

VILLAGE OF SOUTH BARRINGTON
30 South Barrington Road
South Barrington, IL 60010

PUBLIC WORKS COMMITTEE MINUTES
TUESDAY, JANUARY 21, 2014
AT 1:00 P.M.

CALL TO ORDER

Chairman Kerman called the meeting to order at 1:05 p.m.

ROLL CALL

Committee Members present: Chairman Kerman and Trustee Matuska

Committee Member Absent: Trustee Abbate

Staff present: Village Engineers Ambrose and Phipps, Emergency Management Coordinator (EMC) Munao, Peter Manhard from Manhard Consulting

Others present: Trustee Stagno, Diane Bodkin, Chairperson of the Conservancy Commission

APPROVAL OF PUBLIC WORKS MEETING MINUTES OF DECEMBER 17, 2013

A **MOTION TO APPROVE MINUTES OF DECEMBER 17, 2013** was made by Trustee Matuska. Chairperson Kerman seconded the motion. Motion passed by unanimous vote.

Village President McCombie arrives at 1:10 p.m.

AGENDA ITEMS

1) **2013 - 2014 Sanitary Sewer Improvements - Bartlett Rd Force Main - Air Release Vault Design Project Award Recommendation**

Engineer Ambrose said six (6) bids were submitted. Berger Excavating was the low bidder at \$64,475.00 for Alternate A and \$82,075.00 for Alternate B, well below the Engineers estimate. Baxter & Woodman have worked with Berger and believe them to be qualified to complete the project. The Village Engineer recommends awarding the contract to Berger Excavating Contractors.

A **MOTION TO RECOMMEND THE VILLAGE BOARD AWARD THE 2013 – 2014 SANITARY SEWER IMPROVEMENTS - BARTLETT ROAD FORCE MAIN - AIR RELEASE VAULT DESIGN PROJECT TO BERGER EXCAVATING CONTRACTORS** was made by Trustee Matuska. Chairperson Kerman seconded the motion. Motion passed by unanimous vote.

Village President leaves at 2:50 p.m.

2) **2013 - 2014 Sanitary Sewer Improvements - Bartlett Road Force Main - Air Release Vault Design Project Construction Engineering Work Order**

Trustee Matuska asked for clarification on wording in the ‘Scope of Services, Item #4 – Field Observation’. Engineer Ambrose and Building Officer Wolfel offered further explanation as to the reporting services Baxter & Woodman’s field inspector provides while on sight. Discussion ensued.

A **MOTION TO RECOMMEND THE VILLAGE BOARD AUTHORIZE THE 2013 – 2014 SANITARY SEWER IMPROVEMENTS - BARTLETT ROAD FORCE MAIN - AIR RELEASE VAULT DESIGN PROJECT CONSTRUCTION ENGINEERING WORK ORDER SUBJECT TO WORDING CHANGES DESCRIBING CERTAIN FIELD OBSERVATION REPORTING ACTIONS** was made by Trustee Matuska. Chairperson Kerman seconded the motion. Motion passed by unanimous vote.

3) 2014 Road Improvement Program Project Recommendation

President McCombie reviewed the SIGNS category on the 'Preliminary Construction Cost Estimates' sheet. She is waiting to receive bids to have certain Village street sign poles painted. Discussion ensued. The Building Officer and Engineer Ambrose will meet after the meeting to discuss perimeters on poles and signs.

Engineer Ambrose opened a set of the Preliminary Plans for the 2014 Road Improvement Program and reviewed different components.

A **MOTION TO RECOMMEND THE VILLAGE BOARD AUTHORIZE THE VILLAGE ENGINEER TO ADVERTISE FOR BIDS FOR THE 2014 ROAD IMPROVEMENT PROGRAM PROJECT SUBJECT TO DISCUSSED SIGNAGE CHANGES** was made by Trustee Matuska. Chairperson Kerman seconded the motion. Motion passed by unanimous vote.

4) Witt Road Resurfacing

Engineer Ambrose said Witt Road was analyzed and reviewed as part of the Program Management Report 1½ years ago. It is in similar condition to roads being resurfaced this year. It was last resurfaced ten (10) years ago in 2004. As this is an election year there may be requests for resurfacing projects from the Governor's office thru legislation. The Village Engineer is recommending Witt Road be resurfaced thru this program and he has all the information needed should this opportunity become available.

5) Metropolitan Water Reclamation District (MWRD) Stormwater Ordinance Discussion

Engineer Phipps expounded on the memo in the packet regarding MWRD's Cook County Watershed Management Ordinance which will become effective May 1, 2014. He reviewed phases of the ordinance and brought to light specific aspects that would affect the Village. This Ordinance applies to new developments, those that have not yet received formal preliminary approval from the Village. Developments with formal preliminary approval would be placed on an 'Existing Development Plans List' submitted to MWRD by the Village. Discussion ensued on land disturbance, detention, parcel sizes and runoff requirements, etc.

Engineer Phipps highlighted three action items for the Village to consider. First, the Village will need to decide whether or not to become an Authorized Municipality. He explained the pros and cons of this authorization. President McCombie is in favor of becoming an Authorized Municipality as this is most convenient for Village residents. Second, the Village needs to prepare an 'Existing Development Plans List'. Third, the current Village Code will need to be updated. Discussion ensued.

A letter was recently sent to the Village by MWRD stating that if a municipality wants to become an Authorized Municipality they must submit a Letter of Intent providing information that the Village has the legal authority and staff to enforce the Ordinance. Included in the letter is an Intergovernmental Agreement that the Village will need to sign and return. Engineer Phipps will coordinate with Administrator Masciola to make certain all criteria is met and the MWRD Intergovernmental Agreement is in effect.

Engineer Phipps leaves at 2:00 p.m.

STAFF REPORTS

Building Officer

The Building Officer said the Building & Zoning Committee recently discussed state required changes to septic fields. The Committee has given him direction to gather information that will eventually go to the Board regarding modifications necessary to the current Village Septic Ordinance.

Village Engineer – Baxter & Woodman Engineering

1) Monthly Update

Engineer Ambrose reviewed certain items on the update, including the Village Hall Expansion and a 2013 Street Program cross culvert bump at Trenton and Revere.

Village Administrator

None

NEW BUSINESS

Chairman Kerman gave the floor to Peter Manhard. He is asking the Village to consider assignment of Manhard Consulting's contract to Baxter & Woodman. There is time to consider this proposal as the Village has an interim agreement in place.

EMC Munao leaves at 2:07 p.m.

Peter Manhard leaves at 2:08 p.m.

Chairman Kerman introduced Conservancy Commission Chairperson Diane Bodkin. She is here to give details for a prescribed burn occurring at the South Barrington Conservancy. Residents within a half mile radius will be notified of the event and signs will be put up approximately 2 weeks ahead of the event. Discussion ensued.

Building Officer Wolfel enters at 2:13 p.m.

Chairperson Bodkin leaves at 2:20 p.m.

Trustee Matuska proposed the idea of public utility companies coordinating work locations and schedules with the Village so that Homeowner Associations would have the benefit of that information. The Building Officer said, in the past, the Village has had a lead time of several months on certain projects. Discussion ensued.

OLD BUSINESS

1) Sunset Ridge Bridge Discussion

Different ideas for current and future repairs were discussed by the Committee members. Under the monthly retainer, Baxter & Woodman will assemble three (3) cost estimates: repairing the structure, demolishing the structure and preparing a bid package for repair or demolition.

Trustee Stagno leaves at 3:50 p.m.

2) Street Pole Refurbishing and Street Sign Discussion

Discussed earlier in meeting.

Trustee Matuska asked when was the last time a functioning dry hydrant was used to fight a fire in South Barrington. Discussion on fire ratings and fire hydrant locations ensued.

The next Public Works meeting will be February 18, 2014 at 1:00 p.m.

ADJOURNMENT

At 3:55 p.m. Trustee Matuska made a motion to adjourn, seconded by Chairperson Kerman. Motion passed by unanimous vote.

Respectfully Submitted,
Marcia Landin
Village Secretary