15 accountability on Baxter & Woodman. The Village Attorney will provide a form for
16 future use by the board for their review

17 There was no further discussion. Roll call was taken:

18 **AYES:** Abbate, Cohen, Guranovich, Kerman, Matuska, Stagno

19 **NAYS:** (None)

20 **ABSTAIN:** (None)

21 **ABSENT:** (None)

22 Motion carried.
23

24 **RESOLUTION R-2014-1336 Resolution Authorizing the Village Engineer to Advertise for**
25 **Bids for the Year 2014 Road Improvement Program**

26 MOTION to AUTHORIZE VILLAGE ENGINEER TO ADVERTISE BIDS FOR
27 2014 ROAD IMPROVEMENT PROGRAM was made by Trustee Kerman.

28 **SECONDED** by Trustee Cohen.

29 There was no further discussion. Roll call was taken:

30 **AYES:** Abbate, Cohen, Guranovich, Kerman, Matuska, Stagno

31 **NAYS:** (None)

32 **ABSTAIN:** (None)

33 **ABSENT:** (None)

34 Motion carried.
35

36 **COMMITTEE REPORTS – CONSERVANCY COMMISSION**

37 (No report tonight.)
38

39 **RESOLUTION R-2014-1337 Resolution Authorizing an Agreement between Applied**
40 **Ecological Services, Inc. and The Village of South Barrington (Woods Conservancy 2014**
41 **Burn)**

42 MOTION to AUTHORIZE AGREEMENT WITH APPLIED ECOLOGIAL
43 SERVICES FOR BURN AT CONSERVANCY was made by
44 Trustee Abbate.

45 **SECONDED** by Trustee Guranovich.

46 There was no further discussion. Roll call was taken:

47 **AYES:** Abbate, Cohen, Guranovich, Kerman, Matuska, Stagno

1 **NAYS:** (None)
2 **ABSTAIN:** (None)
3 **ABSENT:** (None)
4 Motion carried.

5
6 **COMMITTEE REPORTS – ARCHITECTURAL CONTROL COMMISSION**

7 (No report tonight.)
8

9 **COMMITTEE REPORT –WOODS ARCHITECTURAL REVIEW COMMITTEE**

10 (No report tonight.)
11

12 **COMMITTEE REPORTS – VILLAGE HALL EXPANSION**

13 The Building Officer responded to a question by President McCombie that about a week and a
14 half was lost due to the weather. President McCombie said a resident has offered to meet with
15 the board and show them some surfaces he could quote at a good price for the kitchen and
16 bathrooms.
17

18 **COMMITTEE REPORTS – PLAN COMMISSION/ZONING BOARD**

19 Building Officer Wolfel explained the Plan Commission report on the property at 15 W. Penny
20 Rd. The owner, Louise Fox, was present.

21 **MOTION to ACCEPT PC REPORT FOR 15 W. PENNY ROAD AND DIRECT**
22 **THE VILLAGE ATTORNEY TO PREPARE THE APPROVAL DOCUMENTS**
23 **FOR THE NEXT MEETING** was made by Trustee Matuska.

24 **SECONDED** by Trustee Abbate.

25 There was no further discussion. By unanimous voice vote, the motion carried.
26

27 A report for 12 E. Penny (owner, Londergan) will be presented at the next regular board meeting.
28

29 **COMMITTEE REPORTS – POLICE COMMISSION**

30 President McCombie said she was interviewing for police officers. No final decision has been
31 made yet.
32

33 **STAFF REPORTS – BUILDING OFFICER**

34 Building Officer stated he is working on the new septic ordinance due to the State making
35 changes.

36 **RESOLUTION R-2014-1338 Resolution Authorizing an Agreement for Lawn**
37 **Maintenance Service for the Village Hall Property (Willows Landscaping Co.)**

38 **MOTION to AUTHORIZE AGREEMENT WITH WILLOWS LANDSCAPE FOR**
39 **LAWN MAINTENANCE AT VILLAGE HALL** was made by

40 Trustee Cohen.

41 **SECONDED** by Trustee Stagno.

42 There was no further discussion. Roll call was taken:

43 **AYES:** Abbate, Cohen, Guranovich, Kerman, Matuska, Stagno

44 **NAYS:** (None)

45 **ABSTAIN:** (None)

46 **ABSENT:** (None)

47 Motion carried.
48

1 **RESOLUTION R-2014-1339 Resolution Authorizing an Agreement for Lawn**
2 **Maintenance Services for the Water Treatment Plant Property (Willows Landscaping Co.)**

3 **MOTION to AUTHORIZE AGREEMENT WITH WILLOWS LANDSCAPE FOR**
4 **LAWN MAINTENANCE AT WATER TREATMENT PLANT** was made by
5 Trustee Cohen.

6 **SECONDED** by Trustee Stagno.

7 There was no further discussion. Roll call was taken:

8 **AYES:** Abbate, Cohen, Guranovich, Kerman, Matuska, Stagno

9 **NAYS:** (None)

10 **ABSTAIN:** (None)

11 **ABSENT:** (None)

12 Motion carried.
13

14 **RESOLUTION R-2014-1340 Resolution Authorizing an Agreement for Lawn**
15 **Maintenance Services for The Conservancy Property (Willows Landscaping Co.)**

16 **MOTION to AUTHORIZE AGREEMENT WITH WILLOWS LANDSCAPE FOR**
17 **LAWN MAINTENANCE OF THE CONSERVANCY** was made by
18 Trustee Cohen.

19 **SECONDED** by Trustee Stagno.

20 There was no further discussion. Roll call was taken:

21 **AYES:** Abbate, Cohen, Guranovich, Kerman, Matuska, Stagno

22 **NAYS:** (None)

23 **ABSTAIN:** (None)

24 **ABSENT:** (None)

25 Motion carried.
26

27 **RESOLUTION R-2014-1341 Resolution Authorizing an Agreement for Lawn**
28 **Maintenance Service for Bridges Drive and The Arboretum Path (Willows Landscaping**
29 **Co.)**

30 **MOTION to AUTHORIZE AGREEMENT WITH WILLOWS LANDSCAPE FOR**
31 **LAWN MAINTENANCE OF BRIDGES DRIVE AND THE ARBORETUM**
32 **PATH** was made by Trustee Cohen.

33 **SECONDED** by Trustee Stagno.

34 There was no further discussion. Roll call was taken:

35 **AYES:** Abbate, Cohen, Guranovich, Kerman, Matuska, Stagno

36 **NAYS:** (None)

37 **ABSTAIN:** (None)

38 **ABSENT:** (None)

39 Motion carried.
40

41 Trustee Matuska said he was approached by someone asking to bid on the landscaping on the
42 Village Hall properties in the future. The Building Officer said the Village could go out to bid
43 next year. Willows has provided good work at low prices, but the bid process would provide a
44 check.
45

46 **STAFF REPORTS – VILLAGE ENGINEER**

47 There were no questions on the monthly report.
48

1 **STAFF REPORTS – CHIEF OF POLICE**

2 Acting Chief Cordell presented the Annual Police Department Report. The board stated the
3 report was very well done. Acting Chief Cordell gave credit to his office staff for their hard
4 work. He updated the board on the mailbox bashings.
5

6 **STAFF REPORTS – VILLAGE CLERK**

7 (No report tonight.)
8

9 **STAFF REPORTS – VILLAGE ADMINISTRATOR**

10 Administrator Masciola explained the adjustment of the fair market value done annually.

11 **RESOLUTION R-2014-1342 Resolution Adjusting the Fair Market Value of Land**
12 **Pursuant to Title 11 Chapter 4 Entitled “Dedication of Lands for Public Use” of the Code**
13 **of Ordinances of the Village of South Barrington**

14 **MOTION to ADJUST FAIR MARKET LAND VALUE** was made by
15 Trustee Abbate.

16 **SECONDED** by Trustee Kerman.

17 There was no further discussion. Roll call was taken:

18 **AYES:** Abbate, Cohen, Guranovich, Kerman, Matuska, Stagno

19 **NAYS:** (None)

20 **ABSTAIN:** (None)

21 **ABSENT:** (None)

22 Motion carried.
23

24 **RESOLUTION R-2014-1343 Resolution Authorizing Benchmark Sales & Service of Il,**
25 **Inc. to Repair Sewer Pumps at the Bartlett Road and Wood Oaks Drive Lift Stations**

26 **MOTION to AUTHORIZE BENCHMARK SALES & SERVICE TO REPAIR**
27 **SEWER PUMPS** was made by Trustee Kerman.

28 **SECONDED** by Trustee Guranovich.

29 There was no further discussion. Roll call was taken:

30 **AYES:** Abbate, Cohen, Guranovich, Kerman, Matuska, Stagno

31 **NAYS:** (None)

32 **ABSTAIN:** (None)

33 **ABSENT:** (None)

34 Motion carried.
35

36 Administrator Masciola requested that Warrant Run #2 be amended to reflect the \$30,465
37 payment due to Benchmark Sales & Service. The new total of Warrant Run #2 would be
38 \$571,830.73.

39 **MOTION TO AMEND THE APPROVAL OF WARRANT RUN #2 to**
40 **\$571,830.73** was made by Trustee Abbate.

41 **SECONDED** by Trustee Cohen.

42 There was no further discussion. Roll call was taken:

43 **AYES:** Abbate, Cohen, Guranovich, Kerman, Matuska, Stagno

44 **NAYS:** (None)

45 **ABSTAIN:** (None)

46 **ABSENT:** (None)

47 Motion carried.

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4 **RESOLUTION R-2014-1344 Resolution Authorizing the Execution of a Termination**
5 **Agreement with Manhard Consulting, Ltd. Terminating the Operation and Management**
6 **Agreement for the Sewer and Water Facilities in the Village of South Barrington, Illinois**

7 **MOTION to AUTHORIZE EXECUTION OF A TERMINATION AGREEMENT**
8 **WITH MANHARD CONSULTING** was made by Trustee Matuska.

9 **SECONDED** by Trustee Cohen

10 There was no further discussion. Roll call was taken:

11 **AYES:** Abbate, Cohen, Guranovich, Kerman, Matuska, Stagno

12 **NAYS:** (None)

13 **ABSTAIN:** (None)

14 **ABSENT:** (None)

15 Motion carried.
16

17 **SWANCC**

18 (No report tonight)
19

20 **OLD BUSINESS**

21 (None)
22

23 **NEW BUSINESS**

24 (None)
25

26 **BOARD MEMBER COMMENTS AND ANNOUNCEMENTS**

27 (None)
28

29 **ADJOURNMENT**

30 The Village Attorney stated the board could go adjourn and go into Closed Session and not come
31 back into open session.

32 **MOTION to ADJOURN** and go into Executive Session to discuss the appointment and
33 compensation of an officer and to discuss security procedures for potential danger to the Village
34 was made by Trustee Cohen.

35 **SECONDED** by Trustee Abbate.

36 There was no further discussion. Roll call was taken:

37 **AYES:** Abbate, Cohen, Guranovich, Kerman, Matuska, Stagno

38 **NAYS:** (None)

39 **ABSTAIN:** (None)

40 **ABSENT:** (None)

41 Motion carried.

42 The meeting was adjourned to Closed Session at 8:50 p.m.
43
44

45 _____
46 Linda Hooker, Deputy Clerk

47 These minutes were approved this

48 _____ Day of _____, 2014