

**Village of South Barrington**

**JOINT MEETING OF LEGAL & HUMAN RESOURCES  
AND FINANCE COMMITTEE**

**SEPTEMBER 24, 2013**

**MINUTES**

A Joint Meeting of the Legal & Human Resources and Finance Committee was held on September 24, 2013.

**CALL TO ORDER - Legal & Human Resources Committee**

The meeting was called to order by Committee Chairperson Stagno at 1:07 p.m.

**ROLL CALL**

Members present: Chairperson Stagno, Trustees Cohen, Kerman

**CALL TO ORDER - Finance Committee**

The meeting was called to order by Committee Chairperson Matuska at 1:08 p.m.

**ROLL CALL**

Members present: Chairperson Matuska, Trustees Abbate, Stagno

Others present: Village President McCombie, Trustee Guranovich

Staff present: Administrator Masciola, Finance Officer Bodie, Police Chief Deegan

**AGENDA ITEMS**

Review information on Employee Health and Dental Insurance Renewal for 11/1/2013-10/31/2014

Discussion ensued.

The Legal & Human Resources Committee made the motion.

**MOTION MADE BY** Trustee Cohen to forward the recommendation for approval of the Resolution for Employee Health & Dental Insurance Renewal for 11/1/13-10/31/14 to the Village Board.

**SECONDED BY** Trustee Kerman.

Motion passed by unanimous voice vote.

The Finance Committee made the motion to support the recommendation of the Legal Committee.

**MOTION MADE BY** Trustee Stagno to support the recommendation of the Legal Committee.

**SECONDED BY** Trustee Abbate.

Motion passed by unanimous voice vote.

Discussion of Section 5.3(a) Insurance Benefits of the Village of South Barrington Personnel Policies and Administrative Procedures recommended change

Discussion ensued.

The Legal & Human Resources Committee made the motion.

**MOTION MADE BY** Trustee Kerman to forward the recommendation for approval of the Resolution to amend Section 5.3(a) Insurance Benefits of the Village of South Barrington Personnel Policies and Administrative Procedures to the Village Board.

**SECONDED BY** Trustee Cohen.

Motion passed by unanimous voice vote.

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The Finance Committee made the motion to support the recommendation of the Legal Committee.

**MOTION MADE BY** Trustee Abbate to support the recommendation of the Legal Committee.

**SECONDED BY** Trustee Stagno.

Motion passed by unanimous voice vote.

### Discussion of Village Contributions to Employees' Health Savings Accounts for 11/1/2013-10/31/2014

Discussion ensued. It was the consensus of both committees to recommend Health Savings Account training for employees. The members agreed to recommend an increase to the Village contribution to the employees' HSA accounts by \$500 over the previous year.

The Finance Committee made the motion.

**MOTION MADE BY** Trustee Abbate to forward the recommendation for approval of the Resolution providing for Village Contributions to Employees' Health Savings Accounts for the period 11/1/2013 – 10/31/2014 to the Village Board.

**SECONDED BY** Trustee Stagno.

Motion passed by unanimous voice vote.

The Legal Committee made the motion to support the recommendation of the Finance Committee.

**MOTION MADE BY** Trustee Cohen to support the recommendation of the Finance Committee.

**SECONDED BY** Trustee Kerman.

Motion passed by unanimous voice vote.

### **CLOSED SESSION** – Legal & Human Resources Committee

**MOTION made by** Trustee Cohen to go into Closed Session for the reason of discussing Appointment, Employment, Compensation of Employees of the Village.

**SECONDED made by** Trustee Kerman.

The meeting adjourned to Closed Session at 2:08 p.m.

### **CLOSED SESSION** – Finance Committee

**MOTION made by** Trustee Abbate to go into Closed Session for the reason of discussing Appointment, Employment, Compensation of Employees of the Village.

**SECONDED made by** Trustee Stagno.

The meeting adjourned to Closed Session at 2:08 p.m.

### **RECONVENE IN OPEN SESSION**

#### **ROLL CALL**

Legal & Human Resources Committee

Members present: Chairperson Stagno, Trustees Cohen, Kerman

Finance Committee

Members present: Chairperson Matuska, Trustees Abbate and Stagno

Others present: Village President McCombie, Trustees Cohen, Guranovich, Kerman

Staff present: Administrator Masciola, Executive Secretary Hooker

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### **STAFF REPORTS**

Village Administrator – The Village’s computer network server and back-up issues were discussed. Popular Creek lift station pump malfunction was discussed.

**OLD BUSINESS** - None

**NEW BUSINESS** - None

**ADJOURNMENT** - Legal & Human Resources Committee

**MOTION made by** Trustee Kerman to adjourn the meeting.

**SECOND made by** Trustee Cohen.

By unanimous voice vote, the meeting adjourned at 3:40 p.m.

**ADJOURNMENT** - Finance Committee

**MOTION made by** Trustee Abbate to adjourn the meeting.

**SECOND made by** Trustee Stagno.

By unanimous voice vote, the meeting adjourned at 3:40 p.m.

Respectfully submitted by  
Finance Officer Michelle Bodie