

1 Minutes of the meeting of the  
2 South Barrington Public Safety Committee  
3 Thursday, February 6, 2014  
4

5 Chairman Abbate called the Public Safety Committee meeting to order at 4:40 pm. Present:  
6 Trustee Joe Abbate, Trustee Steve Guranovich and Trustee De Serto-Cohen. A quorum was  
7 present.  
8

9 Also present were Village President Paula McCombie, Acting Chief Ray Cordell, Police  
10 Commission Chairperson Shireesha Carse, and Trustee Bernie Kerman.  
11

12 Trustee Cohen motioned to accept the minutes of the December 5, 2013 regular meeting as  
13 written. Seconded by Trustee Guranovich, the motioned carried by voice vote.  
14

15 Police Department FY2014/2015 Budget. Chairman Abbate stated that he did not want to  
16 review the budget in detail today, but wanted trustees to begin thinking about the needs of the  
17 police department for next year. He stated that he would be meeting with the chief between now  
18 and the next meeting to devise a preliminary budget proposal for the department. Acting Chief  
19 Cordell stated that he wanted to inform the committee of a few budgetary items he was working  
20 on; specifically that the Village will need to purchase new bullet-proof vests for officers next  
21 year and also that he would like to discuss adding a second detective to the force. He stated that  
22 he has met with the sergeants who have given him a list of needs and wants for next year. The  
23 list includes flashlights and traffic cones, an extended maintenance agreement with the software  
24 for the in-car computers, a mobile radio maintenance agreement, and membership into the  
25 Northeastern Illinois Regional Crime Laboratory. The chief stated that he would provide more  
26 detail about these budget requests after he meets with the Chairman Abbate.  
27

28 Trustees discussed the police department budget in general. No action was taken. Chairman  
29 Abbate stated that they would address it in more detail at the next meeting.  
30

31 Sergeant's Exam. Trustee Cohen stated that she invited Dr. Carse to the meeting to brief the  
32 committee members on the sergeant's exam process that has just been completed. Dr. Carse  
33 stated that nine officers elected to take part in the promotional exam and assessment center, and  
34 that 8 officers completed both portions of the process. Candidates were scored based on the  
35 combination of points earned through the written exam, the exercises that comprised the  
36 assessment center, and the merit and efficiency points that are awarded to each candidate by the  
37 chief.  
38

39 Acting Chief Cordell explained the merit and efficiency points process. The current SBPD  
40 sergeants met and rated each candidate on several criteria that were taken directly from the  
41 SBPD performance evaluation form. Acting Chief stated that his instructions were that there  
42 must be consensus among all four sergeants on what points were given to each candidate. So as  
43 to avoid the appearance of trying to influence the final score of one candidate over another, the  
44 sergeant's merit and efficiency points were calculated in advance of the written exam and  
45 assessment center.  
46

47 Dr. Carse stated that she was pleased with the outcome of the sergeant's exam and happy that so  
48 many officers made the effort to go through the process. She stated that the commissioners had  
49 originally elected not to interview the candidates themselves and published a final registry.  
50 However, on the advice of the Village attorney, the Commission will conduct interviews with the  
51 candidates. Dr. Carse stated that when a sergeant position becomes available, the commission  
52 will interview all candidates.

53  
54 Dr. Carse thanked the committee members for their time and left the meeting at 4:50 pm.

55  
56 Lexipol. Acting Chief Cordell briefed the committee on his intention to institute the new set of  
57 general orders as written by Lexipol. He stated that they have been adapted specifically for  
58 SBPD and incorporate federal and state law as well as best practices into the policies. The  
59 policies are reviewed and updated every six months by Acting Chief Cordell. Chairman Abbate  
60 stated that this was brought before the Public Safety Committee several years ago by Chief  
61 Deegan and it was approved then. He asked why they were not implemented before. Chief  
62 Cordell stated that he was not able to explain why Chief Deegan chose not to implement the  
63 policies but recommended doing so as soon as possible. He added that the Daily Training  
64 Bulletins (DTBs), which accompany the general orders, are used by patrol officers every day and  
65 have been all along. Mayor McCombie asked to see a sample of one of the Daily Training  
66 Bulletins and she was provided one.

67  
68 Old Business

69  
70 Village Hall Renovation. Acting Chief Cordell updated the committee on the work he has done  
71 with regard to the police department remodel to include the lockers for the locker room, a shower  
72 in the men's bathroom, security cameras in the building, and proxy cards for doors. He  
73 complimented the mayor on all the hard work she has been doing overseeing the details of the  
74 renovation.

75  
76 BASSET. Mayor McCombie stated that she spoke to most of the alcohol-serving businesses in  
77 town and was pleased with the response she received regarding alcohol training for beverage  
78 servers and handlers. Some of the restaurants in town already have the BASSET training or some  
79 variation of the BASSET training. The mayor stated that former Chief Deegan was looking into  
80 other alcohol-training programs that could be customized to meet the Village's needs. Chief  
81 Cordell stated that he would look into it and report back to her.

82  
83 New Business

84  
85 "Chief's Challenge." Acting Chief Cordell stated that he intends to enroll the South Barrington  
86 Police Department into the Illinois Traffic Safety Challenge, an initiative sponsored by the  
87 Illinois Association of Chiefs of Police to recognize and support traffic safety programs. There  
88 are target areas within the challenge, DUI and seat belt enforcement, for example, that Chief  
89 Cordell hopes will motivate officers and increase morale within the department. Trustees gave  
90 their support and concurred with the chief.

91

92 Accreditation. Acting Chief Cordell also informed the committee that he would like to seek  
93 accreditation through the Illinois Association of Chiefs of Police. Police department accreditation  
94 (Illinois Law enforcement Accreditation Program ILEAP) is the process by which agencies  
95 evaluate their policies and procedures against established criteria. The evaluation is conducted by  
96 trained and competent peers to determine compliance. The chief stated that ILEAP will guide our  
97 department in best practices. For a tier one evaluation, the direct cost is \$500 and recertification  
98 in necessary every four years. Chief Cordell stated that this accreditation is comprehensive and  
99 he will not consider beginning the process until after the village hall renovation is complete.

100  
101 Meeting with MAP #180. Acting Chief Cordell informed trustees that he has met with members  
102 of the Metropolitan Alliance of Police #180, SBPD patrol officer's collective bargaining unit,  
103 and intends to meet with them on a monthly basis. His intention is to keep the lines of  
104 communication open between police management and MAP so that when they negotiate the next  
105 union contract, there will be no surprises. Committee members concurred.

106  
107 Acting Chief Cordell shared with the Committee an MCAT plaque that was given to the  
108 department. It depicted all of the patches of all MCAT member agencies.

109  
110 There being no further business, Chairman Abbate called for a motion to adjourn. Trustee  
111 Guranovich motioned, and Trustee Cohen seconded, to adjourn the meeting. Meeting adjourned  
112 at 5:44 pm.

113  
114  
115 Respectfully submitted,  
116 Mary Lampugnano, Recording Secretary

117  
118  
119 These minutes were accepted on April 3, 2014.  
120