

VILLAGE OF SOUTH BARRINGTON

30 South Barrington Road
South Barrington, IL 60010

PUBLIC WORKS COMMITTEE MINUTES

MONDAY, JULY 29, 2013

AT 3:00 P.M.

CALL TO ORDER

At 3:07 p.m. Chairman Kerman called the meeting to order at the Village Hall.

ROLL CALL

Committee Members present: Chairman Kerman, Trustee Abbate, and Trustee Matuska

Others present: Village President McCombie, Trustees DeSerto-Cohen & Stagno, Greg Topf - Manhard Consulting, Frank Hillegonds - Groot Industries, Alan Smiley - Smiley Companies

Staff present: Administrator Masciola, Engineers Ambrose & Phipps

APPROVAL OF PUBLIC WORKS MEETING MINUTES OF JULY 1, 2013

A **MOTION TO APPROVE MINUTES OF JULY 1, 2013 SUBJECT TO REMOVAL OF LAST SENTENCE IN NUMBER THREE (3) STREET SIGN DISCUSSION** was made by Trustee Matuska. Trustee Abbate seconded the motion. Motion passed by unanimous vote.

MANHARD CONSULTING, LTD. – Sewer and Water System Monthly Update

Greg Topf reported that a repaired vacuum pump is installed and working well. The second pump is being repaired and should be reinstalled soon. The Administrator stated that Manhard's monthly report needs 'Total Gallons Pumped' filled in as soon as possible on all reports dating back to April 2012. These need to be forwarded to the Village soon.

Greg Topf leaves at 3:15 p.m.

AGENDA ITEMS

1) **Street Pole Refurbishing Discussion**

The Committee discussed different aspects of the street pole spreadsheet. Alan Smiley of Smiley Companies was introduced. He suggested the street poles were not properly prepared for the finish coat. He gave further details on his process for refurbishing and how he determines his costs, etc. Discussion ensued. The Committee decided to have the Village Attorney write a letter to TAPCO regarding inferior workmanship. Powder coating services may be needed after finishing the inventory of pole and base conditions.

2) **Street Sign Discussion**

Engineer Ambrose said the Village needs to have a sign replacement plan in place by June 2014. President McCombie wants the Engineer to forward her the website link on street signs. Discussion ensued on sign size, retro reflectivity, street pole brackets, The Ponds Subdivision street poles, etc.

President McCombie leaves at 5:00 p.m.

A MOTION TO AUTHORIZE VILLAGE ENGINEER SUBMIT A WORK ORDER TO REVIEW THE SIGN INVENTORY AND RECOMMEND A MULTI-YEAR REPLACEMENT PROGRAM

COMPLIANT WITH NEW MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES (MUTCD) STANDARDS was made by Trustee Matuska. Trustee Abbate seconded the motion. Motion passed by unanimous vote.

3) Parkway Tree Removal Contract

The Building Officer gave an explanation of green O's and orange X's on right-of-way trees throughout the Village. The Committee discussed a 'No Bid Contract' with Central Forestry at \$164.48 per tree not to exceed an additional 265 trees. This will be brought to the August 8th Village Board Meeting.

4) Municipal Waste Service Agreement with Groot Industries, Inc.

The Administrator introduced Frank Hillegonds. Trustee Abbate asked about possible cost savings if different Groot trucks were utilized in the Village. Mr. Hillegonds answered and brought in samples of the 65 & 35 gallon recycling carts. He explained Village wide recycling would increase between 12% to 15%. Discussion ensued.

Building Officer arrives at 3:51 p.m.

Mr. Hillegonds said the cost would be \$17.39 a month plus \$.90 per unit per month for the recycling carts. To help offset the increase, Groot would freeze the first year's collection rate until 2015. The Administrator said residents have not seen a waste hauling increase in three (3) years due to the Village adjusting the SWANCC rate. There will be no increase in yard waste sticker prices for three (3) years. Mr. Hillegonds will send a formal proposal letter to the Village.

5) Culvert Specifications for 54 Revere Drive

Engineer Ambrose inspected this location and determined the material used for the culvert extension did not meet IDOT standards. Trustee Matuska said 51 Revere Drive also appears to have the same situation. The Committee determined that 54 Revere Drive will need to change the material for their culvert extensions and the Building Officer will inspect 51 Revere Drive.

6) Cook County Watershed Management Ordinance

The Administrator will send Trustees a copy of this modified draft Ordinance set to be adopted by Cook County to be enforced by the Metropolitan Water Reclamation District (MWRD) of Greater Chicago. Engineer Phipps described changes to the original draft, how South Barrington could become an authorized municipality and explained the pros and cons. He proceeded to answer questions on different topics: sewer projects, drainage problems, existing and new septic fields (i.e. Village Enclave), fee structure, rain gardens, etc. Engineer Phipps will attend the Public Hearing on August 7th to clarify questions prior to completing his comment letter. After this Ordinance is adopted, it would become effective within 180 days.

A MOTION TO AUTHORIZE ENGINEER PHIPPS FORWARD HIS COMMENT LETTER TO MWRD BY AUGUST 9, 2013 was made by Trustee Abbate. Trustee Matuska seconded the motion. Motion passed by unanimous vote.

7) The Ponds Subdivision Storm Sewer Outlet Maintenance Work Order

The Committee and Trustee DeSerto-Cohen, President of The Ponds Homeowner's Association (HOA), discussed previous conversations on the subject of payment for current design engineering

costs, etc. HOA President DeSerto-Cohen said The Ponds will pay the \$1,650.00 engineering costs and the \$950.00 IDOT Permit Assistance cost.

8) Replacement Tree Program

The Administrator said that this program would likely begin spring of 2014. Trustee Abbate asked if the Plan & Zoning Commission should be involved in tree selection discussion. The Committee discussed tree diversification and deferred a discussion of policy issues to a later meeting.

9) The Ponds Subdivision Ash Tree Removal

The Administrator is recommending the Village not take down trees that are out of the Village right-of-way areas. Private trees are the responsibility of the Homeowner to remove. He will discuss residential pricing included in the Village's Tree Removal Contract Proposals with HOA President DeSerto-Cohen.

10) Avon Lane Ditch Work

The Building Officer said this area was repaired in 2012's Road Program but it did not work. Baxter & Woodman is recommending an under drain to the upstream end of the culvert. This will drain the sump pump discharge to allow the ditch to dry out. Discussion ensued.

A **MOTION TO AUTHORIZE THE VILLAGE ENGINEER TO PREPARE A WORK ORDER TO PRESENT AT THE AUGUST 8TH VILLAGE BOARD MEETING DEVELOPING AN ENGINEERING SOLUTION AT A COST NOT TO EXCEED \$10,000.00 FOR 8 AVON LANE AND 31 REVERE DRIVE DITCH WORK** was made by Trustee Matuska. Trustee Abbate seconded the motion. Motion passed by unanimous vote.

11) Dry Hydrant Discussion

Initial report from Barrington Countryside Fire District stated they have started their dry hydrant testing program. They will forward results of village dry hydrants needing repair or removal. This topic will be deferred to the next Public Works meeting.

12) ITEP Application for Bartlett Road Sidewalk

Discussions ensued on pros and cons of the Bartlett Road sidewalk project.

A **MOTION TO TABLE ITEP APPLICATION FOR 2013** was made by Trustee Abbate. Trustee Matuska seconded the motion. Motion passed by unanimous vote.

STAFF REPORTS

Building Officer

None

Village Engineer – Baxter & Woodman Engineering

1) Monthly Update

The Administrator said Engineer Grieves has completed and provided final copies of the Sanitary Sewer and Force Main Analysis Report. Engineer Ambrose said the report contains short term recommendations, i.e. air release valves to the force main.

2) 2013 Road Improvement Program Payout #2

The Administrator initiated discussion on Payout #2 to J.A. Johnson Paving. After much discussion it was decided that Payout #2 will be \$62,340.34 and the Village will retain \$56,000.72.

A **MOTION TO ADJUST PAYOUT #2 TO J.A. JOHNSON PAVING IN THE AMOUNT OF \$62,340.34** was made by Trustee Abbate. Trustee Matuska seconded the motion. Motion passed by unanimous vote.

3) IL Tollway and Sanitary Sewer Conflicts

The Village Engineer described two potential areas for conflict with the Village's force main according to a letter from Interstate 90 Tollway Engineers. Discussion ensued. The Village Engineer sent them GIS information and does not think these will become problems.

Village Administrator

None

NEW BUSINESS

- a) Trustee Matuska asked about redacting certain information from packet information. Discussion ensued.
- b) Drainage issues are occurring at Yorktown Court and Lexington due to cattails in the ditch. Discussion ensued. The Building Officer will investigate.
- c) Trustee DeSerto-Cohen said there's a line of sight concern in the Higgins Road east/west right-of-way at Mundhank Road. The cattails are 9'-10' tall making it difficult to see traffic coming from the east. IDOT will be called.

OLD BUSINESS

1) Food Service Establishment Ordinance

The Administrator gave an update. The purpose of this Ordinance is to help safeguard the Sanitary Sewer ductile iron piping. A future meeting should be scheduled for this topic. The Village Attorney is familiar with drafting an Ordinance on this topic.

Trustee Matuska raised the topic of Emergency Management Assistance. This will be brought to the next Public Works meeting.

Next Public Works meeting will be August 29th and 3:00 p.m.

ADJOURNMENT

At 6:41p.m. Trustee Matuska made a motion to adjourn, seconded by Trustee Abbate. Motion passed by unanimous vote.

Respectfully Submitted, Marcia Landin
Village Secretary