

**VILLAGE OF SOUTH BARRINGTON**  
30 South Barrington Road, South Barrington, IL 60010

**PUBLIC WORKS COMMITTEE MINUTES**  
**THURSDAY MARCH 7, 2013 – 1:00 P.M.**

**CALL TO ORDER**

At 1:02 p.m. Chairperson McCombie called the meeting to order at the Village Hall.

**ROLL CALL**

Committee Members present: Chairperson McCombie, Trustee Abbate and Trustee Kerman

Others Present: Village President Munao and Trustee Matuska

Staff present: Administrator Masciola, Building Officer Wolfel, Engineer Ambrose, Greg Topf of Manhard Consulting

**APPROVAL OF MINUTES OF FEBRUARY 7, 2013**

A **MOTION TO APPROVE MINUTES OF FEBRUARY 7, 2013** was made by Trustee Abbate. Trustee Kerman seconded the motion. Motion passed.

**MANHARD CONSULTING, LTD.** – Sewer and Water System Monthly Update

Administrator Masciola handed out the monthly update from Terrence Grom of Manhard dated February 28, 2013. Discussion ensued. Chairperson McCombie asked Manhard to provide her with the cost of analyzing water samples as mentioned in the letter. Administrator Masciola stated the floats at the Wood Oaks Lift Station malfunctioned and need to be replaced. The IEPA is requiring floats filled with mercury to be replaced. Manhard will forward data on non-mercury float replacement options to Administrator Masciola.

Trustee Stagno arrived at 1:10 p.m.

President Munao told the Committee that he is having the Village's well water extensively tested. He also has several reasons to have water from AMC Theater's potable water line tested.

Greg Topf departed at 1:22 p.m.

**AGENDA ITEMS**

1) **2013 Road Improvement Program Bid Results and Award Recommendation**

Administrator Masciola handed out hard copies of the bid tabulations. Engineer Ambrose said four (4) bids were received with J.A. Johnson Paving as low bidder. J.A. Johnson did Village road work in 2012 and the Committee was pleased with the overall results. Discussion ensued.

A **MOTION TO RECOMMEND THE VILLAGE BOARD AWARD THE 2013 ROAD IMPROVEMENT PROGRAM CONTRACT TO J. A. JOHNSON PAVING IN THE AMOUNT OF \$647,227.63** was made by Trustee Abbate. Trustee Kerman seconded the motion. Motion passed.

2) **2013 Road Improvement Program Construction Engineering Work Order**

Chairperson McCombie reviewed sections of the work order and highlighted corrections needed to the List of Improvements. Engineer Ambrose presented details of the work order which include stake out, meetings with contractors, field inspections and project close out. The Committee discussed full and part-time inspection hours coming to a decision that full time supervision would serve Village interests best.

Trustee Stagno departed at 1:45 p.m.

A **MOTION TO RECOMMEND THE VILLAGE BOARD APPROVE 2013 ROAD IMPROVEMENT PROGRAM CONSTRUCTION WORK ORDER, SUBJECT TO CORRECTIONS, NOT TO EXCEED \$66,000.00** was made by Trustee Abbate. Trustee Kerman seconded the motion. Motion passed.

3) Resolution to Designate Witt Road as a Federal Aid Urban (FAU) Road

Engineer Ambrose handed out an email conversation with Chicago Metropolitan Agency for Planning, a pamphlet titled 'Functional Classification Revision Workbook', and a 5-Year Classification Map of Chicago Urban Area. Engineer Ambrose explained the course of action to receive funds and said that when/if federal money is spent on a FAU Road it must then follow federal and state regulations. President Munao expressed concern about the Federal Government having a say regarding Village roads. Discussion ensued as to concerns, obligations and timeframes. Engineer Ambrose will provide Chairperson McCombie with paperwork saying that local governments can undesignate an FAU Road.

4) Village Street Sign – Amendment to Village Code 11-3-6 Regarding Street Sign Design Standards

Engineer Ambrose explained specific street sign heights and lettering sizes required for Village two and four lane roadways according to the illustrations in the packet. Baxter & Woodman proposed that the powder coat is the most durable finish for sign posts. Perhaps the previous sign posts had a faulty finish.

A **MOTION TO RECOMMEND THE VILLAGE BOARD AMEND VILLAGE CODE 11-3-6 TO REFLECT NEW STREET SIGN DESIGN STANDARDS AS SHOWN ON SHEETS 1 AND 1A** was made by Trustee Kerman. Trustee Abbate seconded the motion. Motion passed.

5) Village Parkway Trees – Amendment to Village Code 7-3-1 and 7-3-3 Regarding Parkway Tree Planting, Removal and Set Back Standards

The Committee discussed the hand written proposed changes to the Village Code as reflected in the packet. Several additional changes will also be implemented:

- 7-3-1 Permits; Scope. Add #2 to read as 'Remove any trees in the public right-of-way.' and renumber the remaining items as three (3) thru seven (7).
- 7-3-1 Permits; Scope. Add C. Damage to Trees; D. Insured Contractor; E. Contact J.U.L.I.E. and subsequent language for each new section.
- 7-3-3 Standards: C. will read '...fifteen feet (15') from the edge of pavement.'

Administrator Masciola will bring these changes to the next Public Works meeting for approval and recommendation to the Village Board.

6) Parkway Tree Removal Application Form

Chairperson McCombie wants 'Date Work Will Be Performed' added to the application form. She suggested removing several lines from the 'Proposed Tree Removal' section to make space for the addition. Administrator Masciola will revise per Chairperson McCombie's request and the application will be brought to the Village Board for approval at the March Village Board meeting.

A **MOTION TO RECOMMEND THE VILLAGE BOARD APPROVE VILLAGE OF SOUTH BARRINGTON PARKWAY TREE REMOVAL APPLICATION** was made by Trustee Abbate. Trustee Kerman seconded the motion. Motion passed.

7) Tree Removal Request For Proposals

Administrator Masciola handed out a 'Draft Request for Proposals' packet and an 'Emerald Ash Borer Parkway Tree Treatments' chart. He led discussion on different aspects of the draft. This proposal will be reviewed by the Village Attorney before being referred to the Board for approval at the Special Board meeting in March. It would be ideal to award the bid at the April 11, 2013 Village Board meeting.

A **MOTION TO SEND 'DRAFT TREE REMOVAL PROPOSAL' TO THE VILLAGE ATTORNEY FOR REVIEW AND RECOMMEND VILLAGE BOARD APPROVAL AT THE MARCH SPECIAL BOARD MEETING SUBJECT TO VILLAGE ATTORNEY'S REVIEW** was made by Trustee Kerman. Trustee Abbate seconded the motion. Motion passed.

8) NPDES Work Order

Administrator Masciola read five (5) options on the Engineer's Work Order for the Committee to consider. He said that the previous Village Engineer, Mark Lattner, had put together a list of 20 locations that the Village should be monitoring. No analysis has been done of the Dry or Wet Weather Outfall. Chairperson McCombie asked Engineer Ambrose to talk to Barrington Hills about the testing and cost sharing. The Committee discussed the options and decided on the Annual Report (\$1,200), Dry Weather Outfall Monitoring (\$1,000) and Wet Weather Outfall Monitoring (\$1,000) per the description in the Scope of Services.

A **MOTION TO RECOMMEND THE VILLAGE BOARD AUTHORIZE THE EXECUTION OF AN NPDES ENGINEERING SERVICES WORK ORDER NOT TO EXCEED \$3,200** was made by Trustee Kerman. Trustee Abbate seconded the motion. Motion passed.

**STAFF REPORTS**

Building Officer

1) Sunset Road Bridge – Repair Estimate

Administrator Masciola handed out an email copy from Tom Doomis reflecting a rough quote for repairs on Covered Bridge. Building Officer Wolfel explained some details about these 'face lift' figures. This item will be discussed at the next Public Works meeting.

Village Engineer – Baxter & Woodman Engineering

1) GIS Training

Andrew Zaletel, GIS Manager with Baxter & Woodman, joined the Committee to offer training. Executive Secretary L. Hooker joined the Committee Members for this training.

2) Monthly Update

None

Village Administrator

1) FY 2013-2014 Public Works Budget

Chairperson McCombie and Administrator Masciola will meet to discuss the draft. The draft budget will then be emailed to the Committee members for review and comment. This item will be brought to the next Public Works meeting.

2) Metropolitan Mayors Caucus (MMC) Emerald Ash Borer Municipal Grant Program Update

Administrator Masciola said there is no information for an update at this time.

**NEW BUSINESS**

None

**OLD BUSINESS**

1) Food Service Establishment (FSE) Draft Ordinance

The Committee will meet to modify this draft ordinance on March 11, 2013 at 11:00 a.m.

**ADJOURNMENT**

At 4:30 p.m. Chairperson McCombie made a motion to adjourn, seconded by Trustee Abbate. Motion passed.

Respectfully Submitted by  
Marcia Landin, Village Secretary