

Village of South Barrington

Cook County, Illinois
 30 South Barrington Road
 South Barrington, IL 60010

Village of South Barrington Conservancy Commission

Meeting Minutes
 Tuesday, January 21, 2014, 7:00 p.m.

Call to Order: 7:07 p.m. Quorum present.

Roll Call: In attendance:

- Commissioners present: Diane Bodkin (Chairperson), Nancy Munao, Corinne Chrystall, and, Darryl Lustig
- Commissioners absent: Michael Niedzinski (excused)
- Guests: Eagle Scout John Jagmin, and his mother

Announcements: D. Bodkin opened the meeting to review a change in order of agenda to accommodate the fact that the John Jagmin, and his mother, arrived earlier than their scheduled time. So the meeting opened with a review and update of the Eagle Scout Project 1.

After the scout presentation, the meeting minutes from the Nov. 14, 2013 were reviewed and approved.

Project and/or Program	Follow-up Action Owner	Discussion
<p>Eagle Scout Project (Tree Signage)-John Jagmin</p>	<ul style="list-style-type: none"> • D. Bodkin to follow-up to determine impact on mowing based on how granite plaques are placed. • N. Munao and J. Jagmin to select font for use on granite signs (easy to read) • J. Jagmin to create drawing of granite in concrete for review with C. Chrystall • J. Jagmin to notify D. Bodkin before he begins carving the 1st granite sign to permit photo journaling of this project. 	<p><i>Fund Raising:</i> J. Jagmin, Scout, showed the group the newly designed coffee cups he is used to help raise the needed funds supporting this project. His new design shows a wrap around picture of the South Barrington Conservancy sign and surrounding park.</p> <p><i>Signage Design:</i> J. Jagmin showed a sample of granite that could be used to create the tree signs. They would be embedded in concrete by each tree with engraved tree names. Granite slabs, approximately 5 x 18 inches could be angled at 45° angle. All granite used will be neutral colors, but since it is free scrapes, the granite pieces may be different patterns, but all will be natural colors.</p> <p><i>Motion:</i> vote to approve granite as material for signage (Motion made by C. Chrystall, second by D. Lustig)-unanimously approved.</p> <p><i>Motion:</i> vote to agree on angled set up vs. flat setting (Motion made by D. Lustig, second by C. Chrystall)-unanimously approved.</p>

Eagle Scout Project (Observation Deck)-John Jagmin	<ul style="list-style-type: none"> J. Jagmin to submit his project plan, and funds needed-if any, at a future date. (Sign project has priority) 	<p>This project is still on hold, however, J. Jagmin shared that he still plans to do this project but that his plans need to be scaled back based on prior review of his original proposal with Frank Munao who indicated it was more than needed. Original cost was estimated at \$4,000 but new cost should be more like \$2,000. J. Jagmin indicated his fund raising should enable him to cover the majority of the cost of this platform.</p>
Eagle Scout Project –John Jagmin(Pathway)	<p>N. Munao to follow-up with John Wilson if ½ path option is still viable</p>	<p>N. Munao provided update that the Eagle Scout not able to complete proposed pathway project due to its size and the limitation of his time. Nancy offered him, via email, options on how to scale back project with the hope that he could still use this project as his Eagle Scout project by completing ½ of the originally proposed path. Awaiting response. Scout had originally offered option to build some benches which was declined as this is not a priority for the Conservancy at this time, while the path is a priority.</p>
(Old Business-Update) Determine number of Volunteer hours	<ul style="list-style-type: none"> J. Dahm to provide to D. Bodkin her volunteer hours supporting the Conservancy to date 	<p>Hours already provided by N. Munao, M. Niedzinski, and D. Bodkin. C. Chrystall and D. Lustig provided their hours to the Chair at the meeting. D. Bodkin requested that the Conservancy Secretary, J. Dahm also provide her hours.</p>
Review 2012-13 Budget Maintenance & 2014 Updates	<ul style="list-style-type: none"> D. Lustig to confirm with Care of Trees if Beatle treatment needed in 2014. D. Bodkin to review insurance requirements with D. Wire. D. Bodkin to follow-up with D. Wire regarding additional signs needed in addition to those he may already have D. Bodkin to f/u with Public Works regarding their notification process for their portion of burn to find savings through combining efforts D. Bodkin to f/u with Park District to coordinate date of burns with any of their planned activities D. Bodkin and C. 	<p>Items from budget review, by section:</p> <p><i>Maintenance Budget:</i></p> <ul style="list-style-type: none"> Beatle treatment-D. Lustig to confirm if needed again this year Burn project (March)-areas for burn were reviewed with Public Works on work to be performed and what is covered. Additional follow-up needed confirming adequate insurance coverage (i.e. Workmans' compensation) <ul style="list-style-type: none"> Signage required, on streets, about burns with dates and notifications prior to neighboring residential subdivisions and the Arboretum. Options to cover related costs include possible hand delivery by team or US Postal direct mailer. <p><i>Capital/Construction Budget:</i></p> <ul style="list-style-type: none"> N. Munao was instructed to purchased one more 10' x 10' canopy tent, \$300) as it is covered in the budget. C. Chrystall review of budget for mound plantings. Plant recommendation offered by her vendor was excessive in cost (\$10,000) and a review of the number of recommended plants were also excessive once plants reached their maturity. C. Chrystall believes the plants could be bought for less than \$2000. <p><i>Program Budget:</i></p> <ul style="list-style-type: none"> \$600 program budget will be managed as a total for all programs listed in budget. Add \$200 for developing and printing new Conservancy brochure (N. Munao)-allowance in Committee contingency budget

	Chrystall to meet and review plant options and present to the group on their recommendations	
New Project- Wood Chips	<ul style="list-style-type: none"> D. Bodkin to f/u with Village President to determine feasibility and any related costs. 	<ul style="list-style-type: none"> The Village is cutting down several dead trees and there may be opportunity to secure their wood chips for use in Conservancy. Possible uses discussed include: pathway ways, and for scarecrow event. Wood chip storage could be dumped for redistribution and have a Volunteer Day for Trail Maintenance (and celebration-food & beverages)
Conservancy Community Idea	<ul style="list-style-type: none"> C. Chrystall to pursue development of Conservancy/Community poster 	<ul style="list-style-type: none"> C. Chrystall requested permission to pursue some local vendor/Conservancy Awareness poster to post in the Kiosk at the Conservancy. She will pursue and share recommendations at future meeting.

Motion to adjourn: 8:57 p.m. (Motion made by D. Lustig, seconded by N. Munao), passed unanimously.

Next Meeting: Tuesday, February 18, 2014 at 7pm, at South Barrington Village Hall